

Abbott Memorial Library  
Board of Trustees Minutes  
August 19th, 2024

The Aug 19th meeting took place in person at the library and began at 7:11pm.

Present: Betsy Rhodes, Jocelyn Randles, Jim Robinson, and Cara DeFoor, and Cory Smith

The agenda was reviewed and adopted with the addition of a discussion of architectural drawings.

The June 17<sup>th</sup> Minutes were reviewed and adopted.

### Reports

#### Cory Smith (Librarian)

- 27 kids participated in the summer reading program. They read, kept logs and will receive \$10 gift certificates to Yankee Bookstore
- The Journal craft project was a success, and we are now offering a decorated vase project.
- July 12<sup>th</sup> cartooning workshop was a success with 20 sign-ups, 16 attendees. Additionally, six parents were present.
- Cory submitted the courier grant application which will pay half of the courier service for interlibrary loan.

#### Betsy Rhodes (Building and Grounds)

- Chimney repair update: We need to find a new mason to fix the chimney deterioration in the attic
- Continuation of discussion regarding plans to delineate parking spots, using bollards to pull traffic away from the guardrail, and plantings/vegetation along the stream bank.
- Betsy has pruned shrubs at The Teago Store and pulled poison parsnip.
- The library will participate as part of the town's oil pre-buy program.

#### Jocelyn Randles (Development)

- Jocelyn drafted and circulated a draft of the annual appeal letter.
- The board discussed the process for updating the donor address list.

#### Old Business:

- The contract with the Woodstock History Center has been renewed.
- The board is in consensus that the library will cover the costs of the childcare tax.
- The board would like to obtain estimates for architectural plans for the Abbott building addition as needed for future grant applications.

New Business:

- The Summer MOTH program will be held on Friday Aug 30<sup>th</sup> at 7pm, with the theme “Is Patience a Virtue?”. The board will advertise with flyers and a poster, set up event, and provide snacks.
- The board discussed the possibility of starting a book club.
- Knit and Stitch group proposed to meet monthly.
- The board would like to plan a teen focused event in November or December.
- The board voted to use Ira Abbott funds to sponsor a second annual puppet show. Cory will research the possibility of the following dates: Sat. Oct 19, 26 or Nov 2<sup>nd</sup>.

Next meeting will be at the library on September 16th, 2024.

Meeting adjourned:8:49pm

Respectfully Submitted by

Cara DeFoor, Secretary