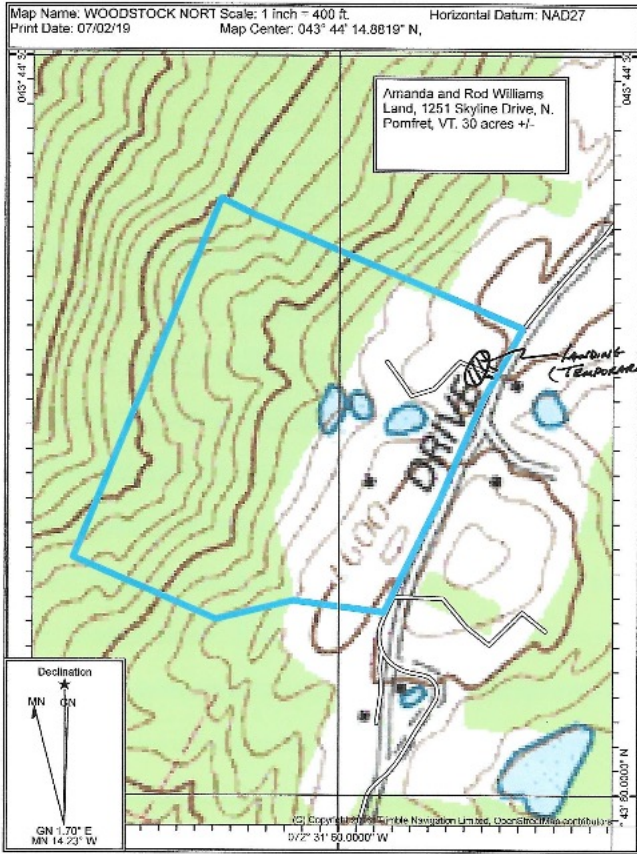


**Town of Pomfret**  
5238 Pomfret Road  
North Pomfret, VT 05053  
Special Selectboard Meeting Agenda  
July 24, 2019

Agenda Item	Presenter	Timeframe
1. Call to Order	Chair	6:00
2. Public Comment	Chair	6:01-6:10
3. Review of Agenda	Joint	6:10
4. Business Items for Discussion or Vote a. Brookfield Generator Maintenance contract b. Driveway Permit, Logging Access, Skyline Drive c. Galaxy Hill Driveway Permit	Joint	6:15
5. Executive Session: Review of latest draft Purple Crayon settlement document with the Town's legal representative (Stitzel, Page and Fletcher)	Joint	7:00
6. Adjournment	Chair	9:00



TOWN OF POMFRET  
APPLICATION FOR AN AGRICULTURAL/FORESTRY ACCESS ROAD PERMIT

Landowner ANANDA + BOB WILLIAMS Phone 917-319-8122  
Address 1251 SKYLINE DR N. POMFRET State VT Zip 05053

The undersigned requests an Access Permit to construct an agricultural/forestry access road to serve the landowner's property; located on the WEST side of SKYLINE DR (E911 highway name)  
Town Highway No. ? The proposed access will be located approximately 1800' (ft./mi.) from the intersection of this road with AVENUE HILL ROAD (E911 highway name).

Please describe the agricultural or forestry activity on this property (definitions of agricultural/forestry uses can be found in the Town Highway ordinance):

LANDING ACCESS ONLY - NO ROAD,

(DETAIL FD SKETCH OF THE PROPOSED ACCESS ROAD MUST ACCOMPANY THIS APPLICATION.)

Agricultural/forestry access roads entering a town highway shall meet the following standards:

1. Be constructed at a 90-degree angle to the town highway
2. Have a minimum site distance shall be 150 feet both ways when viewed 15 feet back from the edge of the travelled way.
3. Be graded and ditched so that water does not run onto the town highway.

Both sides of proposed access road shall have stakes with ribbons to indicate desired location at point of access to the town highway.

The applicant agrees to maintain said access and adhere to the directions, restrictions and conditions forming a part of this permit.

Dated at 9:45am this 2<sup>nd</sup> day of July, 2019.

Tom Williams  
Signature, Applicant or Applicant's Agent

Paul J. Mulcahey, Forester  
Applicant or Applicant's Agent's Name  
(printed or typed)



**Directions, restrictions and conditions:**

18-inch culvert required  yes  no  
Other restrictions or conditions

This permit is issued in accordance with Title 19, V.S.A. relative to all highways within the jurisdiction of the Town of Pomfret. This permit may be voided in the event of misrepresentation, substantial inaccuracy or failure to undertake construction of the access road within one year of the date of approval.

Permit to construct agricultural/forestry access road is given this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Road Commissioner \_\_\_\_\_ Chair, Selectboard

Final Approval: This access has been installed in accordance with the above conditions and is acceptable under State and local regulations. This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Road Commissioner \_\_\_\_\_ Chair, Selectboard

Form adopted by Pomfret Selectboard, January 6, 2010

Form amended by Pomfret Selectboard, November 6, 2017



## Brook Field Service

Providing Shelter from the Storm

P.O. Box 47 • Northfield, VT 05663 TOLL-FREE: 866-769-3797 • (802) 485-6567 • FAX: (802) 485-6690  
E-mail: [info@brookfieldservice.com](mailto:info@brookfieldservice.com) • [www.brookfieldservice.com](http://www.brookfieldservice.com)

Dear Valued Customer:

In 2020 we will be celebrating our 40<sup>th</sup> anniversary. To help start the party you have been invited to a special 10% discount for 2020's Preventative Maintenance Agreement. Don't delay! This special offer is good until July 31, 2019!

Attached to this memo you will find your agreement that is specific to your generator size and location. Please remember, your generator is a combustible engine that produces electricity. Regular preventative maintenance is essential for your generator to operate safely, correctly and efficiently during power outages.

We are pleased to provide you with two options to consider for your generator's maintenance program.

**Program 1 – Once a year maintenance program.**

- A technical inspection and testing of your generator (40 point test and review)
- Upload controller latest software upgrades
- Oil change and oil filters replaced
- Oil analysis for liquid cooled generators
- Fuel analysis for diesel models.
- Air and fuel filters replaced
- Tune up of engine
- Coolant fluids tested for liquid cooled models.
- Coolant levels topped off. If coolant change is required an additional charge would occur.
- Automatic transfer switch testing and maintenance (if the ATS is located inside – arrangements must be made for someone to be there or to give an alternate authorization for our tech to reach it.)
- A generator building load test (at your request – this will require an interruption of power.)

**Program 2 – Twice a year maintenance program (6 months after Program 1 service)**

- Technical inspection of your generator (40 Point Review)
- Upload controller latest software upgrades
- Oil levels checked
- Coolant levels topped off. If coolant change is required an additional charge would occur.
- A generator building load test (at your request – this will require an interruption of power.)
- Vermont State Inspection (if required)

Please review the attached agreement and fax, mail or email it to Brook Field Service. If you choose to email it, the address is [lindsev@brookfieldservice.com](mailto:lindsev@brookfieldservice.com) you should remember that you are not required to pre-pay for the service, however if you do pay before the discount date you will be able to take advantage of the discount. If you opt not to pre-pay, returning the agreement with your signature commits us and you to the price of your service as shown on the agreement and it ensures you are flagged for the schedule. I can take email confirmation as your approval. Just be sure to indicate in your email which program you want and whether or not you intend to pre-pay. As always checks are accepted, be sure to put your customer agreement number (located in the upper right corner of the agreement) on your checks.

Thank you for the opportunity of letting Brook\*Field Service take care of your generator's needs. I'm always available and welcome any questions or comments you may have.

Jim Brochhausen

Industrial Engines and Generators • Transfer Switches • Load Bank Testing  
Generator Rentals • Vermont Generator Inspections

TOWN OF POMFRET  
APPLICATION FOR A DRIVEWAY OR APPROACH ROAD ACCESS PERMIT

Landowner William A. Nassal and Cynthia L. Nassal *to Peter Volles* Phone 802-657-2420  
Address 9054 S.W. 9th Street Rd, Ocala State FL Zip 34481

The undersigned requests an Access Permit to construct an access to serve the landowner's property; located on the westerly side of Galaxy Hill Road (E911 highway name) Town Highway No. 31  
The proposed access will be located approximately 3/3 mile (ft./mi.) from the intersection of this road with Pomfret Road (E911 highway name).

(DETAILED SKETCH MUST ACCOMPANY THIS APPLICATION.)

Driveways and approach roads entering a town highway shall meet the following standards:

1. Be constructed at a 90-degree angle to the town highway
2. Have a minimum site distance shall be 150 feet both ways when viewed 15 feet back from the edge of the travelled way.
3. Have a minimum width of 16 feet for the first 20 feet back from edge of town highway shoulder.
4. Be graded and ditched so that water does not run onto the town highway.

Both sides of proposed driveway shall have stakes with ribbons to indicate desired location at point of access to the town highway. The applicant agrees to maintain said access and adhere to the directions, restrictions and conditions forming a part of this permit.

Dated at this 15 day of July, 20 19.

[Signature]  
Signature, Applicant or Applicant's Agent

WILLIAM A. NASSAL  
Applicant or Applicant's Agent's Name  
(printed or typed)

Application fee of \$50. Received Date 7/17/2019 by [Signature]

Directions, restrictions and conditions:

18-inch culvert required yes no

Other restrictions or conditions

This permit is issued in accordance with Title 19, V.S.A. relative to all highways within the jurisdiction of the Town of Pomfret. This permit may be voided in the event of misrepresentation, substantial inaccuracy or failure to undertake construction of the access within one year of the date of approval.

Permit to construct access is given this      day of     , 20     .

     Road Commissioner      Chair, Selectboard

**Final Approval: The first 20 feet of a driveway or access road entering a Town highway shall be constructed by the applicant and approved by the Selectboard and Road Commissioner before any building construction may be started.**

This access has been installed in accordance with the above directions, restrictions and conditions and is acceptable under State and local regulations. This      day of     , 20     .

     Road Commissioner      Chair, Selectboard

Form adopted by Pomfret Selectboard June 21, 2017



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