

ABBOTT MEMORIAL LIBRARY  
BOARD OF TRUSTEES' MEETING  
June 19, 2017

The meeting began at 7:00 p.m.

Present: Anne Bower, Betsy Rhodes, Jean Souter and Jennifer Gubbins.

Absent: Tessa Westbrook, Betsy Siebeck, Cory Smith, Librarian

Anne Bower opened the meeting, and the agenda was accepted. Minutes from the May 15, 2017 meeting were unanimously accepted. Jeannie will file.

**Reports:**

**Librarian:** Cory reported that the state is encouraging all the libraries that currently use Library World to move with the state to their new system. This new system, from Auto-Graphics, Inc., is called VERSO.

Cory is supportive of this move. Board members present at the meeting approved this switch.

**Building and Grounds:**

\*Peeling paint on the walls downstairs - waiting for estimate and time frame. It is recommended that we put moisture sealant under the paint. The paint was tested for lead and is lead free.

\*Window repairs, caulking, etc. Window repair assistance will come from Jim Rose.

\*Replacement lilac for the one that was destroyed over the winter

\*Betsy started grounds clean-up

\*Step sealant is due to be applied (every 5 years) – Betsy is contacting John Barnes about this.

We also discussed the front walk way and drainage ideas. We decided that material wise/height wise, all is good. The right side of the wall just behind the pillar entering the library has mortar that is needing attention. Betsy is working on this.

**Treasurer:** Betsy S. submitted an updated projection of our year end budget numbers and a written treasurer's report. Both reports will be attached to the town clerk's copy of the meeting minutes.

**Development:** Tessa absent.

**Community Liaison:** Anne reported that she and Jeannie met with Cory for her annual review- all is great!

**Chair:** Discussion about the leftover tiles from the roof, Anne reported that Artistree is interested in using them to create a sculpture(s) that can be located on the library grounds. Anne will follow up with Artistree.

**OLD BUSINESS:**

***Arts and Artifacts:*** Jeannie and Tessa will work on this. Jeannie will meet with Alan Graham to see if he is holding any of the library art at the Pomfret Historical Society.

***Website Improvement:*** Anne has emailed with Geraldine Fowler who is willing to work on our website redesign (creating a site that is more user friendly for Library staff and trustees to edit). After discussion, Anne agreed to contact Geraldine about meeting with her and Cory in a couple of weeks. Meanwhile, Cory will research other libraries' websites she thinks could serve as good models.

***Treasurer Search:*** Betsy will be in touch with Linda Markwell of Pomfret to discuss the possibility of taking over some this position.

***Covered Bridges Half Marathon:*** Anne, Betsy R., Cory, Sue and Jeannie all volunteered – thank you!

**NEW BUSINESS:**

***Treasurer Search:*** Betsy S. will be leaving the board when her term is up in March 2018. We are searching for a new

treasurer.

We will keep an eye on select-board meetings to see what is happening with the road and traffic.

Betsy R. did a lot of work on the walk way, and that and the drainage issue seem to be holding up just fine.

Trustee letterhead needs to be updated.

The trustees decided that a July meeting will not be necessary, as the only item on the calendar is the website, and this is being worked on. Jenn will post this notice during the first week of July. Any ideas or new information that may arise may be sent in a “fyi” email.

Date of next meeting is August 21, 2017.

Meeting adjourned at 8:00.

Respectfully,

Jennifer Gubbins