

Town of Pomfret Selectboard
Meeting Minutes
May 21, 2025

Present: Benjamin Brickner, John Peters, Steve Chamberlin, Meg Emmons, Emily Grube

Public: Frank Rogers, Cynthia Hewitt, John Moore, Neil Lamson, Joel Faria (Indus Inc.)

1. Ben called the meeting to order at 6:00 pm.
2. Executive Session
 - a. Ben moved and Meg seconded that the Selectboard enter executive session pursuant to 1 V.S.A. § 313(a)(3) to discuss the evaluation of public employees. Unanimous. The Selectboard entered executive session at 6:01 pm.
 - b. The Selectboard exited executive session at 7:00 pm, with no decisions having been made therein.
3. Agenda Review – Meg moved and John seconded that FY 2026 Emergency Grant Application be added immediately before Item 6A (Road Crew Uniforms) and that a single point of contact with Vtrans be discussed during Item 5 (Road Foreman Report). Unanimous.
4. Public Comment – None.
5. Road Foreman Report – The road crew has installed additional ditching and drainage uphill of Caper Street to reduce hydraulic pressure on the Pomfret Road slide area until permanent repairs can be made later this season. Frank will be the primary point of contact between Vtrans and the town and will escalate decisions to the Selectboard as appropriate. The crew has been working on ditching and culverts elsewhere in town, but has been unable to grade the roads due to constant rain.
6. Items for Discussion or Vote
 - a. FY 2026 Emergency Grant Application – Ben moved and Meg seconded submission of the FY 2026 Emergency Grant Application on Vtrans' form. Unanimous. Ben will review with Frank and submit to Vtrans when complete.
 - b. Road Crew Uniforms – Frank presented different options for providing uniforms (including Arborwear, Top Stitch and Amazon). The Selectboard suggested the crew order sample items from each vendor to determine which is most suitable. In the meantime, Frank will cancel the autorenewal of the town's Cintas uniform contract and order a washer and dryer for the garage.
 - c. Excavator Contractor Proposals – Discussion postponed to next meeting.
 - d. Open and Award Town Office Parking Lot Paving Bids – The town received one sealed bid, from Blaktop, Inc., to pave the town office parking lot for \$22,320. John moved and Steve seconded that Blaktop be awarded this work consistent with its bid. Unanimous.
 - e. Award Pomfret Road and Wayside Road Bridge Paving – The town received two sealed bids, one from Pike Industries, Inc. to pave (PG 70-28 asphalt mix) a portion of Pomfret Road for \$290,855, and the other from Blaktop, Inc., to pave (PG 70-28 asphalt mix) a portion of Pomfret Road for \$372,125.60 and to replace the membrane and pave (PG 58-28 asphalt mix) the Wayside Road bridge near the intersection of Route 12 for \$21,246.95. Steve moved and Ben seconded (1) that Pike be awarded the Pomfret Road work consistent with its bid and subject to a reduction in scope of the town does not receive a FY 2026 Class 2 Roadway (Paving) grant, and (2) that Blaktop

- be awarded the Wayside Road bridge work consistent with that portion of its bid.
Unanimous.
- f. Due Process Resolution – Steve moved and Emily seconded adoption of a Resolution Affirming Pomfret’s Commitment to Due Process, Equal Protection, and the Rule of Law. Unanimous.
 - g. Paving Methods Discussion – Joel Faria of Indus Inc. made a presentation describing the lifecycle of asphalt pavement and the different methods available to maintain, rehabilitate and reconstruct asphalt at different times and price points, potentially offering ways that Pomfret can more efficiently maintain its paved roads. Frank will coordinate a site visit with Joel for the purpose of developing a pavement management plan for Pomfret.
 - h. Capital Planning Committee Report – John Moore made a presentation for the Capital Planning Committee describing the committee’s analysis of different highway truck replacement timeframes (5, 7 and 10 years) and the projected costs associated with each.
 - i. Replacement Highway Truck (Truck 3) – Steve moved and Meg seconded the sales proposal dated April 15, 2025, to purchase an International 2026 HV515 SFA for \$165,079 (cab and chassis) be approved. Unanimous. Ben will sign the proposal for the town and forward to Frank. Proposals for the truck body will be reviewed and considered for approval at the next meeting.
 - j. Warrants – John moved and Steve seconded approval for payment of the following warrants:

25105	\$	11,900.07	Payroll
25106		2,297.77	Payroll
25107		960,658.44	A/P (incl. state edu. payment)

 Unanimous.
 - k. Approval of May 7 and May 13, 2025 Minutes – Emily moved and Meg seconded approval of the May 7 and May 13, 2025 meeting minutes as presented. Unanimous.
7. Meeting Wrap Up
- a. Correspondence – SP&F Attorneys is proceeding with the 2025 tax sale process.
 - b. Review of Assignments – Frank will notify paving bidders of the Selectboard’s bid decisions, coordinate emergency aid application with Vtrans, cancel Cintas uniform contract, order washer/dryer for garage, forward signed sales proposal to International, schedule pavement plan site visit with Joel from Indus.
 - c. Agenda for Next Meeting – Large Event Permit Application (Vermont Symphony Orchestra, July 2, 2025), Highway Crack Sealing, Right-of-Way Tree Removal, Truck 3 Body Proposal, Excavator Contractor Proposals, Highway Uniform Purchase
8. Adjournment – John moved and Steve seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 9:39 pm.