



**THE PROSPER VALLEY SCHOOL
Board of Directors Meeting, Draft
Monday, August 11, 2015 @ 6:00 PM
TPVS Library**

Present: Seth Shaw, Justin Shipman, Jody Eaton, Jennifer Gieseke, Bob Coates, Lisa Sjostrom – The Prosper Valley School Principal, Barb Leonard – TPVS Teacher, Richard Seaman – Director of Finance and Operations

I. Call to order: 6:04 PM

II. Visitor: Jennifer Kirkman – TPVS Soccer Coach

Jennifer volunteered to run an after school soccer program for grades K-3 on Monday and Wednesday from 3-4. The Woodstock Rec Center will be using TPVS fields beginning at 5 everyday, so there will be no conflict with field use. The Board discussed whether it would be a better situation for 3 graders to play soccer through The Rec or to play through TPVS. Jennifer proposed a K/1 team and a 2/3 team. Thank you to Jennifer for coaching!

III. Approve Minutes: July 27, 2015 and August 3, 2015

Moved: Bob Coates

Seconded: Jody Eaton

IV. Action/Discussion:

Kitchen Project – Richard Seaman update us on the renovation. He received an expense update from Upland Construction with a total of \$61,072.00. We will be purchasing kitchen equipment through Kittredge. They will purchase hood and fire suppression. We still have unknowns concerning the grease trap.

Food Service – Richard Seaman updated us that The Abbey Group and Fresh Picks Café are not going to respond to the RFP. Fresh Picks may be able to free up for us by the beginning of October though. Richard will confirm with the Operations person. Alternatives could be going back to an in-house cook or getting meals delivered from either WES or WUHSMS. Information will go out soon to parents concerning Free and Reduced Lunch. Jody will contact Thompson's Senior Center to see if they would be willing to bag approximately 35 lunches for our students until we can find another solution.



Staffing – Lisa Sjostrom made an offer to Chuck Lucot for the Maintenance Custodian position. It was originally posted as a ten month position. He would like for the position to be a full-year. Lisa offered Chuck an eleven month position at \$35,000 with full benefits. He has accepted.

Programs – Jody Eaton updated the Board on our Afterschool Program. The signed contracts are coming in slowly. Lisa will send an email to parents reminding them that the deadline for signing their child or children up for our program will be August 15.

Motion to approve the Upland Construction bid for \$61,072.00 and the Kittredge Requote of \$16,058.74, not to exceed the total project cost of \$96,130.74

Moved: Bob Coates

Seconded: Justin Shipman

V. Executive Session to discuss personnel: 7:35-8:52 PM

VI. Adjournment at 8:05 PM

Next meeting:

Monday, August 17, 2015 @ 6:00 PM