

**ABBOTT MEMORIAL LIBRARY  
BOARD OF TRUSTEES MINUTES  
March 27, 2019 Meeting**

The meeting began at 7:05 PM.

Present: Anne Bower, Betsy Rhodes, Nancy Merrill, Tessa Westbrook, Jean Souter, Tina Clifford, and Cory Smith, Librarian.

The agenda was reviewed and adopted. The minutes from February were amended and approved.

**REPORTS**

**Librarian:** Cory presented her report which will be attached to these minutes.

The "Moth" was rescheduled to March 29<sup>th</sup> due to inclement weather on March 22<sup>nd</sup>.

The Prosper Valley Book Group will meet with Cory on April 8<sup>th</sup> at the school. The Invasive Species meeting with Alan Graham and Betsy Rhodes will take place at the library on April 25<sup>th</sup> at 7pm. Ruth Brooke is offering a free meditation class on April 17<sup>th</sup> from 6-7pm. We wondered if accessibility would be an issue for any participants. (more about that under new business) The Composting Workshop will be held at the Town Office on May 30<sup>th</sup> from 6-8pm. The Town Hall is reserved in case more people show up than the Town Office can hold.

The Covered Bridges Half Marathon is scheduled for Sunday, June 2<sup>nd</sup>. We will participate with traffic control if we can get 4 volunteers. So far, we have 3.

Cory looked into Kanopy, the movie streaming company offered to libraries nationally. There is a pay per view cost. After a discussion, we questioned whether it would be cost prohibitive for a library of our size. Our leaning is not to subscribe to this service, but Cory will do more research.

**Building and Grounds:** The radon levels in the basement are fine, but a little higher than usual. Betsy bought three sandbags to divert water away from the back door and the walkway. They were strategically placed for a few days and can be reused as needed. The ground near the back door needs to slope away and will be worked on this summer.

Betsy's goals for the spring are to clean the dehumidifier, clean up the grounds, hire a carpenter to repair the basement window sill and frame, have the porch wall repaired, and work on retaining the bank across the street with willow stakes.

The VLTC Insurance appraiser came through for the first time since 2015. He asked about any changes or projects.

The attic inventory is covered under New Business.

**Treasurer:** Nancy presented the current Profit and Loss Budget vs. Actual. Our portion of the Town appropriation of funds came in February.

**Development:** Tessa has finished the thank you notes.

**Community Outreach:** Tina spoke with Heather Durkel regarding her Appalachian Trail talk. Anytime after June 13<sup>th</sup> works for Heather, so Tina will ask her to choose any Tuesday, Thursday, or Friday evening in the last two weeks of June.

**Chair:** Anne has been in contact with Jane Metcalf about our most recent garden plans. Jane will keep the daisies and phlox and will plan for more plants. We approved a budget of up to \$500 for her to spend on the remake of the garden.

**OLD BUSINESS**

**Programs and Garden update:** Covered under Reports

**NEW BUSINESS**

**Accessibility:** This topic regarding Abbott's wheelchair accessibility and the regulations for a public building has come up many times over the years. The board had a lengthy discussion of its feasibility and possible solutions. We will be pursuing a number of avenues to find an acceptable way to accommodate everyone in our community. No other action was taken at this time.

**Attic Inventory Review:** Betsy worked tirelessly to inventory items in the attic and sent a detailed three page list to the trustees before this meeting. We went through everything and decided what to save, sell, give away, recycle and trash. Betsy will contact possible interested parties and post some items on the listserv. The rest will be hauled away by trustees' trucks at a future date.

***From the Trustees' Calendar:***

No changes will be made to Board officers and assignment of responsibilities.

The fire extinguishers will be inspected Thursday, March 28<sup>th</sup>.

There is no need to update signature authority on bank accounts. Ellen DesMeules does it.

Anne will update page one of Safety Procedures

The meeting adjourned at 9:00 PM

The next Board of Trustees Meeting will take place at 7 PM at the library on Monday, April 15, 2019.

Respectfully submitted,

Jean Souter