

Town of Pomfret Selectboard  
Approved Minutes  
09/07/2022

Present: Emily Grube, John Peters, Benjamin Brickner, Steve Chamberlin, Jonathan Harrington

Public: Mike Doten, Claude Weyant (Windsor County Sheriff's Department), Jim Potter (Road Foreman), Cathy Peters, Karen and Mark Montella, Bill Emmons (Planning Commission), Jim Zidro, Cynthia Hewitt (Selectboard Assistant)

1. Call to Order. Emily called the meeting to order at 7:00 pm.
2. Public Comment. None.
3. Review of Agenda. Steve moved and Ben seconded the addition of oil/gas delivery contracts and Pomfret Road paving update; and deletion of the employee handbook. Unanimous.
4. Road Foreman's Report and Highway items
  - a. Jim will start grading soon; we expect the Pomfret Road paving project to be done on Thursday or Friday at the latest. He will get the hot box out and fill five pot holes. Wild Apple Project will hopefully start the 3<sup>rd</sup> week in September. He will lay out the project ahead of time.
  - b. A resident of Sessions Meadow inquired about construction access; Jim supplied the appropriate permit.
  - c. Jim extended an offer of employment on the Road Crew to a recent applicant following the previous Selectboard meeting. The applicant has accepted and is expected to begin work on September 19.
  - d. Claremont Ford will have ± 100 F600s arriving over the next few weeks. Jim will review the spec/price sheets and select an appropriate vehicle for the town.
  - e. Jonathan had questions about the paving project; Jim suggested that Jonathan contact Allyn who has day-to-day supervision of the project.
  - f. Dental Insurance. Emily will get prices from Ellen.
  - g. Speed Limits and road signage. Jim will post 3 horse caution signs on Skyline Drive; Ben also noted there recently had been a vehicle fire on TH 42 between Cloudland and Sessions Meadow roads. He suggested that signs be posted on either end warning travelers that it is a Class 4 Road and not maintained by the town. He further suggested the Cloudland sign be posted out of sight from Cloudland Road so as not to encourage additional use.
  - h. Cloudland Road Foliage Traffic. Mike Doten and Claude Weyant attended to participate in the foliage traffic discussion. Pursuant to authority granted by the recently revised Traffic Ordinance, the Selectboard previously decided to make the road one-way northbound from the Woodstock Town Line to Barber Hill Road. From the Doten property to Barber Hill Road, parking will be prohibited on the left-hand side (traveling north) and limited on the right-hand side (traveling north) only where the road is wide enough to allow parking safely. Jim will post one-way and no parking signs as needed. Schedule permitting, the Sheriff will patrol the area 10 am to 4 pm on September 24 and 25, and on October 1, 2, 7, 8, 9 and 10. Normal shifts

during this period will be repurposed and additional shifts will be added as needed. Depending on conditions (i.e. weather, traffic volume, etc.) these arrangements may be reduced. Ben moved and John seconded the foregoing arrangements. Unanimous. The sheriff will stay in touch with Emily regarding his scheduling, etc.

5. Items for Discussion or Vote

- a. ARPA Spending. the stoves in the Town Hall Kitchen are in bad shape, as is the wiring. Two stoves need to be replaced. Up to code electrical work needs installation; since it is an historic building we need to take care of it; it was last wired in the 50s. John will map out the needs for the building, and prepare an RFP for a licensed electrician. Neil believes this project is eligible to be paid from ARPA funds.
- b. Municipal Planning Grant. Emily will check with the Planning Commission about whether there are projects in the pipeline that could be eligible for grant funding.
- c. Fuel Prices – Emily had quotes from Dead River, Junction Fuel, and Irving for oil and propane delivery. Irving is out current provider and their price quotes were lowest. John moved and Ben seconded approval of the Irving oil and propane contracts. Unanimous.
- d. Warrants. Steve moved and John seconded approval of the following:  
23022     \$ 8,684.49     Payroll  
23023     30,105.64     Accounts Payable  
Unanimous.
- e. Minutes. Ben moved and Steve seconded approval of the August 17 and August 31, 2022 meeting minutes. Unanimous.

6. Meeting Wrap-Up

- a. TRORC Survey. Emily asked that anyone who received a survey complete and submit.
- b. Review of Assignments.
  - i. John – Survey of Town Hall electrical work needed
  - ii. Jim – Road signs on Cloudland Road, Sessions Meadow Road, and Skyline Drive; alerting Woodstock, Vtrans, emergency services, etc. that Cloudland will temporarily be one-way
  - iii. Emily – Dental Insurance Cost (Ellen), Email Accounts (Becky), Harvest Supper plans (Becky), municipal planning grant (Bill Emmons)
- c. Agenda for Next. Woodstock Resort Corporation/WAMBA Eastern States Cup event permit application, dental insurance, Karen re zoning and delinquent tax matters.

7. Executive and Deliberative Session

- a. Ben moved John seconded that the board enter executive session pursuant to 1 V.S.A. 313(a)(1)(A), (a)(1)(f) and (a)(3) to discuss contracts, confidential attorney-client communication, and conduct employee candidate interview, and a deliberative session pursuant to 1 V.S.A. 312(e) to discuss deliberations in connection with a quasi-judicial proceeding. Unanimous. The board entered executive and deliberative session at 8:51 pm.
- b. The board exited executive and deliberative session at 9:33, and no decisions were made therein.

8. Act 250 Permit Application. Ben moved and Steve seconded that Ben will prepare a letter to the District 3 Environmental Board concerning the pending Act 250 permit

application by the Woodstock Resort Corporation, that Ben contact the Woodstock Resort Corporation regarding the same, and that if he deems appropriate following that contact, that he submit the letter to the Environmental Board. Unanimous.

9. Adjournment. Ben moved and Steve seconded that the meeting be adjourned; unanimous. The meeting was adjourned at 9:34 pm.