

Town of Pomfret Selectboard
Special Meeting Minutes
June 11, 2025

Present: Benjamin Brickner, John Peters, Steve Chamberlin, Meg Emmons, Emily Grube

Public: Frank Rogers, Jon Harrington

1. Ben called the meeting to order at 7:01 pm.
2. Agenda Review – John moved and Meg seconded adding an executive session to discuss contracts immediately before adjournment. Unanimous.
3. Public Comment – None.
4. Items for Discussion or Vote
 - a. Pomfret Road Slide Construction RFP – Jon Harrington presented a revised engineering plan for repair of damage caused to Pomfret Road and Caper Street during the May 10 landslide. Repair work will provide better drainage via a larger culvert and flat stone swale on Caper Street as well as better drainage under the roads. A portion of Caper Street will be lowered by four feet to reduce the slope of the reconstructed bank. Loose material to be removed, rip rap built up bottom to top with fabric underlay; a guardrail to be installed with an anchor trench and toe wall. Scott Jensen at the Agency of Natural Resources has been consulted regarding removal of material from and remediation of Mill Brook, seed and erosion matting, Green Mountain Power will address the affected utility poles and electric line. New pavement will be installed where existing pavement must be removed to install new underdrainage. Either or both roads will be closed at times during construction hours. Caper Street will be reopened daily; the selected contractor will be required to coordinate with emergency services while Caper Street is closed for repairs. Jon also presented a draft request for proposals (RFP). Frank will distribute the same by Friday, June 13 to several area contractors that are known to the town and known to have the necessary heavy equipment. There will be a mandatory site visit on June 20 that Steve will attend. Bids will be due on June 30, with a selection anticipated at the July 2 Selectboard meeting. John moved and Steve seconded issuing the RFP with final construction plans attached. Unanimous.
 - b. Warrants – Meg moved and Steve seconded approval for payment of the following warrants:

25115	\$ 12,319.96	Payroll
25116	2,363.31	Payroll

Unanimous.
5. Meeting Wrap Up
 - a. Correspondence – A new municipal ticket book has been ordered for the Constable. Cynthia is working on the delinquent dog list this week.
 - b. Review of Assignments – Steve to attend mandatory Pomfret Road slide site visit; Ben to ask SP&F to review the construction contract.
 - c. Agenda for Next Meeting – Right-of-way tree removal proposals; Truck 3 body proposals, town highway crack sealing, dog delinquent dog license follow-up; WAMBA large event permit.

6. Executive Session
 - a. Ben moved and Meg seconded that the Selectboard enter executive session pursuant to 1 V.S.A. 313(a)(1)(A) to discuss contracts, the premature general public knowledge would clearly place the Selectboard at a substantial disadvantage. The Selectboard entered executive session at 8:08 pm.
 - b. The Selectboard exited executive session at 9:17 pm, with no decisions having been made therein.
7. Adjournment – John moved and Meg seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 9:18 pm.