

**Town of Pomfret
Selectboard Meeting Agenda
Town Offices
5218 Pomfret Road, North Pomfret
May 6, 2026, 7:00 pm**

Zoom instructions below

Business Items	
1. Call to Order	7:00 pm
2. Agenda Review	
3. Public Comment	
4. Road Foreman Report	7:05 pm
5. Items for Discussion or Vote a. Permit Application for Highway Access (Parcel 3312-L) b. Trail Permit Application (Parcel 3312-L) c. Road Reclamation Engineering Services RFP (Review) d. Dust Control and Winter Liquids e. Road Crew Member Hiring f. Road Flagger Hiring g. Excavator Repairs h. Fuel Oil Contracts i. WCSD Patrol Contract Renewal j. Warrants k. Approval of April 15, 2026 Minutes	7:15 pm
6. Meeting Wrap Up a. Correspondence b. Review of Assignments c. Agenda for Next Meeting	8:45 pm
7. Adjournment	
<i>Time frames are approximate. Members of the public wishing to attend for specific business items are encouraged to arrive before the time indicated.</i>	

Zoom Instructions

- Computer or Smartphone
<https://zoom.us/j/95395079923?pwd=ZjBEed3ZuZWgvWmx2M0tpOE8zbjg2dz09>
- Mobile Phone +19292056099,,95395079923#,,#,306922#
- Landline or Mobile Phone (301) 715 8592, then Meeting ID 953 9507 9923 and Passcode 306922

TOWN OF POMFRET

APPLICATION FOR TOWN HIGHWAY ACCESS ROAD PERMIT

(Application fee of \$100 payable to Town of Pomfret)

Access Road Type (check one): ☒ Private Drive* ☐ Agricultural ☐ Forestry

Applicant Name: Lauren Lavoro Phone: [REDACTED] 7 Email: [REDACTED]

Applicant Mailing Address: 68 West Neck Rd. Huntington State: NY Zip: 11743

(Complete only if Applicant is not the Landowner)

Landowner Name: Lauren Lavoro Phone: [REDACTED] Email: [REDACTED]

Landowner Mailing Address: 68 West Neck Rd. Huntington State: NY Zip: 11743

The undersigned Applicant requests permission to develop, construct, or change the grade of the access road type indicated above.

Access Road Location: on the West (cardinal direction) of Legal Trail #2 (town highway name)
at approximately 1050 (feet) from the intersection of Wild Apple Road (nearest town highway intersection).

Please provide a brief description of the work to be done: Permit for Private driveway

(PROVIDE DETAILED SKETCH OF ACCESS LOCATION AND LAYOUT ABOVE)

The following conditions, standards and restrictions shall apply to the first 20 feet of a newly developed, constructed, or grade changed access road (measured from the edge of the traveled way) unless waived herein:

General Conditions

1. *Application Fee.* A \$100 non-refundable application fee shall be submitted before an application will be considered.
2. *Site Visit.* The Selectboard and Road Commissioner shall make a site visit prior to approving a permit.
3. *Final Site Inspection.* Upon completion of work, the Applicant or its agent shall notify the Town within ten days to arrange a final site inspection.
4. *Noncompliance.* Any work deemed not in compliance with the permit shall be corrected and reinspected for approval.
5. *Final Approval.* Work shall be approved by the Selectboard or its designee before any use of the access may be started.

* Each residence is limited to one driveway access.

Design Standards[†]

1. *Intersection Angle.* Access roads shall be constructed at a 90 degree angle to the town highway.
2. *Minimum Sight Distance.* Sight distances shall be at least as shown in the table below in both directions when viewed from a height of eye of 2.0 feet on the roadway to a height of eye of 3.5 feet on the drive at a point 15 feet back from edge of the traveled way (when entering upon paved portions of town highways) or 10 feet back from edge of the traveled way (when entering upon any other portion of a town highway). The "posted speed" shall be deemed to be 45 mph (when entering upon an unposted Class 2 highway) or 25 mph (when entering upon any other unposted highway).

Minimum Sight Distance

<i>Posted Speed (mph)</i>	<i>Minimum Sight Distance (feet)</i>
25	155
30	200
35	250
40	305
45	360

3. *Access Road Width.* Access roads shall be 16 feet wide and graded and sloped such that water from the access road does not enter the Town highway. It is recommended that the driveway or access road have a grade dropping six inches in 10 feet before extending either up or down slope.
4. *Culverts.* Culverts shall be installed if deemed necessary by the Selectboard or its designee and shall conform to standards described in Section 5.3(h) of the Pomfret Highway Ordinance.
5. *Vegetation.* Vegetation and trees shall be removed as necessary to provide for visibility and safety.

The undersigned Applicant agrees to adhere to the conditions, standards and restrictions forming a part of this permit, and understands that this permit, if issued, will be issued in accordance with 19 V.S.A. 1111 and the Pomfret Highway Ordinance and may be voided in the event of misrepresentation, substantial inaccuracy or failure to undertake development, construction, or changing the grade of the access road within one year of the date of approval. If Applicant is not the Landowner, Applicant has provided the Landowner with a copy of this completed Application and obtained the Landowner's signature below.

Lauren Lavoro

Applicant Signature

Lauren Lavoro

Applicant Printed Name

05/01/2026

Date

(Complete only if Applicant is not the Landowner)

The undersigned Landowner acknowledges they have received a copy of this completed Application.

Lauren Lavoro

Landowner Signature

Lauren Lavoro

Landowner Printed Name

05/01/2026

Date

[Remainder of page intentionally blank. Application form continues on next page.]

[†] Any of the standards listed herein may be waived or varied upon the Applicant's request and following consideration by the Selectboard and Road Commissioner of public and private interests, topography, adequacy of highway design, ease of snow removal, drainage, and maintenance of safe conditions in all seasons for the traveling public.

OFFICIAL USE ONLY

Application fee of \$100 received on _____, 20____ by _____.

Culvert Required (*min. 18-inch diameter*)? ☐ Yes ☐ No

Additional conditions, standards and restrictions; waivers of design standards (if any):

PERMIT APPROVED this _____ day of _____, 20____.

Road Commissioner

Selectboard Chair

FINAL APPROVAL. The work described in this permit has been constructed in accordance with the above conditions, standards and restrictions and is acceptable under State and local regulations.

Road Commissioner

Selectboard Chair

Date

Form adopted by the Pomfret Selectboard June 21, 2023. Supersedes all prior dated forms.

TOWN OF POMFRET
PERMIT TO OPERATE A MOTOR VEHICLE
ON LEGAL TRAIL #2

PURSUANT TO THE ORDINANCE REGULATING TRAVEL ON THE Legal
TRAIL, as defined in the ordinance, the Pomfret Selectboard hereby issues this permit to operate
a motor vehicle on the trail to:

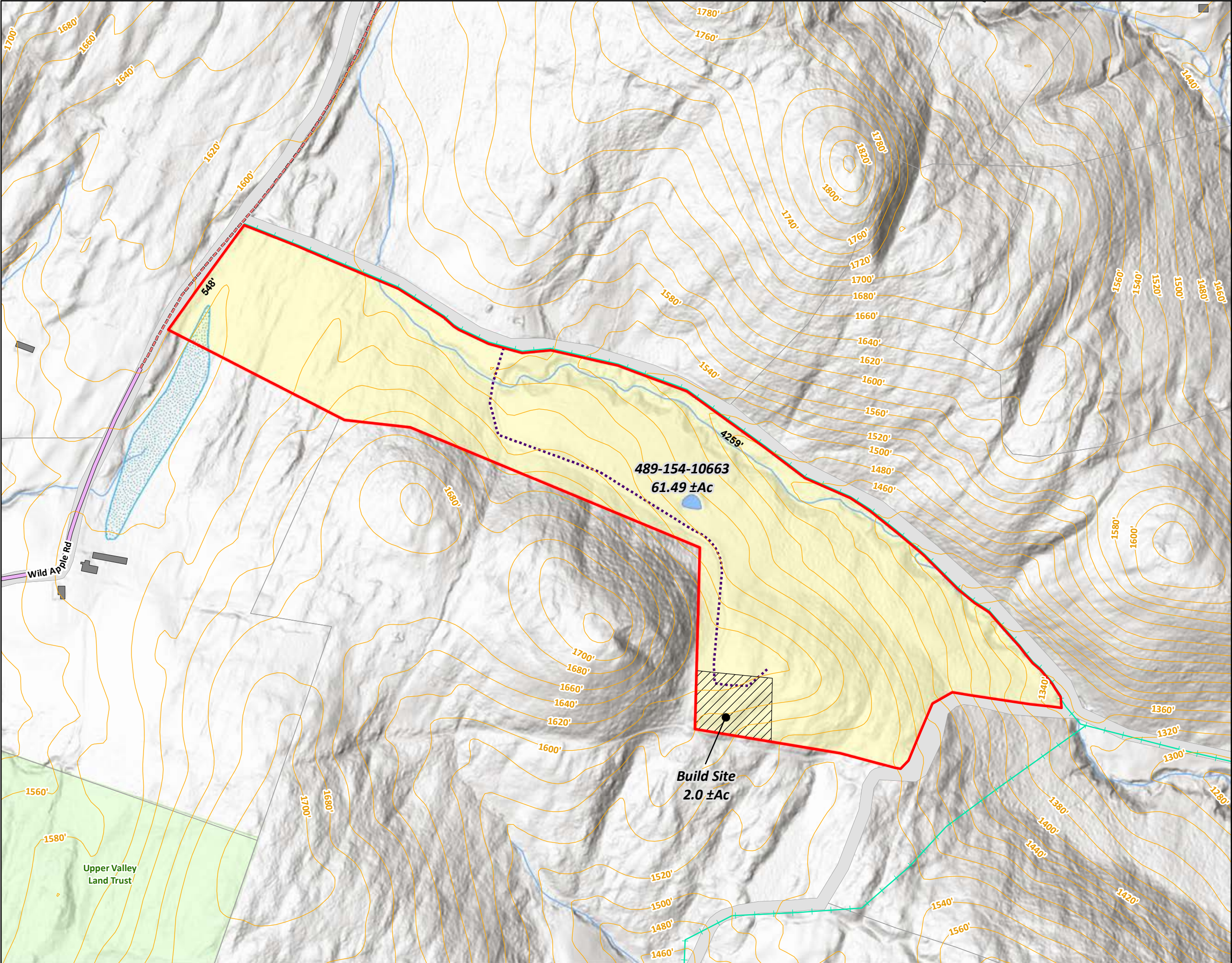
- A. Lauren Lavoro (land owner/resident of the trail) and
his/her invited guests); such permit to be valid so long as he/she is an owner/resident; or
- B. _____, a person determined by the Pomfret
Selectboard to have a legitimate need to operate a motor vehicle on the trail, such permit to
expire one year from this date.

05/01/2026

Date

For the Selectboard

Document Name: VT1619 base



Wild Apple Rd
Pomfret, VT

Base Plan

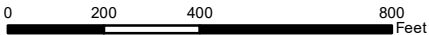
LEGEND

- Subject Property - 61.49 ±Ac
- Class 3 (Gravel)
- Class 4 (Soil or Graded and Drained Earth)
- Legal Trail
- Driveway
- Adjacent Properties
- Protected Land
- Open Water
- Wetlands
- Perennial Streams
- Intermittent Streams
- Contours (ft)

Notes:
Credits: Background from
ESRI 'Terrain Base' map
service



Date: 10/30/25
Project Number: VT1619



Scale: 1" = 400'



This plan is conceptual only and is not
represented as an engineered plan.

LandVest



Wild Apple Rd
Pomfret, VT

Base Plan Orthophotograph

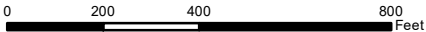
LEGEND

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- Class 3 (Gravel)
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- Wetlands
- Perennial Streams
- Intermittent Streams
- Contours (ft)

Notes:
Credits: 2023 imagery from
ESRI 'World Imagery'
map service.



Date: 10/30/25
Project Number: VT1619



Scale: 1" = 400'



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LandVest



Wild Apple Rd
Pomfret, VT

Base Plan Orthophotograph

LEGEND

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Notes:
Credits: 2023 imagery from
ESRI 'World Imagery'
map service.



Date: 10/30/25
Project Number: VT1619

0 200 400 800 Feet

Scale: 1" = 400'

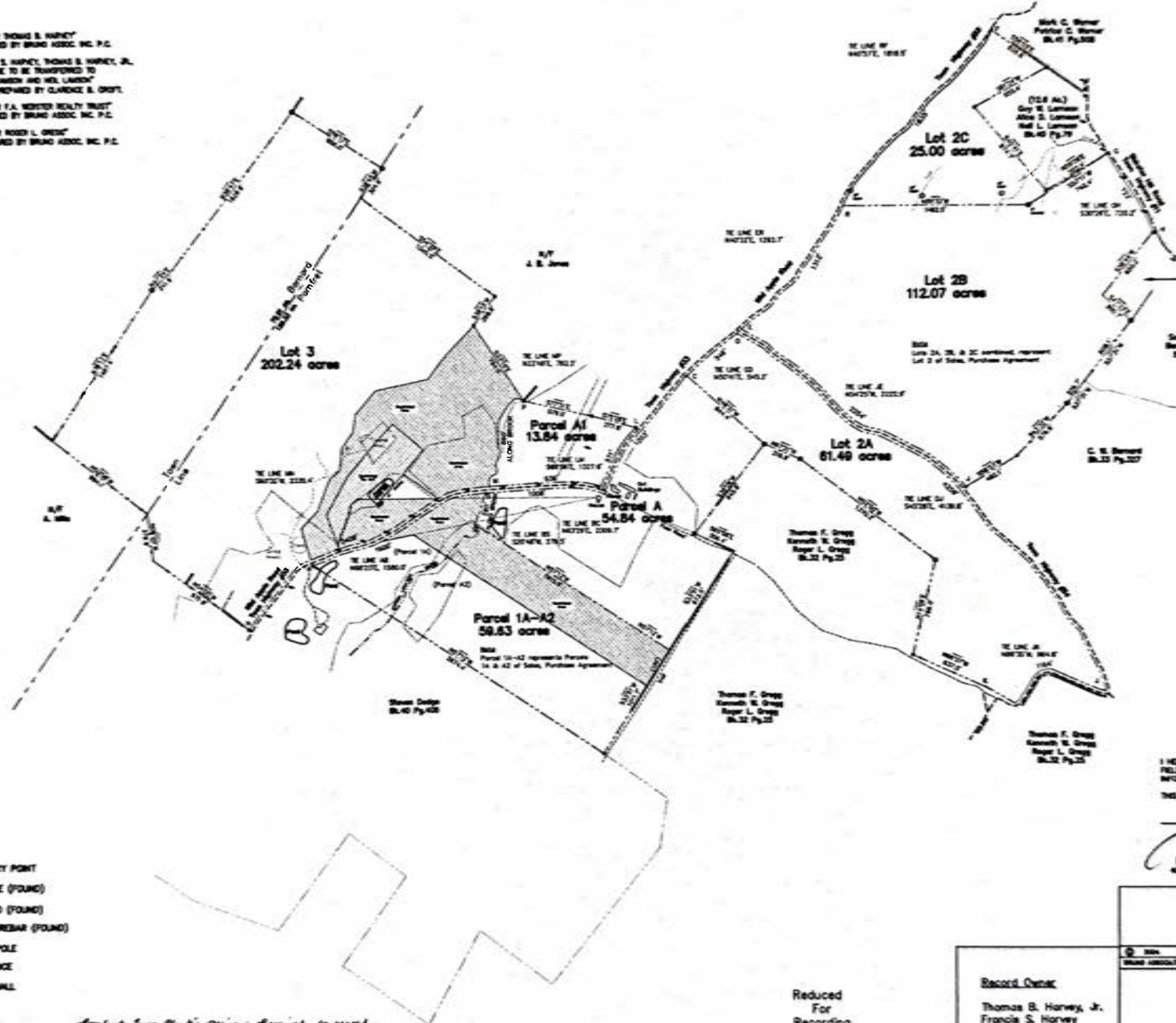


This plan is conceptual only and is not
represented as an engineered plan.

LandVest

B.P. REFERENCES

- ① "BOUNDARY SURVEY FOR THOMAS B. HARVEY"
DATED 1/7/94, PREPARED BY BRUNO ASSOC. INC. P.C.
- ② "PROPERTY OF FRANCIS S. HARVEY, THOMAS B. HARVEY, JR.
AND JOAN HARVEY ACRES TO BE TRANSFERRED TO
BUT L. LAMSON, ALICE LAMSON AND MEL LAMSON"
DATED OCT. 20, 1990, PREPARED BY CLARENCE B. DROTT
- ③ "BOUNDARY SURVEY FOR T.A. WINTER REALTY TRUST"
DATED 1/7/94, PREPARED BY BRUNO ASSOC. INC. P.C.
- ④ "BOUNDARY SURVEY FOR ROGER L. GRAY"
DATED 6/7/94, PREPARED BY BRUNO ASSOC. INC. P.C.



NOTES

- MEASUREMENTS SHOWN ON THIS PLAN REFER TO OBSERVED MAGNETIC NORTH 1985 AND SERVE TO DEFINE ANGULAR DIFFERENCES BETWEEN THE COURSES.
- PROPERTY IS SUBJECT TO ANY OR BENEFIT BY ALL EXISTING EASEMENTS AND RIGHTS-OF-WAY OF RECORD.
- BOUNDARIES COMPUTED FROM A THEODOLITE AND E.D.M. FIELD SURVEY CONDUCTED IN 1994.
- BOUNDARIES BASED ON PHYSICAL EVIDENCE, AND THE DEEDS AND MAPS REFERENCES.
- THE STONE WALLS AND/OR WIRE FENCES SHOWN MAY HAVE FENCE DISCREPANCIES BETWEEN THE PRINCIPAL COURSES.
- NO CERTIFICATION IS MADE REGARDING THE EXISTENCE OR NON-EXISTENCE OR THE EXACT LOCATION OF TOWN ROADS AND PUBLIC OR MUNICIPAL RIGHTS-OF-WAY AS IT RELATES TO THE PROPERTY.
- ADJACENT SHOWS EXCLUDES THE ADJUTING LINES WITHIN THE TOWN HIGHWAY RIGHT-OF-WAY LINES (20' OFF EXISTING CENTERLINE).
- ADJUTING LINES AND RESTRICTED AREAS ARE BASED ON THE DEEDS OF SALES, PURCHASE AGREEMENT.



LEGEND

- BOUNDARY POINT
- IRON PIPE (FOUND)
- IRON ROD (FOUND)
- CAPPED REBAR (FOUND)
- UTILITY POLE
- WIRE FENCE
- STONE WALL

Project Site Clerk's Office: Located for record
on January 15, A.D. 1994 at 4:15 P.M. *Robert Clark*

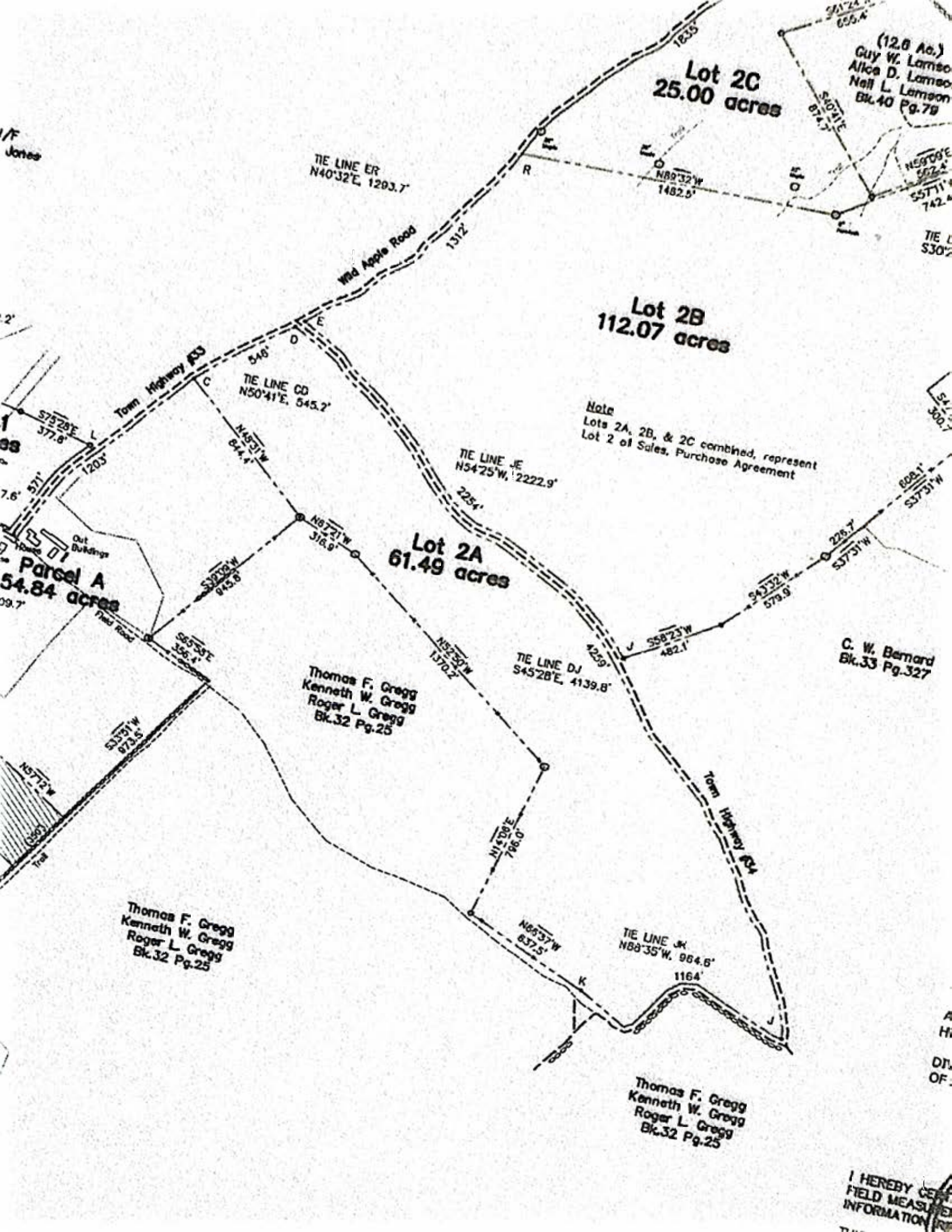
Reduced
For
Recording

Record Owner

Thomas B. Harvey, Jr.
Francis S. Harvey
Joan Harvey Reese
(PLR) Bl.30 Pg.563

BRUNO ASSOCIATES INC. P.C.
ENGINEERS, PLANNERS, SURVEYORS
WOODSTOCK, VERMONT

SUBDIVISION OF LAND		FOR		RECORD	
THOMAS B. HARVEY ESTATE		IN		BARNARD & POMFRET	
WINDSOR COUNTY		VERMONT		DATE	
AS SHOWN		DATE		PAGE	
4/15/94		17		00028-51	



Lot 2C
25.00 acres

Lot 2B
112.07 acres

Lot 2A
61.49 acres

Parcel A
54.84 acres

Note
Lots 2A, 2B, & 2C combined, represent
Lot 2 of Sales, Purchase Agreement

C. W. Bernard
Bk.33 Pg.327

Thomas F. Gregg
Kenneth W. Gregg
Roger L. Gregg
Bk.32 Pg.25

Thomas F. Gregg
Kenneth W. Gregg
Roger L. Gregg
Bk.32 Pg.25

Thomas F. Gregg
Kenneth W. Gregg
Roger L. Gregg
Bk.32 Pg.25

I HEREBY CERTIFY
FIELD MEASUREMENT
INFORMATION

Fwd: question from selectbroad

1 message

Frank Rogers <highway@pomfretvt.us>
To: Benjamin Brickner <benjamin.brickner@pomfretvt.us>

Sat, May 2, 2026 at 2:18 PM

Sent from my iPhone

Begin forwarded message:

From: Richard Govoni <rgovoni@innovativecompany.com>
Date: May 1, 2026 at 1:00:52 PM EDT
To: Frank Rogers <highway@pomfretvt.us>
Subject: RE: question from selectbroad

Hi Frank,

1- What would the price be if we only brought product from you with no equipment?

Without equipment full loads tank to tank I can do [REDACTED]

2- If we only did 10,000 gals instead of 13,000 gals, how would the price change with your equipment and without?

The price for the equipment program at a 10,000g volume would be \$[REDACTED]. The equipment program is a combination of metrics that dictates the price of the chloride. Volume, Freight, and how much equipment is in use with the town. Our equipment program provides strong value as we undertake all repairs necessary with the system if failures occur while in the program. Also, this saves the town the upfront capital to purchase a system.

3- If we didn't use all the product that we asked for in a year would the price the next year reflect that?

We aim for the targeted volume in the agreement. In short we have to stay competitive in the market. Pricing year to year is really dictated by the market. We do set the pricing to the specific volume but understand there are things out of your control some years and we have many cases where folks miss the volume. Now if the budget was to be changed or reduced and it was clear that you would no longer hit that volume moving forward then we would have to communicate that.

Give me a call to further clarify if you have questions. Having worked together when you were in Sharon I think you have a good feel for the program.

Rick Govoni

Fwd: Estimate

1 message

Frank Rogers <highway@pomfretvt.us>
To: Benjamin Brickner <benjamin.brickner@pomfretvt.us>

Sat, May 2, 2026 at 2:12 PM

Sent from my iPhone

Begin forwarded message:

From: Frank Rogers <highway@pomfretvt.us>
Date: April 21, 2026 at 3:08:26 PM EDT
To: David Faske <dfaske@gmfvt.com>
Cc: Becky Cootware <BCootware@gmcsusa.com>
Subject: Re: Estimate

Thank you, I will let you know.

From: David Faske <dfaske@gmfvt.com>
Sent: Tuesday, April 21, 2026 1:24 PM
To: Frank Rogers <highway@pomfretvt.us>
Cc: Becky Cootware <BCootware@gmcsusa.com>
Subject: Estimate

Good afternoon,

Attached is the estimate you asked for if there's any questions or concerns please let me know. I also included are scheduler in the email if you want to go ahead and book a crew for a date.

Thank you

David Faske

Logistics Coordinator



[25 Wentworth Drive](#)

[Williston, VT 05495](#)

[Office: 802-404-3445](#)

Cell: 802-373-9324

After Hours: 802-777-4630

Fwd: Twin State Traffic Control

1 message

Frank Rogers <highway@pomfretvt.us>
To: Benjamin Brickner <benjamin.brickner@pomfretvt.us>

Sat, May 2, 2026 at 2:12 PM

Sent from my iPhone

Begin forwarded message:

From: Gary Robinson <twinstatetraffic@gmail.com>
Date: April 21, 2026 at 2:03:45 PM EDT
To: Frank Rogers <highway@pomfretvt.us>
Subject: Twin State Traffic Control

Good afternoon, Frank. Thank you very much for reaching out in regard to traffic control for your upcoming tree work.

Here is the pricing you requested and we appreciate the opportunity to work with you.

Please let me know if you have any questions.

** Please note: if this is a federally funded project the prices will be subject to change. Additional information would be needed to quote your project accordingly **

Twin State Traffic Control would be billing at a rate of \$ [REDACTED] per hour/per flagger. This rate would be good for eight hours on any given day (Monday - Friday) with an overtime rate of \$ [REDACTED] per hour/per flagger being utilized for any time above and beyond the eight hours.

Saturday would be billed at a rate of \$ [REDACTED] regular time and \$ [REDACTED] for overtime. Sundays would be billed at a rate of \$ [REDACTED] regular time and \$ [REDACTED] for overtime. (Also, per flagger).

On an emergency call out the start time will begin at the time that the telephone call is received and the rate would be that which corresponds to the particular days overtime rate.

If signs are needed our crews are supplied with them and the rate for the sign package is \$ [REDACTED] 0 per day. Some of our vendors utilize their own. The sign package includes three signs for each side of your work zone and utilizes ROAD WORK AHEAD, BE PREPARED TO STOP and FLAGGER SYMBOL as required by the state(s). We also have traffic cones available for use if needed and there is a charge of \$ [REDACTED] per day/per cone, if requested.

There will be a minimum charge of six hours per day once work has begun. After six hours it is then considered to be a "full day" and eight hours will be charged so long as the actual time doesn't exceed eight hours.

If scheduled work is not cancelled at least two hours in advance the minimum charge of four hours will be charged for the day. If the work IS cancelled two hours,

or more, in advance then there is no charge. Again, charges are per flagger.

Our billing is done on a weekly basis and will be submitted via email. Payment on the bill would be expected within 30 days of the work being completed. If payment is not received within the thirty-day billing cycle a late fee will be assessed.

We have continued the process of providing our own company vehicles to our employees and now have our entire staff covered. This gives our customers enhance reliability reducing the chances of “breakdowns” and “call outs”. We understand the importance of reliability, and consistency, and have invested in vehicles to enhance these benefits for you.

Gary Robinson

Twin State Traffic Control, LLC
[15 Harriet Drive, Suite 100](#)
[Bristol, NH 03222](#)

(603)494-8105
Twinstatetraffic@gmail.com

WELL BEING NOTICE: Receiving this email outside of normal working hours? Managing work and life responsibilities is different for all. I have sent this message at a time that works for me...PLEASE respond at a time that works for you!

"There are no problems, only solutions." ~ John Lennon

Fwd: quote

1 message

Frank Rogers <highway@pomfretvt.us>
To: Benjamin Brickner <benjamin.brickner@pomfretvt.us>

Sat, May 2, 2026 at 2:11 PM

Sent from my iPhone

Begin forwarded message:

From: Wyatt Kay <admin@uppervalleyflaggingllc.com>
Date: April 22, 2026 at 9:51:56 AM EDT
To: Frank Rogers <highway@pomfretvt.us>
Subject: Re: quote

Hi Frank,

Thanks for reaching out. I have attached our 2026 rates sheet below. In summary, it's \$[REDACTED]/man hour all inclusive (sign package, vehicle, mileage). We would be happy to get you on the schedule and have flexibility so feel free to let us know which dates you have in mind!

Best,

Jesse Kay
Administrator
Upper Valley Flagging

On Apr 22, 2026, at 7:32 AM, Frank Rogers <highway@pomfretvt.us> wrote:

Good Morning Jesse,

The Town of Pomfret VT is going to be doing some tree work, so I'm reaching out to get a price quote for some flagging.

I'll need two flaggers with a sign package for 2-3 days, 8-10hrs a day.

My contact info

Shop-1-802-457-2767

Cell-1-802-369-0225

[Email-highway@pomfretvt.us](mailto:highway@pomfretvt.us)

Please reach out with any question.

Thank You

Frank Rogers

Road Foreman



UVF Rates_2026.docx

85K



"Your Trusted Traffic Control Company"

Phone: 802-522-8546

Email: admin@uppervalleyflaggingllc.com

Service	Time	Rate
Flagger: Regular	06:00-17:59	\$■
Flagger: Night	18:00-05:59	\$■
Flagger: Weekend	NA	\$■

This is a quotation on the goods named, subject to the conditions noted: The rates quoted are only good for the project listed above and only good for the length of the project. UVF may change the rates at their discretion and will notify client of change in writing. Rates listed above include miles traveled to and from job site and a standard sign package.

To accept this quotation, sign here and return:

Regular: All hours worked Monday-Friday from 6am-6pm.

Night: Hours worked outside of standard workday (6am-6pm) Monday-Friday.

Weekend: All hours worked Saturday or Sunday.

Minimum hours: A 4-hour minimum per job applies to all rates.



Corporate Office - Pittsburgh, PA
1000 WASHINGTON PIKE, BRIDGEVILLE, PA 15017 • 412-343-2300

<u>Affiliate Locations</u>							
<u>PA</u>		<u>NY</u>		<u>NH</u>		<u>ME</u>	
Clarion	814 226-4100	Albany	518 785-4500	Lancaster	603 788-5591	Bangor	207 942-0177
Clearfield	814 765-5311	Buffalo	716 877-1992	Manchester	603 627-7696	Gorham	207 591-5482
Somerset	814 443-2867	Endicott	607 748-3400	<u>VT</u> East Montpelier 802 223-9689			
<u>WV</u>		Olean	716 372-8822				
Charleston	304 756-2800	Rochester	585 334-6770				
Bridgeport	304 366-3075	Syracuse	315 463-8673				
Beckley	304 712-9120	Watertown	315 788-5512				

TOWN OF POMFRET
Attn: FRANK ROGERS
5218 POMFRET RD
NORTH POMFRET, VT
05053-5033
Phone: (802) 457-2767

Document#: 43853
Date: 04/06/2026

Model: KOMATSU UTILITY PC78US-6
Serial#: 12877

Not included in this estimate are freight for incoming parts and any applicable taxes.

This quote/estimate is good for 30 days.

Prepared by MATTHEW METCALF • **Phone: 802 223-9689 • Fax: 802 223-1418**

Description of Work:

COMPLETE SERVICE
2000 HOUR PM
ADJUST ENGINE RPM
HYDRAULIC TUNE UP

Labor	\$ [REDACTED]
Parts	\$ [REDACTED]
Other Expenses	\$ [REDACTED]
Miscellaneous Supplies	\$ [REDACTED]
Technical Support	\$ [REDACTED]
Environmental Charge	\$ [REDACTED]
Estimate Total, excluding freight and taxes	\$ [REDACTED]
Core Total, recovery of core values depends on condition of cores	\$ [REDACTED]

TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Segment Detail:

COMPLETE SERVICE
2000 HOUR PM

The following are only estimated charges and are subject to change as all jobs are invoiced according to the actual time and material required.

This estimate assumes all work for this segment is to be done at Anderson Equipment's service shop.

**Segment
Totals**

Labor	\$ [REDACTED]
Parts	\$ [REDACTED]
Miscellaneous Supplies	\$ [REDACTED]
Technical Support	\$ [REDACTED]
Environmental Charge	\$ [REDACTED]
Segment Total, excluding freight and taxes	\$ [REDACTED] 5
Segment Core Total, recovery of core values depends on condition of cores	\$ [REDACTED]

Parts

Part Number	Part Description	Qty
KAC-1400504H3	3/1 TO30 POWERTRAIN OIL	1
KAC-1400504H3	3/1 TO30 POWERTRAIN OIL	2
KAC-07000-12135	O-RING	1
KAC-21W-60-41121	ELEMENT	1
KAC-KOWA	KOWA BASIC	5
KAC-600-311-7460	CARTRIDGE, SPIN ON	1
KAC-1401100H2	1G 15W40 ENGINE OIL LA (T4)	2
KAC-1400168H2	14.1OZ G2LI GREASE	1
KAC-600-211-2111	OIL CARTRIDGE	1
KAC-1400SC100	50/50COOLANT 1G	3
KAC-600-185-1300	ELEMENT	1
KAC-ND145530-2040	FILTER	1
KAC-1400530H3	5G AW46-HM HYD OIL	3
KAC-17M-911-3530	ELEMENT, CAB AIR COND. +	1

Other Expense Items

Other Expense Item Description	Customer Charge Amt
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TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Segment Detail:

REPLACE PINS AND BUSHING

The following are only estimated charges and are subject to change as all jobs are invoiced according to the actual time and material required.

This estimate assumes all work for this segment is to be done at Anderson Equipment's service shop.

**Segment
Totals**

Labor	\$ [REDACTED]
Parts	\$ [REDACTED]
Other Expenses	\$ [REDACTED]
Miscellaneous Supplies	\$ [REDACTED]
Technical Support	\$ [REDACTED]
Environmental Charge	\$ [REDACTED]
Segment Total, excluding freight and taxes	\$ [REDACTED]
Segment Core Total, recovery of core values depends on condition of cores	\$ [REDACTED]

TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Parts

Part Number	Part Description	Qty
WKB-TIB-PP-03	PIN	1
KAC-21W-70-41440	SEAL	2
KAC-20X-70-22140	BUSHING	2
KAC-21W-70-41430	SEAL	2
KAC-07020-00000	GREASE ZERK	6
KAC-21W-70-41440	SEAL	4
WKB-EZG100-CP-1	CYLINDER/GRIP PIN	1
WKB-EZGBU25050MM-325	BUSHING	1
WKB-TIB-BP-02	BUSHING	2
WKB-QBWL-BC-1	BUSHING 2.25"X1.5"X2"	2
KAC-07020-00900	GREASE ZERK	6
WKB-TIB-CP-05	CYLINDER PIN	1
WKB-EZG-5126-P-2	PIN	1
WKB-BU-250-50MM-150	BUSHING	1
WKB-GEZ38ES	BUSHING	2
KAC-21W-70-41361	BUSHING	2
KAC-130-09-12931	DUST SEAL	2
KAC-21W-70-41381	BUSHING P60	2
KAC-21W-70-41371	BUSHING P60	2
KAC-21W-70-41450	SEAL	4
WKB-TIB-CP-04	CYLINDER PIN	1
KAC-707-76-60691	BUSHING P60	1

Other Expense Items

Other Expense Item Descrption	Customer Charge Amt
FREIGHT	\$ XXXXXXXXXX

TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Segment Detail:

REPAIR TRACK FRAME

The following are only estimated charges and are subject to change as all jobs are invoiced according to the actual time and material required.

This estimate assumes all work for this segment is to be done at Anderson Equipment's service shop.

**Segment
Totals**

Labor	\$ [REDACTED]
Parts	\$ [REDACTED]
Other Expenses	\$ [REDACTED]
Segment Total, excluding freight and taxes	\$ [REDACTED]
Segment Core Total, recovery of core values depends on condition of cores	\$ [REDACTED]

Parts

Part Number	Part Description	Qty
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Other Expense Items

Other Expense Item Description	Customer Charge Amt
REPAIR TRACK FRAME	\$ [REDACTED]

TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Segment Detail:

REMOVE AND RE SEAL BOOM CYLINDER

The following are only estimated charges and are subject to change as all jobs are invoiced according to the actual time and material required.

This estimate assumes all work for this segment is to be done at Anderson Equipment's service shop.

**Segment
Totals**

Labor	\$ [REDACTED]
Parts	\$ [REDACTED]
Miscellaneous Supplies	\$ [REDACTED]
Technical Support	\$ [REDACTED]
Environmental Charge	\$ [REDACTED]
Segment Total, excluding freight and taxes	\$ [REDACTED]
Segment Core Total, recovery of core values depends on condition of cores	\$ [REDACTED]

Parts

Part Number	Part Description	Qty
KAC-07145-00060	DUST SEAL	2
KAC-07145-00065	DUST SEAL	2
KAC-707-52-10661	BUSHING	1
KAC-707-98-36700	SERVICE KIT	1

Other Expense Items

Other Expense Item Description	Customer Charge Amt
---------------------------------------	----------------------------

TOWN OF POMFRET
Attn: FRANK ROGERS

Document#: 43853
Date: 04/06/2026

Model: PC78US-6
Serial#: 12877

Segment Detail:

REPLACE RADIO

The following are only estimated charges and are subject to change as all jobs are invoiced according to the actual time and material required.

This estimate assumes all work for this segment is to be done at Anderson Equipment's service shop.

**Segment
Totals**

Labor	\$
Parts	\$
Miscellaneous Supplies	\$
Technical Support	\$
Environmental Charge	\$
Segment Total, <i>excluding freight and taxes</i>	\$
Segment Core Total, <i>recovery of core values depends on condition of cores</i>	\$

Parts

Part Number	Part Description	Qty
KAC-2A5-06-11922	AM/FM RADIO	1
KAC-22B-06-23121	WIRING HARNE	1

Other Expense Items

Other Expense Item Description	Customer Charge Amt
--------------------------------	---------------------

I hereby authorize Anderson Equipment Company to perform the repair work specified in this quote per the terms and conditions outlined above. I hereby grant Anderson Equipment and its employees permission to operate the herein described equipment for the purpose of repairing, testing and inspecting. An express mechanic's lien is hereby acknowledged on the above equipment to secure payment for all repairs.

REPLACED PARTS TO BE RETURNED TO CUSTOMER: YES ☐ NO ☐

TRANSPORTATION VIA: ANDERSON ☐ CUSTOMER ☐

PURCHASE ORDER NUMBER: _____

REPAIRS AUTHORIZED BY: _____

Dead River Company: Fixed Pricing

Commercial Pricing <Commercial.Pricing@deadriver.com>
To: "selectboard@pomfretvt.us" <selectboard@pomfretvt.us>

Fri, May 1, 2026 at 9:39 AM



Thank you for choosing Dead River Company!

Below is your daily fixed-price energy quote. A fixed price plan allows you to lock in a set rate, helping protect you from market fluctuations and making it easier to plan your energy expenses.

To create a fixed price agreement, please call or email with the gallons you would like to purchase.

Please note: Due to market volatility, quotes on Heating Oil, Kerosene and Diesel will be refreshed at time of contract request. Once a contract is requested, that is considered a binding agreement as we will purchase your gallons in real time to protect your price. Your contract approval is required.

We appreciate your business and look forward to working with you this pricing season!

Master Account: 7388123

Quote Terms for Town of Pomfret

Propane 2026-2027:	\$ 1.9071
Propane 2027-2028:	\$ 1.9892
Propane 2028-2029:	\$ 1.9006
Propane Combined 2-Years 2026-2028:	\$ 1.9482
Propane Combined 2-years 2027-2029:	\$ 1.9449
Propane Combined 3-Years 2026-2028:	\$ 1.9323
Heating Oil 2026-2027:	\$ 4.0964
On Road Diesel 2026-2027:	\$ 4.3878

Please read the following information before requesting a fixed price agreement:

- Quotes will be refreshed at time of contract request to reflect most current market conditions. A quote is not fixed until a contract is executed. Once a contract is executed, the price is fixed for the duration of the contract regardless of if rates go up or down.

- A request for a contract will function as a **binding agreement** allowing us to immediately purchase your gallons and protect your price. If requested, we can provide contract language for review before creating a contract. Delays in communication will require us to refresh quotes to confirm we can hold your price. **Once we send a contract, your approval is required.**
- Any **remaining gallons** from the previous year's contract will be blended and extended into future contract gallons to avoid liquidated damages fees. Blended gallons require an updated quote.

We appreciate your business and look forward to working with you this pricing season!

The fixed price quotes that we provide to you are based on the prior day weighted futures settlement price. Your actual price will be determined at the time of commitment based on current market pricing prior to 12:00 PM each day. This is necessary due to intraday market volatility.

-



WINDSOR COUNTY SHERIFF'S DEPARTMENT

LAW ENFORCEMENT SERVICES CONTRACT

The following agreement is between the Windsor County Sheriff's Department (hereinafter referred to as "Sheriff's Department") and the Town of Pomfret, a governmental entity (hereinafter referred to as "Town") (individually, "Party," collectively, the "Parties").

RECITALS

The parties recite and declare:

- A. The Sheriff's Department, as part of its normal business, provides law enforcement services on a contractual basis to governmental and nongovernmental entities.
- B. The Town needs additional police presence in the Town to respond to police emergencies, enforce criminal laws, and enforce certain municipal ordinances, including the regulation of speed in the Town of Pomfret and other ordinances that the Town identifies to the Sheriff's Department.

NOW THEREFORE, in consideration of the mutual promises contained herein, and other valuable consideration provided, and intending to be legally bound by the terms of this Agreement, the Parties hereby agree to the following:

SECTION ONE

SERVICES TO BE PROVIDED

- A. The Sheriff's Department shall provide to the Town fully equipped and trained Deputy Sheriffs in patrol vehicles, and the Deputy Sheriffs shall patrol the Town as follows. The patrol services shall average Ten (10) hours per week, to be spread over no less than Two (2) days per week. Patrol services shall be on days and times as agreed to by the Sheriff's Department and the Town. The Town may identify certain areas of the Town for particular focus by the Sheriff's Department, and the Sheriff's Department shall then concentrate its patrol in those areas. In addition to regular patrols, the Sheriff's Department shall provide emergency response services as needed.
- B. It is understood and agreed that the above-mentioned services shall include, and not be limited to, the following activities: investigations; office work, such as compiling reports and arrest records; and court proceedings, which may include meeting with prosecutors, participating in depositions, and court appearances for hearing and trials.
- C. The Town, from time to time, and no less than quarterly, shall provide the Sheriff's Department with its written assessment of the town's priorities likely to require law enforcement action. Patrol activities shall be scheduled to focus on these priorities. The



Sheriff's Department shall provide quarterly reports to the Town that outline department statistics and activity, and the parties shall engage in discussions as needed to evaluate any issues or concerns, in order to keep a good working relationship.

SECTION TWO

TERM OF AGREEMENT

The Services to be provided under this Agreement will be for the period of July 1, 2026 to June 30, 2027.

SECTION THREE

LAW ENFORCEMENT

The Sheriff's Department shall enforce all state laws during the Agreement. In the event the Town identifies one or more Town ordinances to be enforced by the Sheriff's Department and provides copies of said ordinances to the Sheriff's Department, the Sheriff's Department shall enforce said ordinances. Notwithstanding the foregoing, the Sheriff's Department shall enforce any Town ordinance regulating the speed of motorized vehicles, regardless of whether the Town has identified that ordinance or provided a copy of that ordinance to the Sheriff's Department.

SECTION FOUR

CHARGES AND FEES

- A. Regular Fee: The Sheriff's department shall charge an hourly fee of (i) \$75.00 for the services set forth in Section One, which shall be invoiced and paid per month ("Regular Fee"). Mileage and regular office expenses are included in the Regular Fee. As provided in Section Five, the Sheriff's compensation is also included in the Regular Fee.
- B. Extra Patrol Services may be requested and billed at \$75.00 an hour for non-holidays. Extra Patrol services on State Holidays shall be billed at \$100.00 an Hour. The Sheriff's Department will work to fill these requests, when possible, but they are not guaranteed.
- C. Monthly Report: The Sheriff's Department shall provide a monthly summary of services provided during the month by the tenth (10th) day of each month following the month services were incurred. The report will detail the hours worked and services provided.



SECTION FIVE

SHERIFF'S COMPENSATION INCLUDES AN AMOUNT FOR ADMINISTRATION

Pursuant to 24 VSA § 291a(c), the Sheriff, as administrator of the services to be provided under this Agreement, is entitled to compensation at a rate not to exceed 5% of the contract for work performed by the Sheriff's Department. The Sheriff's portion of the Regular Fee is already included in the Regular Fee set forth above.

SECTION SIX

PAYMENT OF FEES AND CHARGES

The Town agrees to pay the monthly portion of the Regular Fee, as defined herein, to the Sheriff's Department in full no later than 30 days following the receipt of each invoice.

SECTION SEVEN

EQUIPMENT

The Sheriff's Department shall provide whatever equipment its officers might need in order to carry out its duties under this Agreement. If any funds are provided to the Sheriff's Department from any source to purchase equipment that is used in the Town, the Town waives any ownership interest in any of that equipment.

SECTION EIGHT

OFFICER CONTROL AND DISCRETION

The Sheriff's Department shall, at all times, retain control of all police practices and decisions, except that Deputy Sheriffs shall not use their own private vehicles. These decisions shall include, but are not limited to, the forwarding of criminal offenses to the prosecutor and the follow-up of evidence of criminal activity. The Sheriff's Department and the Town agree that the duties and work assignments are to be conducted after mutual agreement by the Sheriff's Department and the Town as set forth in Section One. The Town shall provide a single point of contact to the Sheriff's Department, for example, the Selectboard Chair or their designee, to deal with all issues related to this Agreement.



SECTION NINE

ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the parties and that any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either Party except to the extent incorporated in the Agreement.

SECTION TEN

MODIFICATION OR TERMINATION OF AGREEMENT

- A. The parties may amend this Agreement at any time by mutual agreement, evidenced by a writing signed by each Party or an authorized representative of each Party.
- B. Any Party may terminate this Agreement at any time by providing at least thirty days' written notice thereof to the other Party.

SECTION ELEVEN

NOTICES

- A. Any notice provided for or concerning this Agreement shall be in writing and deemed sufficiently given when sent by certified or registered mail or hand delivered, to the respective address of each Party, as provided below:

Town of Pomfret
5218 Pomfret Road
Pomfret, VT 05053

Windsor County Sheriff's Dept.
62 Pleasant Street
Woodstock, VT 05091

- B. In the event either Party changes its mailing address, the Party shall promptly provide written notice thereof to the other Party.

SECTION TWELVE

INSURANCE

The Sheriff's Department shall carry liability insurance coverage, workmen's compensation for its officers, and such other insurance coverage, no less than the amounts set forth on the insurance certificate attached to this agreement as Schedule A, including coverage for any vehicles used in the performance of this agreement. The Sheriff's Department agrees



to indemnify, defend and hold harmless the Town from any, and all, claims related to its work under this Agreement.

SECTION THIRTEEN

DISPUTE RESOLUTION

The Parties shall try to resolve any dispute between them by negotiation. In the event they are unable to resolve their dispute in a timely manner, not to exceed forty-five (45) days, the Parties agree to submit their dispute to mediation and to share equally in any mediation fee.

Dated: _____

Windsor County Sheriff's Dept.

Dated: _____

Town of Pomfret

By: _____

Claude Weyant, Deputy Chief

By: _____

Town Manager or Selectboard Chair

Town of Pomfret Selectboard
DRAFT Meeting Minutes
April 15, 2026

Present: Benjamin Brickner, John Peters, Steve Chamberlin, Emily Grube, Marge Wakefield

Public: Frank Rogers, Tori Littlefield, Charles Lucot, Cory Swingle, Eric Chase, Ellen DesMeules, John Peters, Sr., Jon Harrington, "Michael"

1. **Call to Order** – Ben called the meeting to order at 7:00 pm.
2. **Agenda Review** – *None*.
3. **Public Comment** – *None*.
4. **Road Foreman Report** – Frank reported that the highway crew continues the transition from winter to summer operations, taking down snow fence and cleaning up. He noted that the crew will finish work on the town office parking lot and resume tree removal, specifically near the Appalachian Trail before paving projects begin. Frank also reported that one truck had an air valve replaced and has returned to duty.
5. **Items for Discussion or Vote**
 - a. **Appointment of Public Officers** – Charles Lucot and Cory Swingle attended the meeting to express interest in the second Zoning Board of Adjustment position. Both candidates introduced themselves and explained their backgrounds and interest in serving the community. The Selectboard decided to deliberate on the appointment in Executive Session at the end of the meeting.
 - b. **Road Reclamation Engineering Services RFP (Open Bids)** – Four bids were received and opened: DuBois & King, Inc., Harrington Civil Engineers, Inc., MSK Engineers, and Vanasse Hangen Brustlin, Inc. (VHB). The Selectboard agreed to scan and circulate the bids to members and Allyn Ricker for review and technical analysis. A decision is expected to be announced and a contract awarded at the May 6 meeting.
 - c. **Local Emergency Management Plan (LEMP) Update** – Tori Littlefield presented the completed 2026 LEMP. She noted minor updates, including changes to the Selectboard roster and updating the Fire Warden to Jake Astbury. John moved and Marge seconded approval of the report. Unanimous.
 - d. **Dust Control and Winter Liquids** – Frank presented bids from Innovative Surface Solutions and All States Materials Group. All States quoted \$1.28 per gallon for calcium chloride, while Innovative offered magnesium chloride at \$1.20 per gallon. Innovative Solutions also offers a spray unit lease arrangement included in the price per gallon. Frank will request further information from both vendors regarding minimum purchase commitments and pricing stability for a potential three-year term. Discussion will continue at the May 6 meeting.
 - e. **Town Administrator Job Description** – Following extensive discussion regarding the scope of the role, final revisions were made to clarify the role as being "administrative" and not "executive" and to refine recommendations on personnel matters. John moved and Marge seconded approval of the description. Unanimous. Ben will work with Cynthia to post the position on VLCT, LinkedIn, Indeed, local listservs, the town website, and the state registry.
 - f. **WCSD Patrol Contract Renewal** – The Selectboard continued its discussion of the Windsor County Sheriff's Department contract and explored alternate law

enforcement arrangements, including potential patrol coverage from neighboring towns or the use of radar feedback signs. Discussion was continued to the May 6 meeting.

- g. **Highway Access Permit Application (Woodstock Rec. Dept.)** – This permit application concerns the access at The Prosper Valley School athletic field. The Selectboard noted that the existing hardpack addition is currently inadequate to protect the pavement. Frank will coordinate with the petitioner to ensure the access meets town design standards.
- h. **Permit to Hold Road Event (Prouty)** – The Selectboard reviewed a permit application from the Friends of Dartmouth Cancer Center for the Prouty Bike Race on July 10, 2026. Ben moved and Marge seconded approval pending receipt of a Certificate of Insurance and the placement of signs alerting motorists one week in advance. Unanimous.
- i. **Warrants** – Steve moved and John seconded approval of the following warrants for payment:

26095	\$ 714.07	VMERS Residual
26097	10,806.57	Payroll
26098	36,052.25	A/P
26099	462.41	Tax Refund

Unanimous. The Selectboard noted that Dead River fuel prices for propane and heating oil did not match the quoted contract prices. John will contact Dead River to determine if the contract gallonage was exhausted.

- j. **Approval of April 1, 2026 Minutes** – Emily moved and Steve seconded approval of the minutes of the April 1 regular meeting as presented. Unanimous.

6. **Meeting Wrap Up**

- a. **Correspondence** – The Selectboard noted a recent tax sale has reduced total delinquent taxes to less than \$60,000. Ben also reported an inquiry from the *Valley News* regarding difficulties finding contractors; the Selectboard observed that the primary challenge is finding tradespeople for smaller jobs like plumbing and painting.
- b. **Review of Assignments** – John will contact Dead River; Frank will address the highway access permit and gather more information on dust control; Ben will sign the LEMP, continue researching law enforcement options, and circulate the engineering bids.
- c. **Agenda for Next Meeting** – Dust control; engineering contract award; WCSD contract; hiring of a fourth road crew member.

7. **Executive Session**

- a. Ben moved and John seconded that the Selectboard enter executive session pursuant to 1 V.S.A. 313(a)(3) to discuss the appointment of public officers. Unanimous. The Selectboard entered executive session at 9:06 pm.
- b. Marge moved and Steve seconded that the Selectboard exit executive session. Unanimous. The Selectboard exited executive session at 9:21 pm.

8. **Appointment of Public Officers** – Marge moved and Steve seconded the appointment of Charles Lucot to the Zoning Board of Adjustment for a three-year term ending March 31, 2029. The motion passed 3-0-2, with John and Emily abstaining.

9. **Adjournment** – Emily moved and Marge seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 9:22 pm.