

Abbott Memorial Library
Board of Trustees Minutes Draft
February 24, 2025

The February 25th meeting took place in person at the library and began at 7:08pm.

Present: Cory Smith, Jim Robinson, Betsy Rhodes, Mary Worrell, Doug Abbott, Cara DeFoor & Jocelyn Randles

The agenda was reviewed and adopted.

The Dec 16th Minutes were reviewed and adopted.

Reports

Cory Smith (Librarian)

- Please see attached.
- Congrats and thank you, Cory, for completing the state report

Betsy Rhodes (Building and Grounds)

- The town report has been published with library reports included as they had been submitted.
- Snow shoveling has been extensive and has successfully allowed safe access to the building.
- Parking stops have stood up well to plowing.
- The walkway drainage is being monitored and will need to be addressed in the spring due to winter damage
- Ottauquechee Plumbing and Heating replaced the leaking water heater. The invoice amounted to \$530 (Betsy will follow up to verify that we were not charged tax).
- We will monitor the water pressure as it seems to be slightly decreasing.
- Betsy will contact stone mason, Dave Paul, to schedule chimney repair work.
- Knoxbox has arrived and Betsy will coordinate with the fire department to install it.
- Discussion of springtime streambank restoration/planting planning

Mary Worrell (Chair and Treasurer)

- Income and Expense report was reviewed.
- Mary followed up with Ellen to see if we were receiving interest in the checking account.
- We discussed the management of the Vanguard fund, particularly the possibility of rebalancing investments over time.
- Board of Trustee goals were discussed.

Jocelyn Randles (Development):

- Appeal donations this year amounted to \$9,470 with a total of 84 donors, fourteen of which were new donors. Last year, donations were slightly lower at \$9,250 with 79 donors, two of which were new.

New Business:

- The librarian annual evaluation has been scheduled during the week of March 10th.
- The behavioral policies will be discussed during the board meeting next month

Next meeting will be at the library on March 17th 2025.

Meeting adjourned at 8:20pm.

Respectfully Submitted by

Cara DeFoor, Secretary