

Abbott Memorial Library
Board of Trustees Minutes

October 21, 2024

The Oct 21st meeting took place in person at the library and began at 7:10pm

Present: Cory Smith, Jim Robinson, Betsy Rhodes, Mary Worrell, and Cara DeFoor. Zoom: Jocelyn Randles

The agenda was reviewed and adopted.

The Sept 16th Minutes were reviewed and adopted.

Reports

Cory Smith (Librarian)

- Liz has resumed Storytime weekly sessions.
- Two new Craft Bags have been offered since the beginning of October.
- We will provide a drop-in Halloween themed offering with games, books and stories during open hours on Sat 26th, Tues 29th and Thurs 31st.
- The library sponsored puppet show, Jack and The Beanstalk, will be presented at the Town Hall beginning at 4pm on Nov 2nd. Puppeteers will arrive at 2pm. The board will assist with cleaning and set-up.
- The first book club meetings will be led by Jenny, Cory and Jocelyn on Oct 29th and 30th.
- The fiber group has met a couple of times.

Betsy Rhodes (Building and Grounds)

- Chimney Repair. Dave Paul gave an estimate of \$2k-\$3k to grind, repoint, and waterproof the exterior brick. He will need a lift to avoid breakage of slate shingles. He doesn't anticipate working in the attic.
- The Fire department Walk through went well. The pre-plan is set. They prioritized the removal of oil paintings in case of emergency. They gave 2 recommendations: 1. Installation of a smoke alarm in the attic which has now been installed. And 2. Knox Box which will cost roughly \$500. The board members unanimously approved the acquisition of a Knox Box.
- The selectboard unanimously approved the parking lot safety measures to paint lines and put in parking stops. The Town road crew has donated the paint.
- Discussion of Three-Year Capitol Budget.

Mary Worrell (Chair)

- Town recording can be posted on the town website with the minutes or alternatively they can be posted on the library website.

Mary Worrell (Treasurer)

- A total of \$5,000 from the Vanguard Fund has been used for maintenance on the roof (\$1175), the air exchanger (\$2,740) and drainage (\$1631). The overage of \$546 for these three items came from our operating budget.
- Mary is working with Ellen to reconcile the trial balance.

Jocelyn Randles (Development):

- The appeal letter has been drafted and the board is in the process of editing.
- The board members will meet at the library on Thurs, Nov 14th at 4:30pm to assemble the mailing.

New Programming Ideas:

- Proposed Sugaring themed talks with focus on 1. syrup production (Vern Clifford) and 2. maple trees from an arborist/forester perspective.
- Winter MOTH
- Reach out to a potential authors for a book talk, e.g. Sara Stuart Taylor

Next meeting will be at the library on November 18th, 2024.

Meeting adjourned: 8:30pm

Respectfully Submitted by

Cara DeFoor, Secretary