



POMFRET SCHOOL DISTRICT
Board of Directors Special Meeting, Draft
Tuesday, March 20, 2018 @ 3:00 PM

Present: Patti Kuzmickas, Seth Westbrook, Jody Eaton, John Hansen – Principal

I. Call to order: 3:05 PM

II. Community Engagement/Public Comment: Scott Woodward

III. Action/Discussion:

a. Reserve Funds Accounts – Last week, Patti met with Richard Seaman, Ellen DesMeules, and John Hansen to go over Pomfret School District Reserve Funds and what to do with them. Listed below are the following actions in regard to the funds.

Motion to purchase and install 2 wall mounted cafeteria tables, each approximately 28 feet long, using the Building Maintenance Reserve Fund

Moved: Patti Kuzmickas

Seconded: Jody Eaton

Motion to authorize a disbursement to The Prosper Valley School Student Activities Fund a payment in the amount of \$3,396. This payment will be allocated against the following reserve funds:

Art Donations	\$287
Drum Corp Reserve	1,566
Garden Club Donation	550
PATH Wellness Grant	107
Tobacco Grant	825
Trails to Every Classroom	16
Verizon Royalty Payment	45
TOTAL	\$3,396

The amounts above would be held in the Student Activities Fund in the following categories:

Art-Music	\$1,853
Greenhouse / Raised Beds	657
Outdoor Education	886
TOTAL	\$3,396

Moved: Patti Kuzmickas

Seconded: Seth Westbrook

Motion to authorize a disbursement to The Prosper Valley School District in the amount of \$6,557 to cover the \$2,554 extra cost of Chromebook computers already purchased this fiscal year for TPVS and to purchase additional computer equipment including charging stations and Chromebooks. This payment will be allocated against the following reserve funds :

E-Rate	\$308
Microsoft Settlement	6,249
TOTAL	\$6557

Moved: Patti Kuzmickas

Seconded: Seth Westbrook

Motion to Authorize a disbursement to The Prosper Valley School Trust in the amount of \$6,479 to create a reserve fund for the Horizon's Observatory

Moved: Patti Kuzmickas

Seconded: Jody Eaton

Motion to replace the outdoor soffit lights with energy efficient LED fixtures out of the Building Maintenance Reserve Fund and /or Audit Reserve Funds

Moved: Patti Kuzmickas

Seconded: Seth Westbrook

b. TPVS Property Easement:

i. Legal counsel choice – With the help of Scott Woodward, Patti brought forward her recommendation to hire the firm of Stitzel, Page, and Fletcher to draft an Easement Deed between the Pomfret School District and the Town of Pomfret. This firm is very familiar with our concerns and has already been sent a specific list of things that we would like easements on.

ii. Funding

Motion to use funds from the Land Fund listed on the Pomfret School District Reserve Fund List to hire the firm of Stitzel, Page, and Fletcher to draft an Easement Deed between Pomfret School District and the Town of Pomfret

Moved: Patti Kuzmickas

Seconded: Jody Eaton

iii. Language of Easement –

Scott Woodward will ask the Pomfret Selecbboard to hold a similar vote on authorizing the expenditure from the 100 Acres Fund and a vote to move forward with drafting the easement, at their next meeting.

IV. Adjournment – 4:24 pm