

**ABBOTT MEMORIAL LIBRARY
BOARD OF TRUSTEES MINUTES
September 19, 2016 MEETING**

The meeting began at 7:08 PM. Present: Anne Bower, Betsy Rhodes, Betsy Siebeck, Tessa Westbrook, and Cory Smith, Librarian.

Absent: Carole Brown, Jean Souter

Anne Bower opened the meeting and the agenda was reviewed and adopted. The minutes from the August 15th meeting were accepted. Jean agreed to file the final minutes.

REPORTS

Librarian: The after school children are again using the library. Jenny Hewitt (4th grade teacher at The Prosper Valley School) is interested in having a book discussion group with the Library. She and Cory are looking at books from the Dorothy Canfield Fisher list. 5th and 6th graders will be included. Cory is looking into starting up the Thursday morning story hour again. Tim Thacher has been donating books to the Library.

Buildings & Grounds: Betsy Rhodes reported that the radon levels from downstairs is fine. She will do the reading from upstairs soon. Betsy will wait until spring to select a dark lilac bush to replace the one honoring Joanna Long. There are better choices and prices then. She's been doing yard work for us; tidying the path over to Artistree, cleaning up borders, etc.

Development: Nothing at this time.

Community Liason: Carole Brown cannot continue as a Board member. We need to look for a replacement. We all expressed regret that Carole is leaving; she was doing a fine job for the Library.

Chair: Anne provided Betsy S. with information for data she needs to conclude the report to the Historic Preservation Division.

OLD BUSINESS

Long Range Plan: We discussed members. So far we have Sue Heston and her daughter Brook, Barbara Henzel, Joanna Long, Anne Bower, and Cory Smith. Anne agreed to contact Greg Greene and see if he will join the group.

Value of art at the Library: Jeannie will head up this effort when she returns from vacation.

Trustees calendar adjustment: Anne took care of this (re furnace and oil contract, etc.)

NEW BUSINESS

The Trustees' Calendar: We are reminded to review and purge our Library records at this time. It's good to clean up files and keep it easy to find information. Those of us who haven't done this regularly will now do so!

Plan celebration for roof restoration project: It will take place on September 24th. The five at this meeting agreed to various duties: Wed., 9/21, Anne, Betsy R., Tessa, Cory, and Jim Rose will move the old cresting tiles from the Grange building to back lawn of the Library. Anne will let Artistree know about this. Cory and Betsy S. have the food and beverages arranged. Expenses come out of general funds, not Roof Restoration funds. Sat., 9/24, we'll all arrive to do set up at 3:30, each of us bringing a flower arrangement. Tessa and Betsy R. will each bring a folding table and tablecloth. Anne will have the music set up and extra platters.

Other business related to the Roof Restoration: We had some discussion about funds that will remain after we're reimbursed by the Historic Preservation grant. Any monies donated specifically for "roof restoration" cannot be used for another purpose. However, it may be possible with one of the larger grants that did not specify this to request that we "re-purpose" that donation. There was no conclusion reached on this matter. Anne, Betsy S., and Betsy R. will review all financials from the Roof Restoration Project and report back to the Board about this.

The meeting adjourned at 9:00 pm.

The next Board of Trustee Meeting will take place at the library at 7 PM on Monday, October 17, 2016.

September 19th Minutes respectfully submitted by Anne Bower and Jean Souter on October 20th, 2016.