

Town of Pomfret Selectboard
Meeting Minutes
February 5, 2025

Present: Benjamin Brickner, John Peters, Steve Chamberlin, Meg Emmons, Emily Grube

Public: Patrick Potter, Neil Lamson, Bill Emmons, Cathy Emmons, Frank Rogers, Cynthia Hewitt

1. Ben called the meeting to order at 7:01 pm.
2. Agenda Review – Emily moved and Meg seconded deleting Items 5A (Highway Paving Request for Proposals) and 5B (New Highway Truck Purchase Agreement). Unanimous.
3. Public Comment – None.
4. Road Foreman Report – Keeping up with the nuisance snow; minor repairs and breakdowns dealt with. Roads are in decent shape.
5. Items for Discussion or Vote
 - a. Better Roads Planning Services Agreement (Two Rivers) – Steve moved and Emily seconded approval the Better Roads Planning Services Agreement as prepared by Two Rivers. Unanimous.
 - b. Event on Public Highway Permit Application (The Prouty) – Steve moved and Emily seconded approval of the above captioned application, with a condition that race organizers place signs along route one week in advance warning motorists of bike event traffic. Unanimous.
 - c. Event on Public Highway Permit Application (Covered Bridges Half Marathon) – Steve moved and Emily seconded approval of the above captioned application, with a condition that race organizers place signs along route one week in advance warning motorists of bike event traffic. Unanimous.
 - d. Highway Access Permit Application (Cherry Hill Road) – Steve moved and Emily seconded approval of the above captioned application with the following conditions: (1) usage limited to the definition of “agricultural/forestry access road” in the Pomfret Highway Ordinance and (2) no regrading or paving for the first 20 feet back from the edge of Cherry Hill Road (hard pack at intersection to protect town highway traveled way is permitted). Unanimous.
 - e. Town Meeting Informational Hearing Agenda – The agenda is substantially the same as last year. Warned articles will be discussed item-by-item; other topics may be discussed during “Other Proper and Necessary Business”. The agenda is to be posted at least ten days in advance (no later than February 12).
 - f. Code of Ethics Investigation and Enforcement Ordinance – Ben presented the current draft, which is based on VLCT’s form. Complaints are to be made to the Town Clerk or, if the complaint is in regard to the Town Clerk, then to the Selectboard chair. Emily moved and Meg seconded approval with minor changes as discussed. Unanimous.
 - g. Public Records Inspection, Copying, and Transmission Policy – Ben presented the current draft, which is based on VLCT’s form. Discussion to be continued.
 - h. Mascoma Certificate of Deposit Renewal – The current certificate of deposit will mature and automatically roll into a new CD if no action is taken. Ben will discuss with Ellen whether the town’s cash flow permits locking up these funds for an additional CD term.

- i. Warrants – Steve moved and Emily seconded approval for payment of the following warrants:

25072	\$	13,906.22	Payroll
25073		40,833.55	A/P

Unanimous.
 - j. Approval of January 22, 2025 Minutes – Emily moved and Steve seconded approval of the January 22, 2025, meeting minutes as presented. Unanimous.
6. Meeting Wrap Up
- a. Correspondence – Meg has been in touch is Sarah Wraight at Two Rivers re: Final ARPA accounting; Meg will research minutes, invoices, payments, etc. and report back to Sarah.
 - b. Review of Assignments – Ben to sign and circulate permit applications approved at tonight’s meeting, speak with Ellen re: Mascoma CD, post the Code of Ethics Investigation and Enforcement Ordinance; Frank to get the new highway truck purchase agreement, Cynthia to order coffee and donuts for the February 22 town meeting informational hearing.
 - c. Agenda for Next Meeting – New highway truck purchase agreement, Structures and Paving Grant Applications, Records Request Fees, Paving RFP, Large Event Permit (CBHM pasta supper).
7. Adjournment – Steve moved and Meg seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 8:01 pm.