

Abbott Memorial Library
Board of Trustees Minutes

December 16, 2024

The December 16th meeting took place in person at the library and began at 7:16pm

Present: Cory Smith, Jim Robinson, Betsy Rhodes, Mary Worrell, Doug Abbott, Cara DeFoor & Jocelyn Randles

The agenda was reviewed and adopted.

The Nov 18th Minutes were reviewed and adopted.

Reports

Cory Smith (Librarian)

- The Yarn and Thread Fiber Group met on Nov 19th from 2pm-4pm and is scheduled for their next session on Dec 17th, also from 2pm-4pm.
- The book club met on Dec 12th with 6 attendees including 3 staff participants. On Dec 3rd, there were a total of 5 attendees, including 3 staff members.
- The book club will discuss The Book Thief on Jan 8th and Remarkable Creatures on Jan 14th.
- The book club is planning to discuss Station Eleven for the February session.
- Sixteen participants attended this year's lantern walk with seven children and nine adults.
- Charades will be offered on Dec 19th from 6:30-8pm. Snacks and drinks will be provided.
- Holiday Hours will be as follows:
 - o Open on Dec 24th from 10am-2pm
 - o Closed on Dec 25th and Dec 26th
 - o Closed on Dec 31st
- Vern Clifford has agreed to speak on Maple Sugaring for a time to be determined in February.

Betsy Rhodes (Building and Grounds)

- Snow stakes have been placed in the parking area.
- Plowing of the parking area has been successful.
- The Knox Box has arrived. Betsy will coordinate with the fire department to provide an accessible key for the box.
- The water heater is dripping and needs to be replaced as a fix is not cost effective. Ottauquechee Plumbing will install a new 2.5 gallon on demand heater for \$495.
- The Annual Report has been submitted, and The Town auditors have sent an email to Betsy letting her know that it has been accepted without need of revision.

Mary Worrell (Chair and Treasurer)

- The board reviewed the Treasurer's Report and the Assets Report. Further discussion will occur prior to the next meeting.
- Mary called the VT Department of Libraries regarding Behavioral Policy and emphasized that all policies must be carefully crafted to avoid discrimination against attendees. Libraries are public spaces. Access may be limited for computer usage. Doug will draft initial Safety Procedures.
- As of January 20th, Monday, library board meetings will be recorded and posted on the town website for a limited amount of time. A Google link will be used.

Jocelyn Randles (Development):

- The annual appeal has thus far raised \$4,660 with three new donors.
- Jocelyn has agreed to coordinate this year's Covered Bridges Half Marathon to be held on June 1st.

New Programming Ideas:

- Discussion of the possibility of offering a puppet making workshop.

Next meeting will be at the library on January 20th, 2024.

Meeting adjourned at 8:55

Respectfully Submitted by

Cara DeFoor, Secretary