

**Town of Pomfret
Selectboard Meeting Agenda
Town Offices
5218 Pomfret Road, North Pomfret
December 17, 2025, 7:00 pm**

Zoom instructions below

Business Items	
1. Call to Order	7:00 pm
2. Agenda Review	
3. Public Comment	
4. Road Foreman Report	7:05 am
5. Items for Discussion or Vote a. Letter of Support re: Local Schools b. North Pomfret Cemetery Association Lands c. FY 2025 Annual Report Deliverables d. FY 2027 Budget Discussion e. Hydraulic Gates Changeover (Fisher Auto Parts Quote) f. Warrants g. Approval of December 3, 2025 Minutes	7:15 pm
6. Meeting Wrap Up a. Correspondence b. Review of Assignments c. Agenda for Next Meeting	8:45 pm
7. Adjournment	
<i>Time frames are approximate. Members of the public wishing to attend for specific business items are encouraged to arrive before the time indicated.</i>	

Zoom Instructions

- Computer or Smartphone
<https://zoom.us/j/95395079923?pwd=ZjBEed3ZuZWgvWmx2M0tpOE8zbjg2dz09>
- Mobile Phone +19292056099,,95395079923#,,#,306922#
- Landline or Mobile Phone (301) 715 8592, then Meeting ID 953 9507 9923 and Passcode 306922

STATEMENT OF SUPPORT TO KEEP OUR REGIONAL SCHOOL LOCAL

The undersigned members of the Pomfret Selectboard support maintaining a locally-anchored middle and high school in Woodstock as a regional hub serving students and families in our school district.

Since its inception, the unified district has offered curriculum, support services, and professional development to prepare students from all backgrounds as they unite with their peers—already connected through regional social, athletic, and familial ties—at our middle and high school.

It is essential that this regional structure—kept whole and anchored locally—be preserved under any future school districting framework, even as the supervisory union's governance and leadership must evolve to meet our communities' changing needs.

Pomfret knows from experience what is at stake. Seven years ago, Act 46 resulted in the transfer of our local school building—built and financed by Pomfret residents—and dissolution of our local school district, without delivering the promised education equity or efficiency. We cannot afford to repeat that experience with our middle and high school following Act 73.

Preserving our local schools requires addressing a critical barrier: a state education funding formula that penalizes districts for maintaining their schools by double taxing amounts spent for repair and renovation. By discouraging capital spending, Vermont ensures our schools will defer maintenance and fall into disrepair.

Maintaining local schools is essential not only to our students' education but also to the social and economic vitality of Pomfret and all 28 communities represented in the unified district. This institution sustains our region, providing stable employment for teachers, counselors, staff, and skilled tradespersons who live and work here. The ripple effects sustain our local businesses and contribute to the vibrancy that draws families to our towns.

We therefore urge the State of Vermont to take the actions necessary to maintain our locally-anchored middle and high school in Woodstock—including by decoupling capital expenditures from per-pupil spending calculations—for the benefit of all our communities for generations to come.

**WARNING
TOWN OF POMFRET
ANNUAL TOWN MEETING 2026¹**

The legal voters of the Town of Pomfret, Vermont are hereby warned and notified to meet at the Pomfret Town Offices, 5218 Pomfret Road, on Tuesday, March 3, 2026, between 8:00 AM and 7:00 PM, to vote by Australian ballot upon the articles of business listed herein.

An informational hearing to discuss the articles to be voted upon will occur at the Pomfret Town Hall, 5233 Pomfret Road, and via Zoom on [Saturday, February 21, 2026 at 9:00 AM]². Instructions for joining the informational hearing appear at the end of this Warning.

The legal voters of the Town of Pomfret, Vermont are further notified that voter qualification, registration and absentee voting relative to said voting by Australian ballot shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated. For more information, please visit <https://sos.vermont.gov/elections/voters/early-absentee-voting/> or call the Pomfret Town Offices at (802) 457-3861 during normal business hours (Monday, Wednesday and Friday, 8:30 AM to 2:30 PM).

1. To elect the following Town officers:
 - Town Moderator, 1-year term;
 - Town Clerk, 1-year term;
 - Selectboard Member, 3-year term;
 - Selectboard Member, 2-year term;
 - Treasurer, 1-year term;
 - Cemetery Commissioner, 3-year term;
 - Lister, 3-year term;
 - Lister, 2 years to finish a 3-year term;
 - Auditor, 3-year term;
 - Auditor, 2 years to finish a 3-year term;
 - Auditor, 1 year to finish a 3-year term;
 - Library Trustee, 3-year term;
 - Library Trustee, 3-year term;
 - Library Trustee, 2 years to finish a 3-year term; and
 - Trustee of Public Funds, 3-year term.
2. Shall the voters authorize the Treasurer to collect current taxes, pursuant to 32 V.S.A. 4791?

¹ **NTD:** Additional articles to consider:

- Authorization of Selectboard to appointment one or more presently elected officers
- Elimination of elected Auditors in favor of a public accountant
- Elimination of elected Listers in favor of a professionally qualified assessor
- Adoption of local options tax

² **NTD:** Selectboard to confirm.

3. Shall the voters approve the combined budget for Fiscal Year 2027 of \$[] for general purposes (\$[]) and for highway purposes (\$[]), of which \$[] will be raised by current year taxes and \$[] by other sources?

Note: The amounts in this Article 3 exclude the appropriations proposed in Articles 4 through [15] below.

4. Shall the voters appropriate \$44,500 to the Abbott Memorial Library?
5. Shall the voters appropriate \$20,000 to the Pomfret Cemetery Commission?
6. Shall the voters appropriate \$3,950 to the Visiting Nurse and Hospice for VT and NH in support of care provided in patients' homes?
7. Shall the voters appropriate \$4,800 to the Woodstock Area Council on Aging (d.b.a. The Thompson Senior Center) to be used for operational expenses to provide meals on wheels, transportation, wellness and social activities, medical equipment, and other Aging at Home support services to benefit Town residents?
8. Shall the voters appropriate \$979 to Health Care and Rehabilitation Services for support of services provided to residents of Windsor County?
9. Shall the voters appropriate \$2,500 to the Empower Up - Windsor Central Mentoring Program (formerly known as the Ottauquechee Community Partnership) to support their Mentor and Buddy Program?
10. Shall the voters appropriate \$750 to the Spectrum Teen Center for support of activities at the center?
11. Shall the voters appropriate \$[900] to Pentangle Arts for providing artistic endeavors in the community?
12. Shall the voters appropriate \$2,500 to the Ottauquechee Health Foundation (OHF) for funding and support for individuals with limited financial means to help meet critical health and wellness needs such as medical and dental care, eyeglasses, hearing aids, dentures, prescription co-payments and short-term caregiver services?
13. Shall the voters appropriate \$400 to the Women's Information Service (WISE) of the Upper Valley for support of activities at the service?
14. Shall the voters appropriate \$[50] to Green Up Vermont for Green Up Day supplies and services?³
15. Shall the voters re-appropriate \$[66,998]⁴ of the unassigned General Fund balance to reduce Fiscal Year 2027 taxes to be raised?

³ **NTD:** Pending receipt of valid petition. If successful, 2026 will be the last year in which Green Up Vermont will need to petition annually to request an appropriation.

⁴ **NTD:** Selectboard to confirm.

Note: Approval of this article would leave \$[44,665] in the General Fund balance, which amount would remain subject to re-appropriation by the voters at a later date.

16. Shall the voters require that taxes be paid in U.S. funds in two installments, pursuant to 32 V.S.A. 4773, and that the first installment of such taxes be due and accepted at the Treasurer's office on or before 2:30 PM on [August 21]⁵, 2026, and that the balance be due at the same location on or before 2:30 PM on [February 5]⁶, 2027, and that overdue taxes bear interest at a rate of 1.0% per month or fraction thereof from the due date of each installment pursuant to 32 V.S.A. 4873, and that all delinquent taxes be subject to an 8.0% penalty pursuant to 32 V.S.A. 1674?

[Remainder of page intentionally blank. Signature page follows.]

⁵ **NTD:** Ellen to confirm.

⁶ **NTD:** Ellen to confirm.

Dated this [] day of January, 2026,
by the Selectboard of the Town of Pomfret:

Benjamin Brickner, Chair

John Peters Jr., Vice-Chair

Steve Chamberlin

Meg Emmons

Emily Grube

* * * * *

AUSTRALIAN BALLOT
INFORMATIONAL HEARING INSTRUCTIONS

An informational hearing to discuss the articles to be voted upon will occur at the Pomfret Town Hall, 5233 Pomfret Road, and via Zoom on [Saturday, February 21, 2026 at 9:00 AM]⁷. You may join this informational hearing by telephone, computer or smartphone as follows:

Computer or Smartphone

<https://zoom.us/j/95395079923?pwd=ZjBEed3ZuZWgvWmx2M0tpOE8zbjg2dz09>

Landline or Mobile Phone

Dial (301) 715-8592. When prompted, enter Meeting ID 953 9507 9923 and Passcode 306922.

⁷ **NTD:** Selectboard to confirm.

SELECTBOARD REPORT

Last year was a challenging but productive year for the Selectboard as we responded to an infrastructure emergency, navigated staffing transitions, managed significant capital projects, and addressed fiscal and budgetary pressures. We welcome this opportunity to share highlights from 2025.

Emergency Infrastructure Response. On May 10, 2025, a significant landslide occurred on Pomfret Road north of the North Pomfret post office, with subsidence of Caper Street requiring partial closure. The Selectboard immediately engaged engineering and construction expertise to stabilize the embankment and restore access. Working with VTrans and a local engineer, we developed a comprehensive remediation plan and solicited competitive bids. The project proceeded through summer and fall 2025, with Avery Excavation undertaking slope stabilization, underdrainage installation, guardrail placement, and pavement restoration, and Harrington Civil Engineers providing engineering services. The work is now complete. This emergency demonstrated the value of maintaining experienced road and administrative personnel and strong relationships with state and regional partners.

Highway Department Staffing and Equipment. After the departure of long-serving Road Foreman Jim Potter and crew member Justin Ricard in fall 2024, Frank Rogers came to Pomfret as Road Foreman in November 2024, joining veteran Art Lewin, and soon adding new crew members including AJ Stevens. The team also recently welcomed Peter Gourley and continued building capacity for the town's extensive road maintenance responsibilities. Equipment investments included a new equipment trailer, additional generator for reliability during power outages, and grading attachments to improve efficiency. A new tandem truck is expected for delivery later this year. The crew remained busy with grant-funded improvements on Allen Hill Road and Sugarbush Road (VTrans Grants in Aid Program), culvert replacements, routine grading and ditching, and roadside mowing.

Paving and Transportation Projects. Despite not receiving a state-funded paving grant, the town proceeded with high-priority projects including resurfacing of the Wayside Road bridge at Route 12 and paving of the town office parking lot. Core sampling was conducted on Pomfret Road to inform future maintenance strategies. The town also continued managing foliage season traffic challenges through temporary road closures on Cloudland Road and one-way conversion of Barber Hill Road in coordination with the Town of Woodstock and with support from Cloudland Road residents.

Municipal Administration and Planning. The town commenced its octennial (every 8 years) town plan update, with the Planning Commission holding a public hearing last summer and the Selectboard holding its own hearing in November. The Two Rivers-Ottawaquechee Regional Commission provided feedback on the current draft, which will be considered as the Selectboard works toward final adoption by the August 2026 deadline. The Selectboard also addressed challenges in completing the Fiscal Year 2025 audit after two elected auditors departed, contracting with a licensed public accounting firm to ensure completion. The town continued to advance planning for Town Hall renovations to address accessibility and code compliance issues, with design concepts developed and cost estimates being refined.

Emergency Services and Regional Coordination. Following extended negotiations, the Selectboard entered into ambulance service agreements with both the Town of Woodstock and the Town of Hartford to optimize emergency response times. Hartford now provides ambulance service for the northeast corner of Pomfret, including areas with faster response times from Hartford's expanded

Station No. 2 in Quechee. The town continues coordinating with regional partners on mutual aid arrangements, emergency management planning, and service delivery optimization.

Community Assets and Grant Funding. The town received grants for various projects, including a Municipal Planning Grant for the town plan update and state Emergency Aid funding for the Pomfret Road slide emergency response. Grant funding, combined with strategic use of the town's accumulated reserves and the last remaining ARPA funds, enabled significant capital improvements. The town began planning for a Veterans Memorial and continued engagement through the Vermont 250th Anniversary Committee to develop programming commemorating the state's 250th anniversary in 2026–27.

Fiscal Stewardship in Challenging Times. Pomfret, like all Vermont municipalities, faces pressure from rising costs in areas largely beyond local control. Vermont's affordability crisis continues to deepen as costs stretch Vermonters' budgets thin, with home sale prices swiftly increasing since the Covid-19 pandemic, constraining the tax base while increasing demand for municipal services. Health insurance premiums for small employers continued their relentless rise, a burden that municipalities bear for their employees. Pressures in the pension system, health care, and human services have created additional cost obligations statewide. Additionally, the cost of road maintenance materials has escalated dramatically, with paving and asphalt prices also rising significantly since 2020.

Despite these statewide pressures, the Selectboard has worked diligently to control spending growth and keep municipal tax increases as low as practicable. This year, the Selectboard's proposed budget reflects a tax increase of approximately [REDACTED]% – substantially lower than last year's increase.

This more moderate increase was achieved through careful scrutiny of every budget line item, grant procurement, strategic use of reserve funds, improved operational efficiency, and optimization of risk-free returns by negotiating higher rates on our Mascoma Bank balances. Nevertheless, certain cost increases were unavoidable: health insurance premiums for town employees, increases in paving and road maintenance material costs, and rising fuel expenses. The Selectboard has also determined that modest additional staffing to address increasing complexity in municipal administration is necessary to manage the town's growing regulatory obligations and to maintain existing municipal services.

The Selectboard appreciates that property tax growth of any magnitude contributes to the affordability pressures facing Vermont residents and businesses. We remain committed to maintaining fiscal discipline, pursuing outside funding whenever possible, and managing the town's finances in a way that balances residents' ability to pay with the town's delivery of essential services.

Fiscal Year 2027 Budget Narrative. The combined Fiscal Year 2027 Town and Highway budget of \$[REDACTED] (including voted appropriations) represents a [REDACTED]% increase from Fiscal Year 2026's total budget of \$2,007,578. The proposed Fiscal Year 2027 General Fund budget is \$[REDACTED], compared to Fiscal Year 2026's \$615,875, and the proposed Highway Fund budget is \$[REDACTED], compared to Fiscal Year 2026's \$1,391,703.

If voters approve all voted appropriations and re-appropriate a portion of prior year fund balances to offset taxes to be raised, the amount to be raised in taxes for Fiscal Year 2027 will be [REDACTED]% higher than in Fiscal Year 2026. The General Fund ended Fiscal Year 2025 with an unassigned fund balance of \$[REDACTED] and is anticipated to end Fiscal Year 2026 with an unassigned fund balance of \$[REDACTED]. The

Highway Fund ended Fiscal Year 2025 with an unassigned fund balance of \$[REDACTED] and is anticipated to end Fiscal Year 2026 with an unassigned fund balance of \$[REDACTED].

The primary drivers of Pomfret's municipal budget increases are the continued rapid rise in liability insurance and fuel costs, equipment expenses, health insurance premiums, asphalt and road maintenance material costs, and modest additions to support municipal administrative capacity. Many of these factors reflect national market pressures and statewide trends affecting all Vermont employers.

The Selectboard continues to seek grant funding and manage reserves prudently to keep municipal tax increases in line with inflation while maintaining service quality and funding for future infrastructure needs.

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We thank each department, officer, appointee and board that draws tax dollars for carefully reviewing their needs and making difficult choices to support Pomfret's residents and infrastructure. We also thank all who volunteer to serve their town.

Selectboard meetings are open to the public and we thank those who participate and offer their opinions and guidance. You can find our contact information at pomfretvt.us/index.php/boar/sel. We look forward to seeing you at our meetings and around town.

Benjamin Brickner, Chair
John Peters, Jr. Vice-Chair
Steve Chamberlin
Meg Emmons
Emily Grube

TOWN OFFICERS, APPOINTEES, COMMITTEES AND EMPLOYEES

— OFFICERS —	Term Expires	— APPOINTEES —	Term Expires
MODERATOR		ANIMAL CONTROL OFFICER	
Kevin Geiger	2026	<i>vacant</i>	<i>n/a</i>
TOWN CLERK		CITIZEN TRUSTEE OF LABOUNTY FUND	
Rebecca Fielder	2026	Marjorie Wakefield	2026
SELECTBOARD		COLLECTOR OF DELINQUENT TAXES	
Benjamin Brickner, Chair	2026	Karen Hewitt Osnoe	2026
Meg Emmons	2026		
Steve Chamberlin	2027	CONSTABLE	
Emily Grube	2027	Douglas Tuthill	2026
John Peters Jr., Vice-Chair	2028		
TOWN TREASURER & TAX COLLECTOR		e911 COORDINATOR	
Ellen DesMeules	2026	Rebecca Fielder	2026
CEMETERY COMMISSION		EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECFiber) REPRESENTATIVES	
Susan Burgess, Chair	2026	Alan Graham	2026
Greg Greene	2027	Betsy Rhodes (<i>first alternate</i>)	2026
Bruce Tuthill	2028	Eric Jahn (<i>second alternate</i>)	2026
LISTERS		EMERGENCY MANAGEMENT DIRECTOR	
Neil Lamson	2026	Kevin Rice	2026
Norman Buchanan, Chair (<i>appointed 2025</i>)	2027		
Rebecca Fielder	2028	FIRE WARDEN	
AUDITORS		Jake Astbury	2030
Annie Mears Abbott	2026	GREATER UPPER VALLEY SOLID WASTE MANAGEMENT (GUVSWD) REPRESENTATIVES	
Tracie Hartford (<i>resigned 2025</i>)	2027	Abby Nolan	2027
<i>vacant</i>	<i>n/a</i>	Douglas Tuthill (<i>alternate</i>)	2027
Patti Wickersham (<i>resigned 2025</i>)	2028		
<i>vacant</i>	<i>n/a</i>	HEALTH OFFICER	
LIBRARY TRUSTEES		Hugh Hermann, M.D.	2027
Douglas Abbott	2026	PLANNING COMMISSION	
Betsy Rhodes	2026	Cyrus Benoit	2026
Jim Robinson	2027	William Emmons, Chair	2026
Mary Worrell, Chair	2027	Nelson Lamson	2027
Heather Durkel (<i>appointed 2025</i>)	2028	Jack Pearsons	2027
Jocelyn Randles	2028	Tyler Wellington	2027
TRUSTEES OF PUBLIC FUNDS		John Moore	2028
Marjorie Wakefield, Chair	2026	Doug Tuthill	2028
Robert Coates	2027	ROAD COMMISSIONER	
Michael Dotel	2028	<i>vacant</i>	<i>n/a</i>
WINDSOR CENTRAL UNIFIED UNION SCHOOL DISTRICT DIRECTORS		TOWN SERVICE OFFICER	
Lydia Locke	2026	Sheila Murray	2026
Bob Crean	2027	TREE WARDEN	
JUSTICES OF THE PEACE		Cyrus Benoit	2026
Anne Bower	2027	Alan Graham (<i>deputy</i>)	2026
Michael Doten	2027	TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION (TRORC) BOARD OF DIRECTORS	
Chuck Gundersen	2027	William Emmons	2026
James Robinson	2027	Tyler Wellington	2026
Marjorie Wakefield	2027		

— COMMITTEES —		Term Expires	— APPOINTEES (cont.) —		Term Expires
CAPITAL PLANNING COMMITTEE			TRORC TRANSPORTATION ADVISORY COMMITTEE		
Eric Chase		<i>n/a</i>	Scott Cone		2026
Neil Lamson		<i>n/a</i>			
John Moore		<i>n/a</i>	VERMONT ETHICS COMMISSION LIAISON		
Jon Ricketson		<i>n/a</i>	Rebecca Fielder		2026
Hunter Ulf		<i>n/a</i>			
FINANCIAL MANAGEMENT COMMITTEE			ZONING ADMINISTRATOR		
Ellen DesMeules		<i>n/a</i>	Preston Bristow (<i>appointed 2025</i>)		2027
Emily Grube		<i>n/a</i>	Karen Hewitt Osnoe (<i>resigned 2025</i>)		2027
Nancy Matthews		<i>n/a</i>			
TOWN HALL REVITALIZATION COMMITTEE			ZONING BOARD OF ADJUSTMENT		
Katie Brickner		<i>n/a</i>	Susan Burgess		2026
Heather Durkel		<i>n/a</i>	Seth Westbrook		2026
Meg Emmons, Chair		<i>n/a</i>	Michael Schmell		2026
Dana Kaye		<i>n/a</i>	Lindsay Hyde		2027
John Moore		<i>n/a</i>	Kyle Hansen		2027
			Benjamin Brickner, Chair		2028
			Shaun Pickett, Vice-Chair		2028
VERMONT 250TH ANNIVERSARY COMMITTEE					
Benjamin Brickner, Chair		2028			
Dottie Deans		2028			
Alan Graham		2028			
Greg Hartford		2028			
Cynthia Hewitt		2028			

— EMPLOYEES —

ASSISTANT TOWN CLERK

Sally Weglarz

ASSISTANT TOWN TREASURER

Sally Weglarz

HIGHWAY TEAM

Peter Gourley

Art Lewin

Frank Rogers, Foreman

Andrew Stevens

SELECTBOARD ADMINISTRATIVE ASSISTANT

Cynthia Hewitt

TOWN ASSETS
(per the Pomfret Selectboard)

Buildings with Land

- Town Hall
- Town Offices, Brick Building, and Carriage Shed
- Town Garage
- Abbott Memorial Library

Cemeteries

- Bunker Hill Cemetery
- Burns Cemetery
- Hewittville Cemetery

Land Only

- 100 acres (more or less) off Joe Ranger Road
- 35 acres (more or less) off Joe Ranger Road
- 2 acres off Handy Road (formerly Salmon – tax sale purchase)
- North Pomfret picnic area (across from firehouse)
- <1 acre above Kenyon Hill Bridge

Artifacts

- Abida Smith Tavern sign
- Thomas Ware portraits (7), currently on loan to Woodstock Historical Society
- Benjamin Franklin Mason paintings (5)

Highway Equipment

- 2024 John Deere 524P Loader (replaces 2010 loader)
- 2022 Truck, Ford 550 4WD with plow, wing & sander
- 2021 John Deere Grader, model 672G
- 2008 Komatsu PC78US-6 Excavator
- 2021 International 2WD with plow, sander & wing
- 2020 Int'l Truck tandem w/ plow, sander & wing
- 2016 John Deere 6110M 4WD with side mower
- 2022 Int'l tandem with plow, wing & sander
- 2015 Truck, Ford 550 4WD with plow, & sander
- 1987 Truck, Ford 350 Mini-Pumper
- 2025 Tag Trailer
- 2008 Compactor
- Jumping Jack Compactor
- Hotbox
- 2000 Bandit Chipper
- Fisher 9' Straight Blade
- Pressure Washer (purchased new one in 2018)
- 2001 Rock Rake
- Air Compressor
- Snow Fence and Posts, 3,000 feet
- Chainsaws
- Welder, Lincoln Wire Feed
- Small Tools
- Hydroseeder
- Leaf Blower
- Steam Cleaner

Item 5D
FY 2026 Budget Discussion

available at

<https://pomfretvt.us/index.php/boar/sel/budget/>

CUSTOMER QUOTE



ORDER DATE	ORDER #	ACCOUNT #	REP NAME	REP CONTACT NUMBER		
11-1-25	QUOTE	837423	Justin	802-478-0750		
CUSTOMER: Town of Pomfret VT 100 Labounry Road North Pomfret, VT 05053			VENDOR: FISHER AUTO PARTS 57 FARMVU DRIVE WHITE RIVER JCT VT 05001 802 478 0750			
QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
50	85037	HYDRAULIC HOSE			\$796	\$398.00
50	85047	HYDRAULIC HOSE			\$790	\$395.00
50	85048	HYDRAULIC HOSE			\$9.14	\$457.00
50	85051	HYDRAULIC HOSE			\$10.89	\$544.50
50	85052	HYDRAULIC HOSE			\$15.30	\$765.00
5	G251000404	HYDRAULIC FITTING			\$799	\$3995
5	G251000406	HYDRAULIC FITTING			\$9.14	\$45.70
5	G251000604	HYDRAULIC FITTING			\$12.48	\$62.40
5	G251000606	HYDRAULIC FITTING			\$9.48	\$47.40
5	G251000608	HYDRAULIC FITTING			\$13.44	\$67.20
5	G251000806	HYDRAULIC FITTING			\$14.16	\$70.80
4	G251000808	HYDRAULIC FITTING			\$12.84	\$51.36
2	G251001008	HYDRAULIC FITTING			\$27.89	\$55.78
2	G251001012	HYDRAULIC FITTING			\$29.89	\$59.78
2	G251001208	HYDRAULIC FITTING			\$23.49	\$46.98
TOTAL UNITS					TOTAL	EXT. TOTAL
		CONTINUED ON THE NEXT PAGE				

CUSTOMER QUOTE



ORDER DATE	ORDER #	ACCOUNT #	REP NAME	REP CONTACT NUMBER		
11-1-25	QUOTE	837423	Justin	802-478-0750		
CUSTOMER: Town of Pomfret VT 100 Labounry Road North Pomfret, VT 05053			VENDOR: FISHER AUTO PARTS 57 FARMVU DRIVE WHITE RIVER JCT VT 05001 802 478 0750			
QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
5	G251001212	HYDRAULIC FITTING			\$19.88	\$99.40
5	G251050404	HYDRAULIC FITTING			\$23.42	\$117.10
5	G251050604	HYDRAULIC FITTING			\$24.06	\$120.30
5	G251050608	HYDRAULIC FITTING			\$25.70	\$128.50
4	G251050808	HYDRAULIC FITTING			\$25.68	\$102.72
2	G251051212	HYDRAULIC FITTING			\$45.43	\$90.86
4	G251060404	HYDRAULIC FITTING			\$33.28	\$133.12
4	G251060604	HYDRAULIC FITTING			\$49.24	\$196.96
4	G251060606	HYDRAULIC FITTING			\$41.08	\$164.32
4	G251060808	HYDRAULIC FITTING			\$42.49	\$169.96
4	G251110404	HYDRAULIC FITTING			\$21.93	\$87.72
5	G251110606	HYDRAULIC FITTING			\$27.24	\$136.20
4	G251110608	HYDRAULIC FITTING			\$45.74	\$182.96
5	G251110808	HYDRAULIC FITTING			\$31.83	\$159.15
2	G251111212	HYDRAULIC FITTING			\$37.81	\$75.62
TOTAL UNITS					TOTAL	EXT. TOTAL
		CONTINUED ON THE NEXT PAGE				

CUSTOMER QUOTE



ORDER DATE	ORDER #	ACCOUNT #	REP NAME	REP CONTACT NUMBER		
11-1-25	QUOTE	837423	Justin	802-478-0750		
CUSTOMER: Town of Pomfret VT 100 Labounry Road North Pomfret, VT 05053			VENDOR:	FISHER AUTO PARTS 57 FARMVU DRIVE WHITE RIVER JCT VT 05001 802 478 0750		
QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
4	G251230606	HYDRAULIC FITTING			\$40.83	\$163.32
4	G251230808	HYDRAULIC FITTING			\$47.14	\$188.56
4	G251650404	HYDRAULIC FITTING			\$10.37	\$41.48
4	G251650606	HYDRAULIC FITTING			\$14.26	\$57.04
4	G251650808	HYDRAULIC FITTING			\$17.75	\$71.00
2	G251651010	HYDRAULIC FITTING			\$25.42	\$50.84
2	G251651212	HYDRAULIC FITTING			\$28.47	\$56.94
4	G251700404	HYDRAULIC FITTING			\$9.66	\$38.64
4	G251700406	HYDRAULIC FITTING			\$13.90	\$55.60
4	G251700606	HYDRAULIC FITTING			\$12.43	\$49.72
4	G251700608	HYDRAULIC FITTING			\$16.58	\$66.32
5	G251700808	HYDRAULIC FITTING			\$16.92	\$84.60
4	G251700810	HYDRAULIC FITTING			\$18.93	\$75.72
5	G251700812	HYDRAULIC FITTING			\$29.15	\$145.75
2	G251701010	HYDRAULIC FITTING			\$28.80	\$57.60
TOTAL UNITS					TOTAL	EXT. TOTAL
		CONTINUED ON THE NEXT PAGE				

CUSTOMER QUOTE



ORDER DATE	ORDER #	ACCOUNT #	REP NAME	REP CONTACT NUMBER		
11-1-25	QUOTE	837423	Justin	802-478-0750		
CUSTOMER: Town of Pomfret VT 100 Labountry Road North Pomfret, VT 05053			VENDOR: FISHER AUTO PARTS 57 FARMVU DRIVE WHITE RIVER JCT VT 05001 802 478 0750			
QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
2	G251701012	HYDRAULIC FITTING			\$35.42	\$70.84
2	G251701212	HYDRAULIC FITTING			\$30.68	\$61.36
4	G251740808	HYDRAULIC FITTING			\$40.06	\$160.24
4	G251750404	HYDRAULIC FITTING			\$29.59	\$118.36
4	G251750606	HYDRAULIC FITTING			\$34.44	\$137.76
2	G251751010	HYDRAULIC FITTING			\$46.15	\$92.30
2	G251751212	HYDRAULIC FITTING			\$61.69	\$123.38
4	G251790404	HYDRAULIC FITTING			\$27.56	\$110.24
4	G251790406	HYDRAULIC FITTING			\$28.27	\$113.08
4	G251790604	HYDRAULIC FITTING			\$36.48	\$145.92
4	G251790606	HYDRAULIC FITTING			\$30.51	\$122.04
4	G251790608	HYDRAULIC FITTING			\$35.32	\$141.28
4	G251790808	HYDRAULIC FITTING			\$30.37	\$121.48
4	G251790810	HYDRAULIC FITTING			\$46.19	\$184.76
2	G251791010	HYDRAULIC FITTING			\$44.99	\$89.98
TOTAL UNITS					TOTAL	EXT. TOTAL
		CONTINUED ON THE NEXT PAGE				

CUSTOMER QUOTE



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QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
2	G251791012	HYDRAULIC FITTING			\$46.28	\$92.56
2	G251791212	HYDRAULIC FITTING			\$52.26	\$104.52
2	G251801210	HYDRAULIC FITTING			\$66.37	\$132.74
4	G252250606	HYDRAULIC FITTING			\$16.86	\$67.44
4	G252300606	HYDRAULIC FITTING			\$15.51	\$62.04
5	G252300808	HYDRAULIC FITTING			\$18.72	\$93.60
2	G252301010	HYDRAULIC FITTING			\$37.20	\$74.40
2	G252301212	HYDRAULIC FITTING			\$33.70	\$67.40
4	G252350606	HYDRAULIC FITTING			\$37.38	\$149.52
4	G252350808	HYDRAULIC FITTING			\$44.58	\$178.32
2	G252351010	HYDRAULIC FITTING			\$57.66	\$115.32
2	G252351212	HYDRAULIC FITTING			\$72.49	\$144.98
4	G252390606	HYDRAULIC FITTING			\$29.79	\$119.16
4	G252390808	HYDRAULIC FITTING			\$41.50	\$166.00
2	G252391212	HYDRAULIC FITTING			\$63.18	\$126.36
TOTAL UNITS					TOTAL	EXT. TOTAL
		CONTINUED ON THE NEXT PAGE				

CUSTOMER QUOTE



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CUSTOMER: Town of Pomfret VT 100 Labounry Road North Pomfret, VT 05053			VENDOR:	FISHER AUTO PARTS 57 FARMVU DRIVE WHITE RIVER JCT VT 05001 802 478 0750		
QTY	PART NUMBER	DESCRIPTION			COST	EXT. COST
1	70398	HYDRAULIC SET UP KIT W/ BENCH			\$3,274.50	\$3,274.50
1	78920	HOSE DIE SET			\$187.12	\$187.12
1	78939	HOSE DIE SET			\$201.88	\$201.88
-1	LIFT CREDIT	LIFT AND REMOVE ALL OLD HYDRAULIC MACHINE, FITTINGS & HOSE			-\$12,160.27	-\$12,160.27
TOTAL UNITS					TOTAL	EXT. TOTAL
						\$1,265.48

Town of Pomfret Selectboard
DRAFT Meeting Minutes
December 3, 2025

Present: Benjamin Brickner, John Peters, Steve Chamberlin, Meg Emmons, Emily Grube

Public: Cynthia Hewitt, Ellen DesMeules, Becky Fielder, Frank Rogers, Keri Bristow, Bob Crean, Alan Graham, Kristina Graham, John Moore, Jan Salstrom, Neil Lamson, Marge Wakefield, Doug Tuthill, Susan Burgess, Bill Emmons

1. **Call to Order** – Ben called the meeting to order at 6:00 pm.
2. **Agenda Review** – None.
3. **Executive Session**
 - a. Ben moved and Meg seconded that the Selectboard enter executive session pursuant to 1 V.S.A. 313(a)(3) to discuss the employment and evaluation of public employees. Unanimous. The Selectboard entered executive session at 6:01 pm.
 - b. John moved and Emily seconded exiting executive session. The Selectboard exited executive session at 7:00 pm, with no decisions having been made therein.
4. **Public Comment** – None.
5. **Road Foreman Report** – Frank reported that the highway crew performed well during the first two snow storms of the season with no major issues. Truck #3 (International) is scheduled to go to Clark's on December 15 for evaluation of an oil leak; the Selectboard discussed potential warranty coverage. Truck #4 (2015 F550 one-ton) is at Ted Green Ford for inspection-related repairs estimated at \$3,500, which includes brake and tie rod work plus diagnosis of a check engine light. The mechanic estimates the truck could have 2 more years of service if repaired. The Selectboard suggested the truck be updated and retained for chloride application use. The grader underwent minor repair at the garage. Truck #1 had a hydraulic hose replaced.
6. **Items for Discussion of Vote**
 - a. **Labounty Trust Fund Management** – Marge Wakefield presented the option of having the Trustees of Public Funds manage the LaBounty Trust funds. Ellen DesMeules reported having experienced difficulties with moving funds to Vanguard due to administrative issues on their part, but that these should be resolved soon. Ben moved and John seconded that the Trustees of the Henry T. Labounty Trust (the five Selectboard members and Marge Wakefield as resident trustee) authorize the Trustees of Public Funds to manage the LaBounty Trust fund, with ultimate supervision retained by the Trustees of the Henry T. Labounty Trust. Unanimous.
 - b. **North Pomfret Cemetery Association Lands** – John Moore reported that Peter Vollers is preparing a deed and lot line adjustment to convey North Pomfret Cemetery Association and other lands to the town at the North Pomfret Cemetery. The deed and lot line adjustment paperwork will be reviewed at the December 17, 2025 meeting.
 - c. **MVSU Redistricting/Rebuild Update** – Keri Bristow and Bob Crean, representing the MVSU Board, attended the meeting to urge Pomfret to communicate to the State the need for a middle/high school to remain in Woodstock. Discussion ensued regarding the redistricting process and implications for the region. The letter of support presented to the Selectboard was taken under advisement and will be considered at the December 17 meeting.

- d. **Emerald Ash Borer Trial Presentation** – Alan Graham and Neil Lamson reported on their work with the Vermont Department of Forest, Parks and Recreation and the USDA to begin a trial introducing specific wasp species to land owned by the Upper Valley Land Trust, located between Wild Apple Road, Webster Hill Road and Legal Trail #2. The goal is to control Emerald Ash Borer populations. Alan and Neil will monitor the effects of the trial.
 - e. **Town Plan Hearing Debrief** – Ben suggested that since the town plan adoption deadline was not until late August 2026, that the Selectboard take up the plan again after the FY 2027 budget and town meeting day deliverables are finalized in January. Selectboard members agreed. Susan Burgess provided an updated section on cemeteries for the plan, which the Selectboard will consider for inclusion.
 - f. **FY 2025 Annual Report Deliverables** – Ben prepared the Officers List and Equipment List and both were reviewed and revised for accuracy. Ben will update the same. He suggested combining the Selectboard Report and Budget Narrative into a single report. Selectboard members agreed. Ben will create a first draft for Selectboard members to review.
 - g. **FY 2027 Budget Discussion** – The Fire Department continues to await a final insurance premium amount. FAST Squad, repeater expenses and several other items were updated with recent information. Highway reserve funding (paving and equipment) was tentatively set. Discussion to continue at the December 17 meeting.
 - h. **Generators Service Contract** – Emily moved and Steve seconded that the Selectboard approve a one-year contract with Brook Field Service for all four generators (Program #1 – Once a year maintenance program (Major Service)), with Ben being authorized to sign the payment warrant between meetings in order to take advantage of the early pay discounted pricing. Unanimous.
 - i. **Selectboard Committees Discussion** – The Selectboard determined that Meg should be reimbursed for expenses from donations for the end-of-summer fun day. Ben noted that the 250th Anniversary Committee has incurred several small expenses, but that these would be more than offset by the Vermont Historical Committee grant awarded to the committee last year.
 - j. **Warrants** – Steve moved and Emily seconded approval for payment of the following warrants:

26048	\$ 10,718.72	Payroll (\$13,390.57 incl. library payroll)
26049	73,150.23	A/P (Avery and HCEI final payments)
26051	17,777.10	A/P (incl. \$989.57 Nov. debit card)
26052	125.00	A/P (250th Committee Expense)

 Unanimous.
 - k. **Approval of November 19, 2025 Minutes** – Emily moved and John seconded approval of the November 19 meeting minutes as presented. Unanimous.
7. **Meeting Wrap Up**
- a. **Correspondence** – Cynthia reported receiving another payment for a delinquent ambulance bill. Hannaford holiday gift cards will be obtained for the road crew. Letters of appreciation for the road crew’s work during the busy summer period (while operating with a reduced crew) will be included in distribution.
 - b. **Review of Assignments** – Meg to assist Ellen with job description development. Ben to verify ambulance/dispatch arrangements with Woodstock and Hartford. Ben to forward Susan Burgess’s cemetery report.

- c. **Agenda for Next Meeting** – FY 2027 Budget Discussion, 2025 Annual Report Deliverables, finalization of North Pomfret Cemetery Association deed, and MVSU letter of support, Hydraulic Gates Changeover (Fisher Auto Parts).
- 8. **Executive Session**
 - a. Ben moved and Meg seconded that the Selectboard enter executive session pursuant to 1 V.S.A. 313(a)(3) to discuss the evaluation of public employees. Unanimous. The Selectboard entered executive session at 10:11 pm.
 - b. John moved and Emily seconded exiting executive session. The Selectboard exited executive session at 10:45 pm, with no decisions having been made therein.
- 9. **Adjournment** – Emily moved and Meg seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 10:45 pm.