

**Town of Pomfret
Selectboard Meeting Agenda
Town Offices
5218 Pomfret Road, North Pomfret
July 3, 2024, 7:00 pm**

Zoom instructions below

Business Items	
1. Call to Order	7:00 pm
2. Agenda Review	
3. Public Comment	
4. Road Foreman's Report	7:05 pm
5. Items for Discussion or Vote a. Law Enforcement Services Contract b. Aggregate/Gravel Purchase Contract c. Right-of-Way Crossing Permit (Wild Apple Road) d. Fall Foliage Traffic Management e. Delinquent Tax Matters f. Financial Policies and Goals Introduction g. Town Hall Maintenance h. FY 2024 Financial Review i. FY 2025 Town Tax Rate j. Financial Management Questionnaire k. Warrants l. Approval of June 18, 2024 Minutes	7:35 pm
6. Meeting Wrap Up a. Correspondence b. Review of Assignments c. Agenda for Next Meeting	8:45 pm
7. Adjournment	
<i>Time frames are approximate. Members of the public wishing to attend for specific business items are encouraged to arrive before the time indicated.</i>	

Zoom Instructions

- Computer or Smartphone
<https://zoom.us/j/95395079923?pwd=ZjBEeDZuZWgvWmx2M0tpOE8zbjg2dz09>
- Mobile Phone +19292056099,,95395079923#,,#,306922#
- Landline or Mobile Phone (301) 715 8592, then Meeting ID 953 9507 9923 and Passcode 306922



WINDSOR COUNTY SHERIFF'S DEPARTMENT
LAW ENFORCEMENT SERVICES CONTRACT

~~WINDSOR COUNTY SHERIFF'S DEPARTMENT~~
~~LAW ENFORCEMENT SERVICES CONTRACT~~

The following agreement is between the Windsor County ~~Sheriff's~~Sheriff's Department (hereinafter referred to as "~~Sheriff's~~Sheriff's Department") and the Town of Pomfret, a governmental entity (hereinafter referred to as "~~Town~~Town") (individually, "Party," collectively, the "Parties").

RECITALS

The parties recite and declare:

- ~~A.~~ A.—The Sheriff's Department, as part of its normal business, provides law enforcement services on a contractual basis to governmental and nongovernmental entities.
- ~~B.~~—The Town needs additional police presence ~~within certain areas of~~in the Town, ~~in order to deter improper conduct and to provide police services like investigation and responding~~respond to police emergencies.
- ~~B.~~ C.—~~The Town needs additional enforcement of state, enforce~~ criminal laws ~~as well as enforcement of, and enforce~~ certain municipal ordinances, including the regulation of speed in the Town of Pomfret and other ordinances that the Town identifies to the ~~Sheriff's~~Sheriff's Department.

NOW THEREFORE, in consideration of the mutual promises contained herein, and other valuable consideration provided, and intending to be legally bound by the terms of this Agreement, the Parties hereby agree to the following:

SECTION ONE

SERVICES TO BE PROVIDED

- A. The Sheriff's Department shall provide to the Town, fully equipped and trained Deputy Sheriffs, ~~for Sheriff's in patrol vehicles, and the purpose of satisfying law enforcement needs within~~Deputy Sheriff's shall patrol the Town. ~~These as follows. The patrol~~ services shall ~~be provided by providing Deputy Sheriffs in patrol vehicles for an average of (6) six to~~ Ten (10) ~~ten~~



hours per week ~~which will be documented on a monthly basis as set forth herein. The Town, to~~ be spread over no less than Two (2) days per week. Patrol services shall be on days and times as agreed to by the Sheriff's Department and the Town. The Town may identify certain areas of the Town for particular focus by the Sheriff's Department, and the Sheriff's Department shall then concentrate its patrol in those areas. In addition to regular patrols, the Sheriff's Department shall provide emergency response services as needed.

B. It is understood and agreed that the above-mentioned services shall include, and not be limited to, the following activities: investigations; office work, such as compiling reports and arrest records; and court proceedings, which may include meeting with prosecutors, participating in depositions, and court appearances for hearing and trials.

C. The Town, from time to time, and no less than quarterly, shall provide the Sheriff's Department with ~~goals/objectives regularly that they anticipate will need~~ its written assessment of the town's priorities likely to require law enforcement action. Patrol activities shall be scheduled to achieve focus on ~~these goals and objectives in addition to answering calls for service. Quarterly performance reports will be provided to assess goals/objective performance as well as discussions between~~ priorities. The Sheriff's Department shall provide quarterly reports to the Town that outline department statistics and activity, and the parties to discuss ~~shall engage in discussions as needed to evaluate~~ any issues or concerns, in order to keep a good working relationship.

SECTION TWO

TERM OF AGREEMENT

~~The services to be provided under this Agreement will be for the period of July 1, 2023 to June 30, 2024, unless either party gives at least (30) thirty days advance written notice to the other that it wants to amend or terminate this Agreement and providing the date of termination if it is prior to June 30, 2024. If a party wants to amend this Agreement, then the parties shall work together to discuss the desired amendments and this Agreement will be amended as the parties agree or if they cannot agree, a party may choose to terminate this Agreement by giving at least 30 days written notice of the termination date if it is prior to Jun 30, 2024.~~

The Services to be provided under this Agreement will be for the period of July 1, 2024 to June 30, 2025.

SECTION THREE

LAW ENFORCEMENT

The Sheriff's Department shall ~~be entitled to~~ enforce all state laws during the ~~term of this~~



Agreement. ~~If~~In the event the Town ~~askes to have specific municipal~~identifies one or more Town ordinances to be enforced by the ~~Sheriff's~~Sheriff's Department, ~~the Town shall provide and~~provides copies of ~~thesaid~~thesaid ordinances ~~prior to the date that the Sheriff's~~prior to the date that the Sheriff's Department ~~is to begin enforcing the Town's,~~the Sheriff's Department shall enforce said ordinances, ~~other than those.~~Notwithstanding the foregoing, the Sheriff's Department shall enforce any Town ordinance regulating the speed of motorized vehicles, regardless of whether the Town has identified that ordinance or provided a copy of that ordinance to the Sheriff's Department.

SECTION FOUR

CHARGES AND FEES

A. Regular Fee: The Sheriff's ~~Department~~department shall charge an annual fee of \$31,200.00 for ~~these~~the services ~~of \$ 25,000.00 set forth in Section One,~~which shall be invoiced and paid monthly by installments of \$2,083600.00 per month. ("Regular Fee"). Mileage and regular office expenses are included in the Regular Fee. As provided in Section Five, the Sheriff's compensation is also included in the Regular Fee.

B. Extra Patrol Services may be requested and billed at \$65.00 an hour for non-holidays. Extra Patrol services on State Holidays shall be billed at \$100.00 an Hour. The Sheriff's Department will work to fill these requests when possible but they are not guaranteed.

C. Monthly Report: The Sheriff's Department shall provide a monthly summary of services provided during the month by the tenth (10th) day of each month ~~following the month services were incurred.~~The report will detail the hours worked and services provided. A monthly invoice will be submitted by the first of each month. At the end of the year the total hours should be between 312 and 520 hours. The work shall include but not be limited to all investigations, office work such as compiling reports and arrest records, and court related proceedings, which include meeting with prosecutors, depositions, and court appearances for hearing and trials.

~~Additional charges not covered would include expert testimony, laboratory fees, etc. will be invoiced separately and sent on a monthly basis if there are any charges. Mileage and regular office expenses are included in the annual fee.~~

~~As needed, extra patrol coverage can be contracted at a fee of \$65.00 per hour per deputy.~~

SECTION FIVE



~~SHERIFFS~~SHERIFF'S COMPENSATION INCLUDES AN AMOUNT FOR ADMINISTRATION

Pursuant to 24 ~~V.S.A.~~VSA § 291a(c), the Sheriff, as administrator of the services to be provided under this Agreement, is entitled to compensation at a rate not to exceed 5% of the ~~hourly charges~~contract for work performed by ~~Sheriffs~~the Sheriff's Department. For this ~~5% fee~~contract, the Sheriff's portion of the Regular Fee, as defined herein, may not exceed \$1,560. The Sheriff's portion of the Regular Fee is already included in the ~~annual fee~~Regular Fee set forth above.

SECTION SIX

PAYMENT OF FEES AND CHARGES

The Town agrees to pay the ~~Sheriff's~~monthly portion of the Regular Fee, as defined herein, to the Sheriff's Department in full no later than 30 days following the receipt of each ~~month by the 10th of each month, A monthly~~invoice will be sent by the first of the month.

SECTION SEVEN

EQUIPMENT

The Sheriff's Department shall provide whatever equipment its officers might need in order to carry out its duties under this Agreement. If any funds are provided to the Sheriff's Department from any source to purchase equipment that is used in the Town, the Town waives any ownership interest in any of that equipment.

SECTION EIGHT

OFFICER CONTROL AND DISCRETION

The Sheriff's Department shall, at all times, retain control of all police practices and decisions, except that Deputy ~~Sheriffs~~Sheriff's shall not use their own private vehicles. These decisions shall include, but are not limited to, the forwarding of criminal offenses to the prosecutor and the follow-up of evidence of criminal activity. The ~~Sheriff's~~Sheriff's Department and the Town agree that the duties and work assignments are to be conducted after mutual agreement by the Sheriff's Department and the Town as set forth in Section One. The Town shall ~~agree to~~ provide a single point of contact to the ~~Sheriff's~~Sheriff's Department, for example, the Selectboard Chair or their designee, to deal with all issues related to this Agreement.

SECTION NINE



ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the parties and that any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either ~~party~~Party except to the extent incorporated in ~~this~~the Agreement.

SECTION TEN

MODIFICATION OR TERMINATION OF AGREEMENT

A. ~~Any modification of~~The parties may amend this Agreement ~~or additional obligation assumed at any time~~ by ~~either party in connection with this Agreement shall be binding only if~~mutual agreement, evidenced by a writing signed by each ~~party~~Party or an authorized representative of each ~~party~~Party.

B. Any Party may terminate this Agreement at any time by providing at least thirty days' written notice thereof to the other Party.

SECTION ELEVEN

NOTICES

A. Any notice provided for or concerning this Agreement shall be in writing and deemed sufficiently given when sent by certified or registered mail or hand delivered, to the respective address ~~or of~~ each ~~party~~Party, as provided below:

<u>Town of Pomfret</u>	<u>Windsor County Sheriff's Dept.</u>
<u>5218 Pomfret Road</u>	<u>PO Box 478</u>
<u>Pomfret, VT 05053</u>	<u>Woodstock, VT 05091</u>

B. In the event either Party changes its mailing address, the Party shall promptly provide written notice thereof to the other Party.

SECTION TWELVE

INSURANCE

The Sheriff's Department shall carry ~~lablity~~liability insurance coverage, ~~workmen's~~workmen's compensation for its officers, and such other insurance coverage ~~at least in, no less than~~ the amounts ~~as~~ set forth on the insurance certificate attached to this ~~Agreement~~agreement as ~~Exhibit 1~~Schedule A, including coverage for any vehicles used in the performance of this ~~Agreement~~agreement. The



Sheriff's Department agrees to indemnify and hold harmless the Town from any, and all, claims related to its work under this Agreement.

SECTION THIRTEEN

DISPUTE RESOLUTION

The Parties shall try to resolve any dispute between them by negotiation. In the event they are unable to resolve their dispute in a timely manner, not to exceed forty-five (45) days, the Parties agree to submit their dispute to mediation and to share equally in any mediation fee.

Dated: _____ Dated: _____

Windsor County Sheriff's ~~Department~~Office _____ Town of Pomfret

By: _____ By: _____

Ryan P. Palmer, Sheriff

Dated _____

Town of Pomfret

By: _____

Chair of the _____ Benjamin Brickner, Selectboard Chair



EXHIBIT 1

Sheriff's Department



Schedule A

Insurance Certificate ~~of Insurance~~

[Attached.]

TOWN OF POMFRET

APPLICATION FOR TOWN HIGHWAY RIGHT-OF-WAY CROSSING PERMIT

(Application fee of \$100 payable to Town of Pomfret)

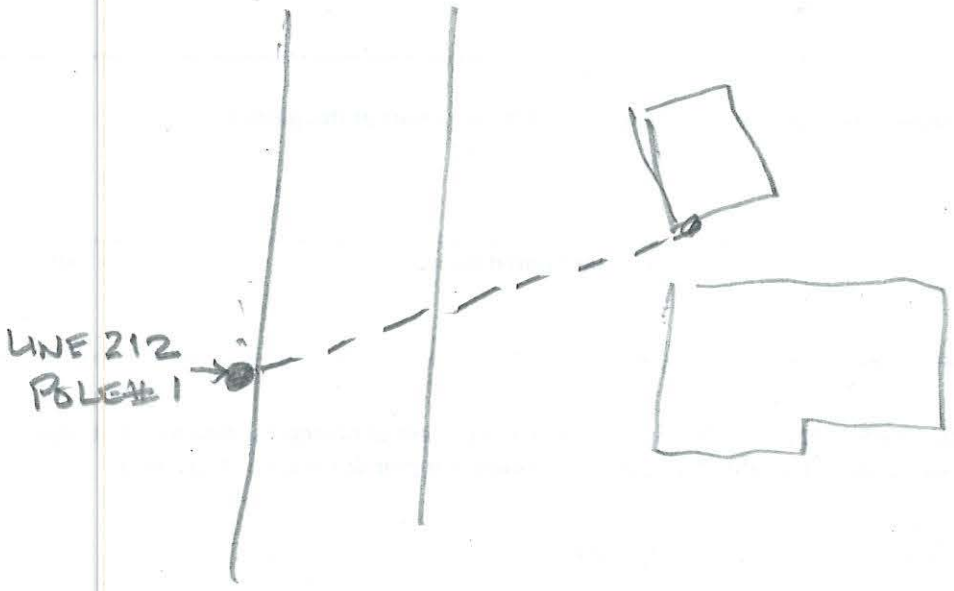
Landowner Name: Robert Crean Phone: [REDACTED] Email: [REDACTED]

Street Address: 90 Wild Apple Rd State: VT Zip: 05067

The undersigned requests permission to cross over / (under) (circle one) the right-of-way of WILD APPLE (road name) at GMP LINE 212 pole 1 (describe precise location)

for the purpose of Power to Residence (describe specific purpose).

The crossing will be approximately 475' (feet) from the intersection of STAGE RD (nearest intersection).



(PROVIDE DETAILED SKETCH OF CROSSING LOCATION ABOVE)

The following standards, restrictions and conditions shall apply to all crossings of a town right-of-way unless waived in writing:

1. Applicant shall contact Dig Safe at 811 at least 48 hours before, but not more than 30 days before, starting excavation activities at any location.
2. All work in the right-of-way shall be performed during daylight hours and shall cease on weekends, holidays, during severe weather events, and between December 1 and April 15, maintenance and emergency repairs excepted.
3. Applicant shall be responsible for all damages to persons, public or private utilities and property resulting from any work done under this permit, even if the Applicant's contractor performs the work.
4. Applicant must comply with all federal and state statutes or regulations and all local ordinances controlling occupancy of public highways. In the event of a conflict, the more restrictive provision shall apply.
5. All excavation and backfilling shall be done under the supervision and to the specification of the town's designated agent.
6. Applicant shall erect and maintain barriers needed to protect the traveling public. The barriers shall be properly lighted at night and must be MUTCD (Manual on Uniform Traffic Control Devices) compliant.
7. Applicant shall do no work nor place any structures or obstacles in the right-of-way, except as authorized by this permit.
8. Applicant shall be responsible to rebuild, repair, restore and make good all injuries or damage to any portion of the right-of-way caused by the permitted work, for a minimum of eighteen (18) months after final inspection by the Town.

Additional standards, restrictions or conditions:

The applicant agrees to adhere to the standards, restrictions and conditions forming a part of this permit.


Applicant Signature

Robert Crean
Applicant Printed Name

6/25/24
Date

Application fee of \$100 received on _____, 20____ by _____.

This permit is issued in accordance with 19 V.S.A. 1111(c) and may be voided in the event of misrepresentation, substantial inaccuracy or failure to undertake construction of the right-of-way crossing within one year of the date of approval.

PERMIT APPROVED this _____ day of _____, 20____.

Road Commissioner

Selectboard Chair

FINAL INSPECTION. The work described in this permit has been constructed in accordance with the above standards, restrictions and conditions and is acceptable under State and local regulations.

Road Commissioner

Selectboard Chair

Date

*Form adopted by the Pomfret Selectboard July 6, 2022, with a technical correction made on January 1, 2023.
Supersedes all prior dated forms.*



TOWN OF POMFRET, VERMONT

SELECTBOARD

2024

Draft – ~~August 23, 2023~~ July 1,

To: The Pomfret Community
From: Town of Pomfret Selectboard
Date: ~~August 16, 2023~~ [_____]], 2024
Subject: ~~2023~~ 2024 Foliage Season Traffic Management

I. Introduction

This memorandum summarizes steps the Town of Pomfret will take to manage and ameliorate traffic issues during the ~~2023~~ 2024 Foliage Season (as defined below) along Cloudland Road (TH #5, and Woodstock TH #44) and Barber Hill Road (TH #5) created primarily by extraordinary tourism interest in private properties.

Foliage season traffic in this area has steadily increased during the last several years, causing significant safety, environmental, aesthetic, and quality of life issues. The steps summarized in this memo are part of a comprehensive effort, in coordination with area residents, to address these issues on the ground, through dialogue with local government partners, and on social and other information media.

Last year, the Town of Pomfret, in coordination with the Town of Woodstock, closed Cloudland Road south of Barber Hill Road and limited Barber Hill Road to one-way traffic westbound between Saturday, September 23 through Sunday, October 15, 2023. These traffic pattern changes were described in a memorandum approved by the Pomfret Selectboard on August 16, 2023.¹

Feedback on the traffic pattern changes implemented last year has been mostly positive, especially among residents in the affected area. For this and other reasons, the Pomfret Selectboard has determined to implement a similar plan for the 2024 Foliage Season, as described herein.

The subject of this memo was discussed at the ~~May 3,~~ June ~~7,~~ June 21~~18~~, July ~~19,~~ August 2-5 ~~[and August 16, 2023~~ [_____]], 2024, Pomfret Selectboard meetings and reflects

¹ Town of Pomfret, "2024 Foliage Season Traffic Management", as approved on August 16, 2023, available from https://pomfretvt.us/index.php/download_file/2233/.

feedback provided by interested parties. This memo was approved by the Pomfret Selectboard on ~~August 16, 2023~~ [REDACTED], 2024.

II. Temporary Traffic Pattern Changes

Road Closures. From ~~Saturday~~Friday, September ~~23~~20 through ~~Sunday~~Monday, October ~~15, 2023~~14, 2024 (the "~~2023~~2024 Foliage Season"), and subject to the exceptions described below:

- Cloudland Road in Pomfret south of Barber Hill Road will be closed to all motor vehicle traffic.
- All of Cloudland Road in Woodstock will be closed to all motor vehicle traffic, as authorized by the Woodstock Select Board at its ~~August 15, 2023~~ [REDACTED], 2024 meeting.
- All of Barber Hill Road will be limited to one-way traffic westbound and closed to all eastbound motor vehicle traffic.

For an illustration of the traffic pattern changes described above, see *Attachment 1*.

No Parking Areas. During the ~~2023~~2024 Foliage Season, parking will be prohibited:

- On both sides of Cloudland Road from immediately north of the driveway to 3655 Cloudland Road to immediately south of the driveway to 2763 Cloudland Road.
- On both sides of Barber Hill Road from immediately east of the driveway to 1178 Barber Hill Road to the intersection with Cloudland Road.

Exceptions. Notwithstanding the traffic pattern changes described above, the individuals listed below may continue to travel on Cloudland Road and Barber Hill Road in both directions. These individuals are asked to enter and exit the closure area by the shortest available route and to avoid unnecessary travel through the closure area.

- Cloudland Road, Barber Hill Road, Maxham Road (TH #46) and Orchard Hill (private) residents, their guests, deliveries, contractors and service providers
- All other Pomfret and Woodstock residents, but only within the closure area of their respective town
- Individuals actively engaged in the required agricultural practices, accepted silvicultural practices or forestry operations described in 24 V.S.A. 4413(d)(1)
- Operators of emergency vehicles while responding to emergencies

Authority. The temporary traffic pattern changes described above are authorized by 19 V.S.A. 303 ~~and 1110~~, 23 V.S.A. 1010 and Section 8 of the Pomfret Traffic and Parking Ordinance,

and were approved by the Pomfret Selectboard on ~~August 16, 2023~~ [REDACTED], 2024, and the Woodstock Select Board on ~~August 15, 2023~~ [REDACTED], 2024. All other traffic and parking regulations continue to apply except as modified herein.

III. Temporary Signage and Barriers

To alert the traveling public of the traffic pattern changes described above, and as required by Section 8.2 of the Pomfret Traffic and Parking Ordinance, prior to the start of the 20232024 Foliage Season, the Pomfret Highway Department will install the signage and barriers described in *Attachment 2*. Signage and barriers within the Town of Woodstock will be placed in coordination with the Woodstock Public Works Department.

During the 20232024 Foliage Season, the signage and barriers described in *Attachment 2* will be monitored and replaced by area residents as needed, with timely notice of these activities to the Pomfret Highway Department or Woodstock Public Works Department, as applicable. The signage and barriers will be removed by the Pomfret Highway Department after the 20232024 Foliage Season.

IV. Pomfret Highway Department Guidance

The Pomfret Highway Department in its discretion may deviate from the signage and barriers described in *Attachment 2* in order to promote the safety of the traveling public, maintain reasonable levels of service on the existing highway system, and protect the public investment in the existing highway infrastructure.

While area residents will be primarily responsible for monitoring and replacing signage and barriers that are disturbed or removed during the 20232024 Foliage Season, the Pomfret Highway Department may remove or relocate signage or barriers at any time in order to protect the traveling public or highway infrastructure.

V. Patrol and Enforcement

The Pomfret Selectboard will ask the Windsor County Sheriff's Department to direct its existing patrols to the closure area during the 20232024 Foliage Season, to enforce the temporary traffic pattern changes described above, and to issue warnings or citations as appropriate. Area residents will coordinate directly with the Sheriff's Department to direct these existing patrols within the closure area.

Area residents at their option, sole cost and expense, may also contract with the Sheriff's Department or other licensed traffic control professional for additional patrols during the

20232024 Foliage Season. Area residents will provide advance notice to the Pomfret Selectboard and Woodstock Municipal Manager of any such additional patrols.

VI. Communications and Publicity

Copies of this memo will be provided to the individuals and agencies listed in *Attachment 3*. A summary of the temporary traffic pattern changes described above also will be published by the Pomfret Selectboard in at least two public places as required by 19 V.S.A. 1110, in *The Vermont Standard* on or about September ~~14, 2023~~ 12, 2024, and on the Pomfret and Woodstock list serves on or about September ~~12, 2023~~ 10, 2024 and September ~~21, 2023~~ 19, 2024, then weekly thereafter through October ~~12, 2023~~ 10, 2024.

The public is asked to direct any questions or concerns as follows:

- **Regarding the policies described in this memo**, to the Pomfret Selectboard (<https://pomfretvt.us/index.php/boar/sel/>) or the Woodstock Municipal Manager (<https://townofwoodstock.org/government/town-manager/>)
- **Regarding town highway conditions, maintenance or damage**, to the Pomfret Highway Department (<https://pomfretvt.us/index.php/dep/highway/>) or the Woodstock Public Works Department (<https://townofwoodstock.org/departments/public-works/>)
- **Regarding non-emergency law enforcement matters**, to the Windsor County Sheriff's Department (<https://windsorsheriff.org/contact-us>) or the Woodstock Police Department (<https://townofwoodstock.org/departments/emergency-services/>)
- **For Emergencies, Fire or Ambulance, dial 911**

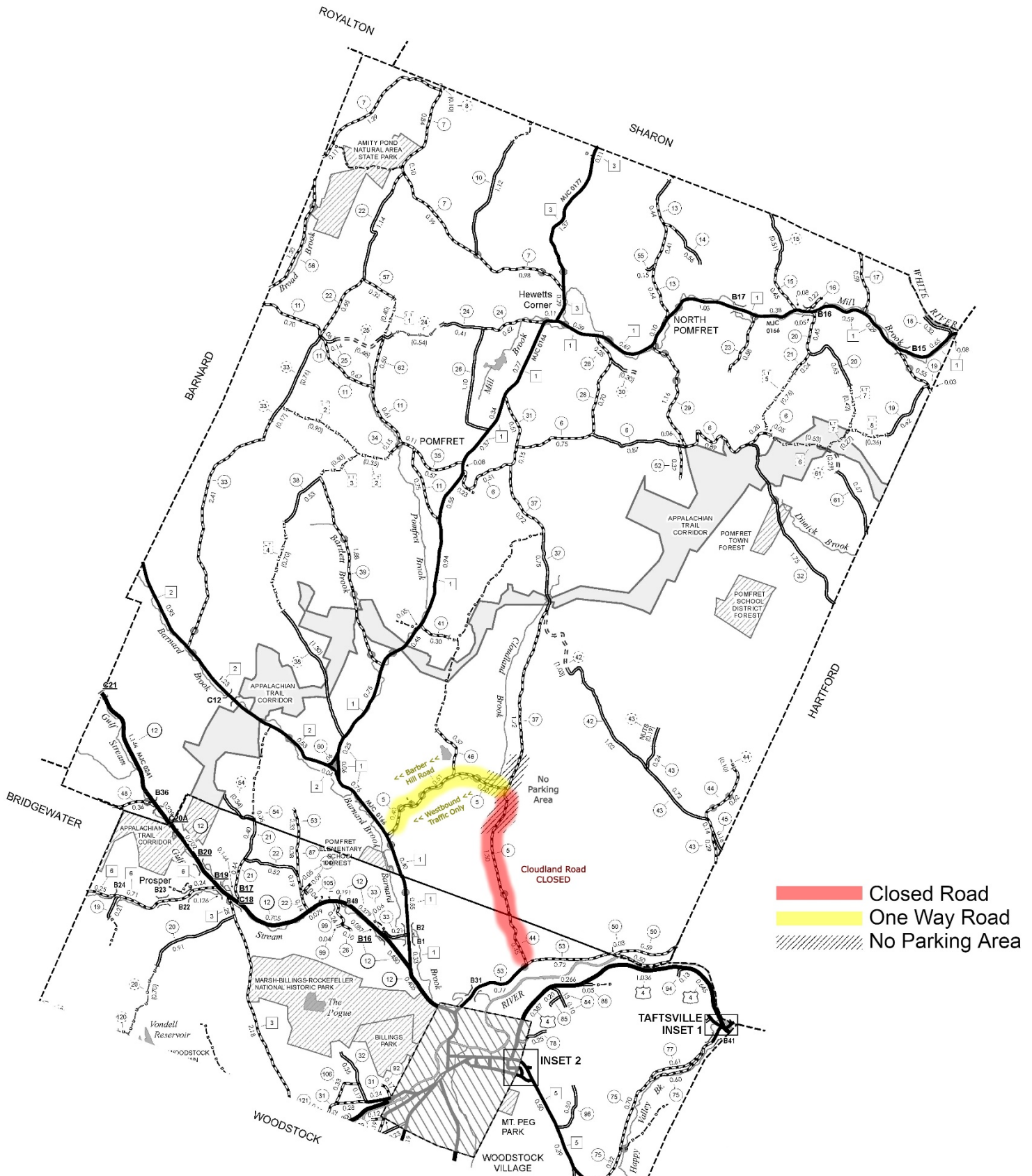
VII. Conclusion

The Pomfret Selectboard recognizes that the traffic pattern changes and other steps summarized in this memo cannot fully address the significant issues created by fall foliage traffic along Cloudland Road and Barber Hill Road. We also appreciate these steps may inconvenience area residents, their guests and others.

Nonetheless, we believe these actions will significantly improve safety and quality of life for residents most severely affected by increased foliage season traffic. ~~as they did last year.~~ We thank the Pomfret and Woodstock communities for their patience and careful adherence to these temporary changes so that they may have their intended effect.

[Remainder of page intentionally blank. Attachments follow.]

ATTACHMENT 1 TEMPORARY TRAFFIC PATTERN CHANGES



ATTACHMENT 2

TEMPORARY SIGNAGE AND BARRIERS

Cloudland Road in Woodstock (Woodstock TH #44)

(mileage measured north from the intersection with Old River Road (Woodstock TH #53))

- **0.01 miles** (end of paved surface) –
 - “Road Closed (local residents only)” on both sides facing south
 - Two eight-foot barricades or reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass

Cloudland Road in Pomfret (TH #5)

(mileage measured north from the Woodstock town line)

- **0.00 miles** (immediately north of the Woodstock town line) –
 - “Road Closed (local residents only)” on both sides facing south
 - Two eight-foot barricades or reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass
- **0.22 miles** (immediately north of the driveway to 4169 Cloudland Road) – “Road Closed (local residents only)” on both sides facing south
- **0.76 miles to 1.59 miles** (from immediately north of the driveway to 3655 Cloudland Road to immediately south of the driveway to 2763 Cloudland Road) at regular intervals – “No Parking, Stopping or Standing” on both sides facing both directions
- **0.90 miles (across from the driveway to 3429 Cloudland Road) – Reflective barrels as needed to eliminate space for parking**
- **1.10 miles** (immediately south of the driveway to 3281 Cloudland Road) – “Road Closed (local residents only)” on both sides facing north
- **1.21 miles** (immediately south of Barber Hill Road) –
 - “Road Closed (local residents only)” on both sides facing north
 - “~~Detour~~Exit” on southbound side directing traffic onto Barber Hill Road
 - Two reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass
- ~~**3.24 miles** (immediately south of Cloudland Farm restaurant driveway) – “Road Closed Ahead (local residents only)” on both sides facing north~~
- **4.35 miles** (immediately south of Galaxy Hill Road) –
 - “Road Closed Ahead (local residents only)” on both sides facing north

- Two reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass

Barber Hill Road (TH #5)

(mileage measured east from the intersection with Pomfret Road (TH #1))

- **0.00 miles** (in the “wye” east of Pomfret Road) – “Detour” directing westbound Barber Hill Road traffic to turn left (south) onto Pomfret Road
- **0.01 miles** (immediately east of the “wye” east of Pomfret Road) –
 - “Road Closed (local residents only)” on both sides facing west
 - Two reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass, and other traffic to reverse direction around the “wye”
- **0.89 miles** (immediately north of Maxham Road (TH #46)) –
 - “Road Closed (local residents only)” on both sides facing west
 - Two reflective barrels narrowing travelled way but still allowing local and emergency vehicular traffic to pass, and other traffic to reverse direction in the Maxham Road intersection
- **1.18 miles to 1.41 miles** (from immediately east of the driveway to 1178 Barber Hill Road to the intersection with Cloudland Road) at regular intervals – “No Parking, Stopping or Standing” on both sides facing both directions
- **1.41 miles** (immediately west of Cloudland Road) – Reflective barrels as needed to eliminate space for parking

ATTACHMENT 3
NOTIFICATION LIST

Cloudland Road residents in Pomfret

[on file]

Cloudland Road residents in Woodstock

Via Eric Duffy, Municipal Manager,
eduffy@townofwoodstock.org

Barber Hill Road residents

[on file]

Maxham Road residents

[on file]

Orchard Hill residents

[on file]

Pomfret Highway Department

Jim Potter, Road Foreman,
jim.potter@pomfretvt.us

Pomfret-Teago Volunteer Fire Department

Kevin Rice, Chief, kricevt@gmail.com

Pomfret FAST Squad

Frank Perron, Head of Service,
frank@frankperron.com

Woodstock Select Board

Via Eric Duffy, Municipal Manager,
eduffy@townofwoodstock.org

Woodstock Public Works

Via Eric Duffy, Municipal Manager,
eduffy@townofwoodstock.org

Woodstock Police

Via Eric Duffy, Municipal Manager,
eduffy@townofwoodstock.org

Woodstock Fire/EMS

Via Eric Duffy, Municipal Manager,
eduffy@townofwoodstock.org

Windsor County Sheriff's Department

Ryan Palmer, Sheriff,
ryan.palmer@vermont.gov

Vermont State Police

Lt. Hugh O'Donnell, Royalton Barracks
Commander, hugh.odonnell@vermont.gov

Vermont Agency of Transportation

Shauna Clifford, District 4 Administrator,
shauna.clifford@vermont.gov

Chris Bump, District 4 Project Manager,
chris.bump@vermont.gov

U.S. Forest Service

Chris Mattrick, District Ranger,
christopher.mattrick@usda.gov

Appalachian Trail Conservancy

Ilana Copel,
icopel@~~appalachiantrail~~[appalachiantrail](http://appalachiantrail.org).org

Green Mountain Club

Emily Mosher,
gmc@greenmountainclub.org

**TOWN OF POMFRET, VERMONT
TOWN OF WOODSTOCK, VERMONT**

**NOTICE OF TEMPORARY
TRAFFIC PATTERN CHANGES**

From ~~Saturday~~ [Friday, September 23](#) [20](#) through
~~Sunday~~ [Monday, October 15, 2023](#) [14](#), 2024:

- Cloudland Road (Pomfret TH #5 and Woodstock TH #44) between Old River Road (Woodstock TH #53) and Barber Hill Road (Pomfret TH #5) will be closed to all motor vehicle traffic, and
- All of Barber Hill Road will be closed to all eastbound motor vehicle traffic.

The foregoing changes are subject to the exceptions listed below. In addition, during the same period, parking will be prohibited:

- On both sides of Cloudland Road from immediately north of the driveway to 3655 Cloudland Road to immediately south of the driveway to 2763 Cloudland Road, and
- On both sides of Barber Hill Road from immediately east of the driveway to 1178 Barber Hill Road to the intersection with Cloudland Road.

The foregoing temporary traffic pattern changes were authorized by the Pomfret Selectboard and the Woodstock Select Board, as applicable, pursuant to 19 V.S.A. 303 and [1110 and 23](#) V.S.A. 1010.

During this period, the individuals listed below may continue to travel on Cloudland Road and Barber Hill Road in both directions. These individuals are asked to enter and exit the closure area by the shortest available route and to avoid unnecessary travel through the closure area.

- Cloudland Road, Barber Hill Road, Maxham Road (Pomfret TH #46) and Orchard Hill (private) residents, their guests, deliveries, contractors and service providers,
- All other Pomfret and Woodstock residents, but only within the closure area of their respective town,
- Individuals actively engaged in the required agricultural practices, accepted silvicultural practices or forestry operations described in 24 V.S.A. 4413(d)(1), and
- Operators of emergency vehicles while responding to emergencies.

For additional information, see <https://tinyurl.com/mrn7hcf3>, [\[LINK to approved memo on town website\]](#), or contact the Pomfret Selectboard (<https://pomfretvt.us/index.php/board/sel/>) or the Woodstock Municipal Manager (<https://townofwoodstock.org/government/town-manager/>).



TOWN OF POMFRET, VERMONT

SELECTBOARD

[August] ~~2023~~[2024](#)

~~2023~~[2024](#) FOLIAGE SEASON TRAFFIC PATTERN CHANGES

Dear Resident:

To address increasing safety and quality of life issues created by intense tourism interest in nearby private properties, the Pomfret Selectboard and Woodstock Select Board approved the following traffic pattern changes from ~~Saturday~~[Friday, September 23](#)~~20~~[20](#) through ~~Sunday~~[Monday, October 15](#)~~, 2023~~[14](#), [2024](#):

- Cloudland Road south of Barber Hill Road will be closed to all motor vehicles,
- Barber Hill Road will be closed to eastbound motor vehicles, and
- Parking will be prohibited around the intersection of Cloudland Road and Barber Hill Road.

As a resident of the area described above (including Maxham Road and Orchard Hill), you may continue to travel on Cloudland Road and Barber Hill Road in both directions. Your guests, deliveries, contractors and service providers may do so as well.

We ask that you enter and exit the closure area by the shortest available route and avoid unnecessary travel through the same. This will minimize foliage traffic congestion and avoid drawing in other, non-resident vehicles.

The Windsor County Sheriff's Department will patrol the area periodically during this time. Additional information can be found in the enclosed traffic management plan. Contact information for questions and concerns appears on ~~pages 3 and 4~~[page 4](#).

We appreciate these changes may be inconvenient. Thank you in advance for your patience and understanding while we address the impacts of extraordinary foliage traffic along Cloudland Road and Barber Hill Road.

Very sincerely,

~~John Peters Jr.~~[Benjamin Brickner](#), *chair*

Enclosure
5218 POMFRET ROAD
NORTH POMFRET, VT 05053

PH. 802-457-3861
FAX 802-457-8180

[HTTP://POMFRET.VT.US](http://POMFRET.VT.US)

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
2409-		2023-24	0.12	13.57	0.71	1.10	0.00	15.50
0190-AL		2016-17	289.48	289.48	526.03	46.33	0.00	1151.32
		2017-18	593.55	593.55	938.52	94.96	0.00	2220.58
		2018-19	614.78	614.78	824.10	98.36	0.00	2152.02
		2019-20	628.55	628.55	685.61	100.56	0.00	2043.27
		2020-21	601.35	601.35	516.86	96.22	0.00	1815.78
		2021-22	590.32	590.32	371.70	94.46	0.00	1646.80
		2022-23	602.17	602.17	240.80	96.34	0.00	1541.48
		2023-24	542.00	542.00	81.30	86.72	0.00	1252.02
			4462.20	4462.20	4184.92	713.95	0.00	13823.27
2302-B		2022-23	9.31	1879.46	321.77	151.11	0.00	2361.65
1802-		2023-24	1646.44	1646.44	248.39	263.44	0.00	3804.71
1503-		2023-24	0.00	42.07	2.10	3.37	0.00	47.54
2102-L		2023-24	0.00	29.24	1.45	2.34	0.00	33.03
0188-		2022-23	179.10	362.36	102.61	43.32	0.00	687.39
		2023-24	2515.24	2515.24	377.25	402.44	0.00	5810.17
			2694.34	2877.60	479.86	445.76	0.00	6497.56
4608-		2023-24	0.00	3431.79	171.60	274.54	0.00	3877.93
4801-D		2021-22	560.19	560.17	352.89	89.64	0.00	1562.89
		2022-23	1684.31	1684.31	673.60	269.48	0.00	4311.70
		2023-24	1727.74	1727.74	259.20	276.44	0.00	3991.12
			3972.24	3972.22	1285.69	635.56	0.00	9865.71
4801-C		2023-24	2639.33	2639.33	395.90	422.31	0.00	6096.87
4801-		2021-22	813.95	813.95	512.75	130.24	0.00	2270.89
		2022-23	0.00	2469.87	419.90	197.59	0.00	3087.36
		2023-24	1484.77	2085.45	252.75	285.63	0.00	4108.60
			2298.72	5369.27	1185.40	613.46	0.00	9466.85
4801-B		2021-22	271.05	271.04	170.77	43.38	0.00	756.24
		2022-23	0.00	3393.72	576.98	271.50	0.00	4242.20
		2023-24	2140.52	2768.51	352.53	392.72	0.00	5654.28
			2411.57	6433.27	1100.28	707.60	0.00	10652.72
0702-		2023-24	0.00	316.30	15.80	25.30	0.00	357.40
4805-L		2023-24	0.00	26.05	1.30	2.09	0.00	29.44

Parcel	Name	Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
1500-L	[REDACTED]	2023-24	0.00	2989.24	149.45	239.14	0.00	3377.83
0124-	[REDACTED]	2023-24	5840.27	5840.27	876.00	934.44	0.00	13490.98

Tax Year	Payment 1	Payment 2	Interest	Penalty	Other	Total
2016-17	289.48	289.48	526.03	46.33	0.00	1,151.32
2017-18	593.55	593.55	938.52	94.96	0.00	2,220.58
2018-19	614.78	614.78	824.10	98.36	0.00	2,152.02
2019-20	628.55	628.55	685.61	100.56	0.00	2,043.27
2020-21	601.35	601.35	516.86	96.22	0.00	1,815.78
2021-22	2235.51	2235.48	1408.11	357.72	0.00	6,236.82
2022-23	2474.89	10391.89	2335.66	1029.34	0.00	16,231.78
2023-24	18536.43	26613.24	3185.73	3612.02	0.00	51,947.42
TOTALS	25974.54	41968.32	10420.62	5435.51	0.00	83,798.99

**FINANCIAL POLICIES AND GOALS
TOWN OF POMFRET, VERMONT**

Approved ~~June 5~~ July 3, 2024

GOALS

1. To ensure compliance with laws and conformance with accounting standards.
2. To promote year-to-year consistency and efficiency in handling budgetary and financial matters and methodology regardless of change of personnel.
3. To help local officials make more informed financial decisions, safeguard the town's resources and capital assets, and promote financial stewardship (committed to responsible, moral, ethical, and prudent decision-making).
4. To support development of long and short term financial goals, which become a vital part of the planning process and the annual budget.
5. To maintain a stable tax rate while avoiding tax spikes and short-term debt.
6. To support the use of reserves for funding capital projects and special projects.
7. To clarify responsibilities for managing various facets of financial, capital, and budgetary planning and oversight.
8. To review and manage the budget on a monthly basis with the goal of ending the fiscal year with a balanced budget. If one line-item looks like it will exceed budget by the end of the year, compensate by identifying and underspending other line items.
9. To promote positive working relationships between the town's elected and appointed officials.
10. To require that new staff and public officials, who are responsible for town finances, familiarize themselves with these policies, and comply with their intent.
11. To Inform municipal officials without financial background and provide tools to properly manage the town's finances.
12. To ensure that the goals set for all financial policies together express how to reach the above goals.

ADOPTED POLICIES

1. Accounting, Audit, and Financial Reporting Policy and Procedures (adopted January 20, 2022)
2. Balanced Budget Policy, Management and Procedures for Town Funds (adopted May 18, 2022)
3. Capital Program and Balance Budget Policy (adopted April 2, 2024))
4. Credit and Debit Card Policy (adopted July 17, 2023)
5. Fraud Prevention Policy and Procedure (adopted May ~~15~~ 16, 2024)

6. Income, Expense, and Cash Policy and Procedures (adopted March 24, 2022)
7. Investment Policy (adopted ~~June 5, 2024~~ [June 18, 2024](#))
8. Purchasing Policy (adopted October 4, 2023)
9. Rainy Day Reserve Funds Policy (adopted November 15, 2023)
10. Reserve Fund Policy (adopted November 15, 2023)

[Remainder of page intentionally blank. Signature page follows.]

APPROVED by the Selectboard this [15th3rd] day of ~~May~~July, 2024, and effective until amended or repealed.

Benjamin Brickner, Chair

John Peters Jr., Vice-Chair

Meg Emmons

Steve Chamberlin

Emily Grube

Account/Description	Budget	Encumbrance	Balance
100-1-00-10-000.035 Credit card processing	0.00	0.00	235.00
100-1-00-10-000.040 Mascoma Bank	0.00	0.00	352,432.41
100-1-00-10-000.050 Mascoma Debit Card Acct	0.00	0.00	9,846.68
100-1-00-10-000.060 Reserve sweep	0.00	0.00	100.00
100-1-00-10-000.070 Operating acct 2024-	0.00	0.00	93,676.47
100-1-00-20-000.000 Due To/From Other Funds	0.00	0.00	-180,550.51
Total Asset	0.00	0.00	275,740.05
100-2-00-00-000.000 Accounts Payable	0.00	0.00	0.00
100-2-00-00-100.015 Retirement Payable	0.00	0.00	-9,721.60
100-2-00-00-100.020 Health Ins Payable	0.00	0.00	9,839.82
100-2-00-00-100.025 Disability Ins payable	0.00	0.00	-148.65
100-2-00-00-100.030 EyeMed vision insurance	0.00	0.00	-26.62
100-2-00-00-100.040 Due To Taxpayers	0.00	0.00	118.19
100-2-00-00-100.042 Security Deposits-refunds	0.00	0.00	200.00
100-2-00-00-100.047 Due to taxpayer-Tax Sale	0.00	0.00	13,464.44
Total Liability	0.00	0.00	13,725.56
100-3-10-00-000.000 Fund Balance	145,376.00	0.00	343,237.32
Total Fund Balance	145,376.00	0.00	343,237.32

Account/Description	Estimated Revenue	Applied for	Received To Date	Uncollected Balance	MTD Revenue
100-6 TOWN REVENUE					
100-6-10-00-300 Taxes Current Year					
100-6-10-00-300.000 Current Year Taxes	1,127,488.00	0.00	5,417,356.94	-4,289,868.94	0.00
100-6-10-00-300.015 School Tax Adjustment	0.00	0.00	1,188.00	-1,188.00	0.00
100-6-10-00-300.021 Ed funds due to State	0.00	0.00	-1,999,464.00	1,999,464.00	0.00
100-6-10-00-300.025 School Tax Pd-local Schoo	0.00	0.00	-2,338,835.50	2,338,835.50	0.00
100-6-10-00-300.035 Transfer: highway fund	-1,059,360.00	0.00	-1,059,360.00	0.00	0.00
Total Taxes Current Year	68,128.00	0.00	20,885.44	47,242.56	0.00
100-6-10-00-305 Other Tax					
100-6-10-00-305.005 Delinquent tax payments	0.00	0.00	57,436.44	-57,436.44	3,632.25
100-6-10-00-305.010 Appalachian Trail in lieu	8,000.00	0.00	9,056.00	-1,056.00	9,056.00
100-6-10-00-305.015 Current Use Reimbursement	270,000.00	0.00	297,888.00	-27,888.00	0.00
100-6-10-00-305.016 Land Use change tax	10,000.00	0.00	6,759.00	3,241.00	0.00
100-6-10-00-305.020 VT State in Land in lieu	2,604.00	0.00	2,637.59	-33.59	0.00
100-6-10-00-305.028 School tax collection fee	8,000.00	0.00	0.00	8,000.00	0.00
Total Other Tax	298,604.00	0.00	373,777.03	-75,173.03	12,688.25
100-6-10-00-310 Penalties & Interest--Tax					

Account/Description	Estimated Revenue	Applied for	Received To Date	Uncollected Balance	MTD Revenue
100-6-10-00-310.005 Interest on taxes due	10,000.00	0.00	10,141.99	-141.99	386.94
100-6-10-00-310.015 8% penalty on taxes	10,000.00	0.00	10,714.63	-714.63	290.57
Total Penalties & Interest--Tax	20,000.00	0.00	20,856.62	-856.62	677.51
100-6-10-05-315 Earnings on Accounts					
100-6-10-05-315.005 Interest income	1,000.00	0.00	2,323.23	-1,323.23	22.49
Total Earnings on Accounts	1,000.00	0.00	2,323.23	-1,323.23	22.49
100-6-10-10-320 Income Accts					
100-6-10-10-320.010 Recording	18,000.00	0.00	9,790.00	8,210.00	800.00
100-6-10-10-320.012 To restoration fund	-4,800.00	0.00	0.00	-4,800.00	0.00
100-6-10-10-320.015 Copying	1,500.00	0.00	1,430.90	69.10	143.50
100-6-10-10-320.020 Landfill Coupons Rcpts	14,000.00	0.00	9,648.50	4,351.50	515.00
100-6-10-10-320.025 Landfill Coupons-Cost	-14,000.00	0.00	-8,585.00	-5,415.00	-6,010.00
100-6-10-10-320.030 Marriage-CU License Rcpts	300.00	0.00	155.00	145.00	0.00
100-6-10-10-320.035 Marriage-CU Licenses-Cost	-250.00	0.00	-215.00	-35.00	0.00
100-6-10-10-320.040 Dog License Rcpts	2,500.00	0.00	2,812.00	-312.00	150.00
100-6-10-10-320.045 Dog Licenses-Cost	-1,250.00	0.00	-1,051.76	-198.24	-860.00
100-6-10-10-320.050 Liquor License	185.00	0.00	185.00	0.00	0.00
100-6-10-10-320.060 Rent Town Hall	200.00	0.00	250.00	-50.00	0.00
100-6-10-10-320.065 Land posting fees	100.00	0.00	70.00	30.00	0.00
Total Income Accts	16,485.00	0.00	14,489.64	1,995.36	-5,261.50
100-6-10-15-325 Town Permits					
100-6-10-15-325.005 Access	200.00	0.00	1,100.00	-900.00	200.00
100-6-10-15-325.015 Excess Weight	300.00	0.00	370.00	-70.00	0.00
100-6-10-15-325.030 Ridgeline+all other zonin	8,000.00	0.00	3,045.44	4,954.56	95.00
Total Town Permits	8,500.00	0.00	4,515.44	3,984.56	295.00
100-6-10-20-340 Misc Income					
100-6-10-20-340.005 Donations	21,000.00	0.00	34,190.17	-13,190.17	-590.20
100-6-10-20-340.015 Misc Selectboard	0.00	0.00	5,209.60	-5,209.60	943.67
100-6-10-20-340.020 Misc. Town Clerk	0.00	0.00	27.05	-27.05	4.00
100-6-10-20-340.025 Traffic fines	500.00	0.00	812.16	-312.16	0.00
Total Misc Income	21,500.00	0.00	40,238.98	-18,738.98	357.47
100-6-20-00-355 State Funds & Other Grant					
100-6-20-00-355.050 Tax equalization income	607.00	0.00	7,981.00	-7,374.00	0.00
100-6-20-00-355.061 MERP mini grant income	0.00	0.00	4,000.00	-4,000.00	0.00
100-6-20-00-355.150 2 Rivers GEARS grant	0.00	0.00	9,587.00	-9,587.00	0.00
100-6-20-00-355.160 BRIC, LEMP, LHMP grant	0.00	0.00	5,659.30	-5,659.30	0.00
Total State Funds & Other Grant	607.00	0.00	27,227.30	-26,620.30	0.00
100-6-30-00-360 Loans & Reimbursements					

Account/Description	Estimated Revenue	Applied for	Received To Date	Uncollected Balance	MTD Revenue
Total Loans & Reimbursements	0.00	0.00	0.00	0.00	0.00
100-6-40-00-365 Transfers					
Total Transfers	0.00	0.00	0.00	0.00	0.00
100-6-50-40 Public Safety					
100-6-50-40-375.035 Insurance Reimbursement	0.00	0.00	197.00	-197.00	0.00
100-6-50-40-375.040 Legal fee reimbursement	0.00	0.00	4,000.00	-4,000.00	0.00
Total Public Safety	0.00	0.00	4,197.00	-4,197.00	0.00
100-6-50-50 Former Surplus funds					
Total Former Surplus funds	0.00	0.00	0.00	0.00	0.00
Total TOWN REVENUE	434,824.00	0.00	508,510.68	-73,686.68	8,779.22
Total Revenues	434,824.00	0.00	508,510.68	-73,686.68	8,779.22

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
100-7 TOWN EXPENDITURES					
100-7-10-10 Clerk					
100-7-10-10-110.000 Clerk Sal (PR)	29,708.00	0.00	29,708.12	-0.12	2,285.24
100-7-10-10-110.005 Clerk Asst	1,000.00	0.00	47.20	952.80	0.00
100-7-10-10-210.000 Clerk Ins	9,978.00	0.00	10,620.30	-642.30	5,631.24
100-7-10-10-610.000 Clerk Gen Expense	250.00	0.00	61.60	188.40	0.00
100-7-10-10-610.005 Permanent records maint	0.00	0.00	5.00	-5.00	0.00
100-7-10-10-610.015 Record Books & supplies	500.00	0.00	207.29	292.71	0.00
Total Clerk	41,436.00	0.00	40,649.51	786.49	7,916.48
100-7-10-15 Treas					
100-7-10-15-110.000 Treas Sal (PR)	29,708.00	0.00	29,708.12	-0.12	2,285.24
100-7-10-15-110.005 Treas Asst	5,500.00	0.00	4,537.10	962.90	743.40
100-7-10-15-210.000 Treas Ins	9,978.00	0.00	10,620.30	-642.30	938.54
100-7-10-15-610.000 Treas Gen Expense	900.00	0.00	416.95	483.05	0.00
Total Treas	46,086.00	0.00	45,282.47	803.53	3,967.18
100-7-10-20 Listers					
100-7-10-20-110.000 Listers Payroll (PR)	15,000.00	0.00	9,426.90	5,573.10	5,808.90
100-7-10-20-565.005 Listers Education & Dues	300.00	0.00	0.00	300.00	0.00
100-7-10-20-565.010 Lister mileage	150.00	0.00	0.00	150.00	0.00
100-7-10-20-610.000 Listers Gen Exp	150.00	0.00	125.65	24.35	42.88
100-7-10-20-641.035 Lister software	2,500.00	0.00	2,605.88	-105.88	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
100-7-10-20-950.020 Tax mapping	2,500.00	0.00	0.00	2,500.00	0.00
Total Listers	20,600.00	0.00	12,158.43	8,441.57	5,851.78
100-7-10-25 Other Officers					
100-7-10-25-110.000 Selectboard	5,000.00	0.00	6,666.65	-1,666.65	1,666.65
100-7-10-25-110.002 Selectboard Gen Exp	500.00	0.00	6,031.58	-5,531.58	0.00
100-7-10-25-110.005 Admin Asst	5,000.00	0.00	4,291.35	708.65	331.65
100-7-10-25-110.010 Brd of Auditors	10,500.00	0.00	2,668.28	7,831.72	0.00
100-7-10-25-110.015 Constable & expense	500.00	0.00	0.00	500.00	0.00
100-7-10-25-110.020 Delinquent Tax Collector	1,247.00	0.00	858.00	389.00	356.40
100-7-10-25-110.025 Zoning Admin	6,233.00	0.00	5,167.80	1,065.20	1,584.00
100-7-10-25-110.030 Trustees Public Funds	600.00	0.00	0.00	600.00	0.00
100-7-10-25-220.000 Town's Cost SS & Med (PR)	10,000.00	0.00	10,016.29	-16.29	1,750.51
100-7-10-25-221.000 Pub Officials Liab Ins &	3,500.00	0.00	3,862.39	-362.39	914.20
100-7-10-25-260.000 Workers Comp, UI, etc	500.00	0.00	585.33	-85.33	160.25
100-7-10-25-610.000 Admin. Asst. Expenses	660.00	0.00	68.94	591.06	13.18
100-7-10-25-610.008 Fire Warden + Deputy	800.00	0.00	800.00	0.00	0.00
Total Other Officers	45,040.00	0.00	41,016.61	4,023.39	6,776.84
100-7-10-30 Mun Office					
100-7-10-30-330.000 Cleaning	3,500.00	0.00	3,375.00	125.00	405.00
100-7-10-30-424.000 Town Office Building Main	3,000.00	0.00	1,554.71	1,445.29	0.00
100-7-10-30-520.000 Insurance	2,700.00	0.00	2,129.39	570.61	492.25
100-7-10-30-530.000 Town offices phone bill	1,300.00	0.00	1,596.04	-296.04	229.97
100-7-10-30-531.000 Postage & Envelopes	3,250.00	0.00	3,235.17	14.83	116.57
100-7-10-30-610.000 Town Offices: Supplies	1,500.00	0.00	858.19	641.81	39.95
100-7-10-30-622.000 Town Office Electricity	1,500.00	0.00	2,575.36	-1,075.36	352.68
100-7-10-30-623.000 Propane: town offices	1,600.00	0.00	1,547.56	52.44	265.43
100-7-10-30-641.032 NEMRC support	6,000.00	0.00	7,152.28	-1,152.28	0.00
100-7-10-30-641.038 Office software	2,750.00	0.00	3,738.57	-988.57	211.98
100-7-10-30-641.040 Computer services + equip	5,000.00	0.00	8,596.05	-3,596.05	2,736.40
100-7-10-30-740.000 Copier: lease + copies	1,700.00	0.00	1,919.96	-219.96	272.11
Total Mun Office	33,800.00	0.00	38,278.28	-4,478.28	5,122.34
100-7-10-45 Professional fees					
100-7-10-45-333.000 Legal & Prof Fees	14,000.00	0.00	26,274.52	-12,274.52	2,380.00
100-7-10-45-333.015 Accounting Support	4,000.00	0.00	3,954.00	46.00	0.00
Total Professional fees	18,000.00	0.00	30,228.52	-12,228.52	2,380.00
100-7-10-55 Assessments					
100-7-10-55-900.005 Windsor County Tax	18,284.00	0.00	19,193.24	-909.24	0.00
100-7-10-55-900.010 GUVSWMD waste dues	8,244.00	0.00	8,244.00	0.00	0.00
100-7-10-55-900.020 VLCT Dues	2,304.00	0.00	2,304.00	0.00	0.00
100-7-10-55-900.025 Two Rivers	1,493.00	0.00	1,493.00	0.00	0.00
Total Assessments	30,325.00	0.00	31,234.24	-909.24	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
100-7-10-65 Town Hall					
100-7-10-65-420.000 Misc & Cleaning, Town Hal	500.00	0.00	8.28	491.72	8.28
100-7-10-65-424.000 Repairs & Maintenance, TH	0.00	0.00	26.52	-26.52	0.00
100-7-10-65-520.000 Insurance	1,900.00	0.00	2,174.78	-274.78	565.95
100-7-10-65-622.000 Electricity, Town Hall	750.00	0.00	719.64	30.36	84.14
100-7-10-65-623.000 Propane, Town Hall	200.00	0.00	49.48	150.52	0.00
100-7-10-65-624.000 Fuel Oil, Town Hall	5,000.00	0.00	3,944.18	1,055.82	0.00
Total Town Hall	8,350.00	0.00	6,922.88	1,427.12	658.37
100-7-20-33 Brick building					
100-7-20-33-424.000 Brick bldg Maint and repa	0.00	0.00	13.26	-13.26	0.00
100-7-20-33-520.000 Brick bldg insurance	0.00	0.00	706.52	-706.52	188.65
100-7-20-33-623.000 Brick bldg propane	0.00	0.00	358.59	-358.59	7.62
Total Brick building	0.00	0.00	1,078.37	-1,078.37	196.27
100-7-20-35 Misc Town Expenses					
100-7-20-35-430.000 Grounds Maint	3,000.00	0.00	1,828.56	1,171.44	400.00
100-7-20-35-460.000 Bank fees & service chg	50.00	0.00	47.99	2.01	0.00
100-7-20-35-540.000 Town Report print & mail	2,000.00	0.00	1,766.46	233.54	0.00
100-7-20-35-540.005 Newspaper ads & notices	2,500.00	0.00	2,335.54	164.46	421.04
100-7-20-35-540.010 Election expenses	500.00	0.00	1,155.00	-655.00	0.00
100-7-20-35-565.000 Ed Conferences/Mileage	1,000.00	0.00	1,094.45	-94.45	122.22
100-7-20-35-651.000 Signs & Posts (911)	350.00	0.00	194.05	155.95	0.00
100-7-20-35-990.000 Misc Gen Exp	500.00	0.00	0.00	500.00	0.00
Total Misc Town Expenses	9,900.00	0.00	8,422.05	1,477.95	943.26
100-7-30 Public Safety					
100-7-30-40 Fire Department					
100-7-30-40-240.000 Protective clothing - FD	10,000.00	0.00	0.00	10,000.00	0.00
100-7-30-40-424.000 Buildings Maintenance	1,000.00	0.00	1,614.00	-614.00	0.00
100-7-30-40-430.005 FD: septic systems	350.00	0.00	1,916.00	-1,566.00	468.00
100-7-30-40-520.000 Insurance	19,100.00	0.00	19,089.00	11.00	0.00
100-7-30-40-530.001 Pomfret FD phone:3730	1,400.00	0.00	1,447.78	-47.78	120.55
100-7-30-40-530.003 Teago FD phone: 1125	1,400.00	0.00	1,415.78	-15.78	116.55
100-7-30-40-530.005 FD Radios & Cell phones	0.00	0.00	499.00	-499.00	499.00
100-7-30-40-565.000 FD Training, conf, mileag	3,000.00	0.00	3,054.50	-54.50	3,054.50
100-7-30-40-570.000 FD alarm systems	1,085.00	0.00	0.00	1,085.00	0.00
100-7-30-40-610.000 Supplies	100.00	0.00	0.00	100.00	0.00
100-7-30-40-610.002 FD vehicle gasoline	100.00	0.00	0.00	100.00	0.00
100-7-30-40-610.005 FD Operating Expenses	0.00	0.00	1,601.00	-1,601.00	936.00
100-7-30-40-610.015 Teago Engine 1	0.00	0.00	110.00	-110.00	0.00
100-7-30-40-610.020 P-T FD rescue vehicle	500.00	0.00	160.18	339.82	0.00
100-7-30-40-610.025 P-T FD engine 1993 Intl	4,000.00	0.00	3,812.43	187.57	1,398.41
100-7-30-40-610.030 P-T FD Engine 2 2002 Intl	3,000.00	0.00	2,999.43	0.57	2,999.43
100-7-30-40-610.035 Pomfret Engine 3	500.00	0.00	92.95	407.05	92.95
100-7-30-40-610.040 P-T FD Engine 3 2022 F550	0.00	0.00	253.20	-253.20	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
100-7-30-40-612.000 Administration	0.00	0.00	78.00	-78.00	0.00
100-7-30-40-622.000 Electricity--Pomfret FD	1,785.00	0.00	1,146.74	638.26	148.15
100-7-30-40-622.005 Electricity--Teago FD	1,995.00	0.00	1,966.57	28.43	355.00
100-7-30-40-623.000 Propane Pomfret Fire Dept	1,998.00	0.00	2,986.03	-988.03	0.00
100-7-30-40-623.005 Teago FD propane	50.00	0.00	0.00	50.00	0.00
100-7-30-40-624.000 Heating oil, Teago FD	3,610.00	0.00	2,927.04	682.96	0.00
100-7-30-40-740.000 Equip (Hose, Tools etc)	3,900.00	0.00	4,212.25	-312.25	2,762.25
100-7-30-40-740.005 SCBA & Gas Meter	1,700.00	0.00	871.77	828.23	871.77
100-7-30-40-740.010 Turnout Gear	0.00	0.00	10,319.81	-10,319.81	0.00
100-7-30-40-900.000 Membership/Subscriptions	400.00	0.00	200.00	200.00	100.00
Total Fire Department	60,973.00	0.00	62,773.46	-1,800.46	13,922.56
100-7-30-42 Contract services					
100-7-30-42-330.000 Ambulance Service Assessm	63,280.00	0.00	63,280.00	0.00	0.00
100-7-30-42-330.005 Unpaid Ambulance Bills	6,669.00	0.00	4,606.50	2,062.50	0.00
100-7-30-42-330.010 Dispatch fees	2,712.00	0.00	4,098.00	-1,386.00	0.00
100-7-30-42-525.000 Police Patrol/Law enforce	25,000.00	0.00	32,268.70	-7,268.70	2,083.00
Total Contract services	97,661.00	0.00	104,253.20	-6,592.20	2,083.00
100-7-30-44 FAST Squad					
100-7-30-44-565.005 FAST squad conf,train,mil	1,500.00	0.00	0.00	1,500.00	0.00
100-7-30-44-810.010 FAST Operating Expenses	0.00	0.00	499.00	-499.00	0.00
100-7-30-44-810.011 FAST squad supplies	1,500.00	0.00	3,051.00	-1,551.00	3,051.00
Total FAST Squad	3,000.00	0.00	3,550.00	-550.00	3,051.00
100-7-30-46 Communications+Disaster R					
100-7-30-46-530.015 Repeater expenses	1,000.00	0.00	0.00	1,000.00	0.00
100-7-30-46-622.000 Repeater electricity	400.00	0.00	441.65	-41.65	66.71
Total Communications+Disaster R	1,400.00	0.00	441.65	958.35	66.71
Total Public Safety	163,034.00	0.00	171,018.31	-7,984.31	19,123.27
100-7-90-75 Municipal Special Project					
100-7-90-75-430.030 Plan/Zone project 10-469	1,500.00	0.00	0.00	1,500.00	0.00
100-7-90-75-430.060 Haz Mit Plan 10-619	0.00	0.00	1,314.86	-1,314.86	0.00
Total Municipal Special Project	1,500.00	0.00	1,314.86	185.14	0.00
100-7-95-50 Appropriations					
100-7-95-50-950.005 Abbott Memorial Library	42,500.00	0.00	42,500.00	0.00	0.00
100-7-95-50-950.010 Cemetery Appropriation	12,500.00	0.00	12,500.00	0.00	0.00
100-7-95-50-950.015 Visiting Nurses of VT and	3,950.00	0.00	3,950.00	0.00	0.00
100-7-95-50-950.025 Thompson Senior Center	3,800.00	0.00	3,800.00	0.00	0.00
100-7-95-50-950.035 HCRS	979.00	0.00	979.00	0.00	0.00
100-7-95-50-950.040 Empower Up! WCSU	2,500.00	0.00	2,500.00	0.00	0.00
100-7-95-50-950.042 Spectrum Teen Center	750.00	0.00	750.00	0.00	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
100-7-95-50-950.045 Pentangle	900.00	0.00	900.00	0.00	0.00
100-7-95-50-950.055 WISE of Upper Valley	400.00	0.00	400.00	0.00	0.00
100-7-95-50-950.075 Ottauquechee Health Found	2,500.00	0.00	2,500.00	0.00	0.00
100-7-95-50-950.150 Teago Village Reserve	10,500.00	0.00	10,500.00	0.00	0.00
100-7-95-50-950.160 FD vehicle reserve	60,000.00	0.00	60,000.00	0.00	0.00
100-7-95-50-950.170 FD non-vehicle reserve	15,000.00	0.00	15,000.00	0.00	0.00
100-7-95-50-950.180 Green up day appropriatio	50.00	0.00	50.00	0.00	0.00
100-7-95-50-950.190 Communications Reserve	5,800.00	0.00	5,800.00	0.00	0.00
Total Appropriations	162,129.00	0.00	162,129.00	0.00	0.00
Total TOWN EXPENDITURES	580,200.00	0.00	589,733.53	-9,533.53	52,935.79
Total Expenditures	580,200.00	0.00	589,733.53	-9,533.53	52,935.79
Total General Fund	0.00	0.00	0.00	0.00	0.00

Total Debits: 8,123,292.22 Total Credits: 8,123,292.22

Account/Description	Budget	Encumbrance	Balance
150-1-00-20-000.000 Due To/From Other Funds	0.00	0.00	-20,037.44
Total Asset	0.00	0.00	-20,037.44
150-3-10-00-000.000 Fund Balance Highway	20,050.00	0.00	-3,304.88
Total Fund Balance	20,050.00	0.00	-3,304.88

Account/Description	Estimated Revenue	Applied for	Received To Date	Uncollected Balance	MTD Revenue
150-6-10-00-340.010 Town Taxes	1,059,360.00	0.00	1,059,360.00	0.00	0.00
150-6-10-00-355.005 State Aid - Highways	142,163.00	0.00	146,393.08	-4,230.08	0.00
150-6-10-00-355.125 Grant-muni strd complianc	35,500.00	0.00	0.00	35,500.00	0.00
150-6-10-05-355.130 Wild Apple BBR0994	0.00	0.00	20,000.00	-20,000.00	0.00
150-6-10-05-355.140 Webster Hill GA0392	0.00	0.00	35,500.00	-35,500.00	0.00
150-6-10-40-375.000 Highway Misc. Income	0.00	0.00	4,836.62	-4,836.62	0.00
150-6-10-40-375.010 Transfers in	0.00	0.00	3,304.88	-3,304.88	0.00
Total Revenues	1,237,023.00	0.00	1,269,394.58	-32,371.58	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
150-7-10-70 Labor and Benefits					
150-7-10-70-110.000 Gross Pay	280,000.00	0.00	297,935.11	-17,935.11	16,468.81
150-7-10-70-220.000 FICA- Social Security	17,360.00	0.00	17,584.12	-224.12	917.82
150-7-10-70-220.001 MEDI-Medicare Expense	4,060.00	0.00	4,112.41	-52.41	214.64
150-7-10-70-230.000 Retirement Expense	23,800.00	0.00	25,324.47	-1,524.47	1,399.84
150-7-10-70-230.010 Health Ins. - Town's Cost	68,000.00	0.00	70,233.10	-2,233.10	5,452.92
150-7-10-70-230.015 Disability insurance	2,550.00	0.00	2,230.65	319.35	148.74
150-7-10-70-235.000 Drug & Alcohol Test/DOT	378.00	0.00	114.25	263.75	0.00
150-7-10-70-240.000 Uniforms, Protective gear	10,077.00	0.00	14,534.95	-4,457.95	974.38
150-7-10-70-240.050 Use of personal vehicles	3,000.00	0.00	0.00	3,000.00	0.00
Total Labor and Benefits	409,225.00	0.00	432,069.06	-22,844.06	25,577.15
150-7-15-85 Insurance					
150-7-15-85-520.015 Property & Liability Ins.	10,760.00	0.00	12,029.43	-1,269.43	3,112.85
150-7-15-85-520.020 Workers Compensation Ins.	14,280.00	0.00	16,191.50	-1,911.50	4,055.00
150-7-15-85-520.025 Unemployment Insurance	968.00	0.00	523.00	445.00	141.00
150-7-15-85-565.000 Highway, conf, training &	1,000.00	0.00	0.00	1,000.00	0.00
Total Insurance	27,008.00	0.00	28,743.93	-1,735.93	7,308.85
150-7-20-75 Materials					
150-7-20-75-650.000 Salt	75,000.00	0.00	0.00	75,000.00	0.00
150-7-20-75-650.002 Clear lane deicer salt	0.00	0.00	58,593.22	-58,593.22	0.00

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
150-7-20-75-650.005 Sand	0.00	0.00	40,885.00	-40,885.00	0.00
150-7-20-75-650.006 Manu sand or 3/8 inch sto	80,000.00	0.00	15,927.81	64,072.19	0.00
150-7-20-75-650.010 Crushed Stone	85,000.00	0.00	138,915.97	-53,915.97	1,812.10
150-7-20-75-650.015 Chloride	12,000.00	0.00	4,140.00	7,860.00	0.00
150-7-20-75-650.020 Cold Patch & Hot Mix	1,000.00	0.00	1,741.33	-741.33	987.50
150-7-20-75-650.030 Culverts & Headwalls	25,000.00	0.00	4,041.80	20,958.20	0.00
150-7-20-75-650.035 Bandrail	2,500.00	0.00	0.00	2,500.00	0.00
150-7-20-75-650.040 Signs, snow Fence & posts	15,000.00	0.00	17,386.77	-2,386.77	540.64
150-7-20-75-650.045 Highway Misc.	1,000.00	0.00	154.05	845.95	133.95
150-7-20-75-650.050 Hydroseeder supplies	3,000.00	0.00	0.00	3,000.00	0.00
Total Materials	299,500.00	0.00	281,785.95	17,714.05	3,474.19
150-7-30-80 Small Equipment					
150-7-30-80-330.000 Diesel	50,000.00	0.00	63,239.00	-13,239.00	3,831.64
150-7-30-80-330.002 Gasoline: trucks + small	100.00	0.00	1,085.52	-985.52	13.32
150-7-30-80-330.005 Diesel Exhaust Fluid	1,000.00	0.00	1,123.84	-123.84	19.99
150-7-30-80-330.010 Garage propane	0.00	0.00	88.00	-88.00	0.00
150-7-30-80-330.015 Garage shop equip&tools	5,000.00	0.00	2,756.09	2,243.91	0.00
150-7-30-80-330.016 Gen vehicle maintenance	2,000.00	0.00	6,136.92	-4,136.92	0.00
150-7-30-80-330.017 Garage office supplies	500.00	0.00	1,059.90	-559.90	0.00
150-7-30-80-330.020 Tires & Chains	15,000.00	0.00	13,986.87	1,013.13	0.00
150-7-30-80-330.025 Blades, Shoes, Rake Teeth	6,000.00	0.00	958.67	5,041.33	395.92
150-7-30-80-330.027 Rented Equipment	1,000.00	0.00	5,060.00	-4,060.00	0.00
150-7-30-80-330.030 Radios and cell phones	1,500.00	0.00	1,361.44	138.56	828.16
150-7-30-80-330.032 Traffic Control Devices	1,000.00	0.00	0.00	1,000.00	0.00
150-7-30-80-682.025 sm mach/tool purchase	1,000.00	0.00	6,782.86	-5,782.86	0.00
Total Small Equipment	84,100.00	0.00	103,639.11	-19,539.11	5,089.03
150-7-35-05 Vehicles & Large Equip					
150-7-35-05-670 Trk 1 2021 Int'l VIN 0410					
150-7-35-05-670.015 Truck 1, parts	0.00	0.00	178.16	-178.16	0.00
150-7-35-05-670.020 Truck 1, repairs	0.00	0.00	628.38	-628.38	0.00
Total Trk 1 2021 Int'l VIN 0410	0.00	0.00	806.54	-806.54	0.00
150-7-35-05-671 Trk 2 2020 Int'l VIN 7798					
150-7-35-05-671.015 Truck 2, parts	0.00	0.00	354.36	-354.36	0.00
150-7-35-05-671.020 Truck 2, repairs	0.00	0.00	2,673.01	-2,673.01	197.59
Total Trk 2 2020 Int'l VIN 7798	0.00	0.00	3,027.37	-3,027.37	197.59
150-7-35-05-672 Trk 3 2021 Int'l VIN 7356					
150-7-35-05-672.015 Truck 3, parts	0.00	0.00	15.54	-15.54	0.00
150-7-35-05-672.020 Truck 3, repairs	0.00	0.00	1,583.27	-1,583.27	0.00
Total Trk 3 2021 Int'l VIN 7356	0.00	0.00	1,598.81	-1,598.81	0.00
150-7-35-05-673 Truck 4: Ford F550					

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
150-7-35-05-673.015 Truck 4, parts	0.00	0.00	469.99	-469.99	0.00
150-7-35-05-673.020 Truck 4, repairs	0.00	0.00	1,087.54	-1,087.54	0.00
150-7-35-05-673.050 2023 Ford F550, maint	0.00	0.00	60.00	-60.00	0.00
150-7-35-05-673.055 2023 Ford F550, parts	0.00	0.00	4,427.52	-4,427.52	0.00
Total Truck 4: Ford F550	0.00	0.00	6,045.05	-6,045.05	0.00
150-7-35-05-674 Truck 5: old red fire tru					
150-7-35-05-674.020 Truck 5, repairs	0.00	0.00	46.01	-46.01	0.00
Total Truck 5: old red fire tru	0.00	0.00	46.01	-46.01	0.00
150-7-35-05-675 Chipper Header					
Total Chipper Header	0.00	0.00	0.00	0.00	0.00
150-7-35-05-676 Excavator header					
Total Excavator header	0.00	0.00	0.00	0.00	0.00
150-7-35-05-677 Grader header 672G					
150-7-35-05-677.010 Grader, maint	0.00	0.00	3,117.27	-3,117.27	0.00
150-7-35-05-677.015 Grader, parts	0.00	0.00	3,807.38	-3,807.38	0.00
150-7-35-05-677.020 Grader, repairs	0.00	0.00	2,816.90	-2,816.90	0.00
Total Grader header 672G	0.00	0.00	9,741.55	-9,741.55	0.00
150-7-35-05-678 Loader header 524K					
150-7-35-05-678.010 Loader, maint.	0.00	0.00	1,423.06	-1,423.06	0.00
150-7-35-05-678.020 Loader, repairs	0.00	0.00	1,825.93	-1,825.93	0.00
Total Loader header 524K	0.00	0.00	3,248.99	-3,248.99	0.00
150-7-35-05-679 Tractor header					
Total Tractor header	0.00	0.00	0.00	0.00	0.00
150-7-35-05-680 Misc Large Equipment					
150-7-35-05-680.020 Mower repairs	0.00	0.00	669.78	-669.78	0.00
Total Misc Large Equipment	0.00	0.00	669.78	-669.78	0.00
150-7-35-05-682.015 GN sm tool+equip-parts	0.00	0.00	411.97	-411.97	0.00
150-7-35-05-682.020 Gn sm tool+equip-repairs	0.00	0.00	15.75	-15.75	0.00
150-7-35-05-682.025 Small tools-purchase	0.00	0.00	395.00	-395.00	0.00
150-7-35-05-685.000 Parts, Labor, Repairs	30,000.00	0.00	0.00	30,000.00	0.00
Total Vehicles & Large Equip	30,000.00	0.00	26,006.82	3,993.18	197.59
150-7-40-83 Garage Building					

Account/Description	Budget	Outstanding Encumbrance	Expenditures	Unencumbered Balance	MTD Expenditures
150-7-40-83-410.000 Garage Utilities	2,000.00	0.00	1,580.00	420.00	170.00
150-7-40-83-424.000 Garage Building & Grounds	7,000.00	0.00	3,809.75	3,190.25	-5,516.88
150-7-40-83-530.000 Garage Telephone	600.00	0.00	612.15	-12.15	93.09
150-7-40-83-622.000 Garage electricity	1,400.00	0.00	2,186.79	-786.79	234.58
150-7-40-83-624.015 Propane heat garage	0.00	0.00	1,159.82	-1,159.82	0.00
Total Garage Building	11,000.00	0.00	9,348.51	1,651.49	-5,019.21
150-7-50-90 Contracts and other					
150-7-50-90-550.015 Crack Sealing	15,000.00	0.00	0.00	15,000.00	0.00
150-7-50-90-550.020 Tree removal	10,000.00	0.00	532.00	9,468.00	0.00
150-7-50-90-550.025 VT State permits	3,740.00	0.00	1,350.00	2,390.00	0.00
150-7-50-90-550.050 Contracted services	3,500.00	0.00	0.00	3,500.00	0.00
Total Contracts and other	32,240.00	0.00	1,882.00	30,358.00	0.00
150-7-50-93 Special Projects & Grants					
150-7-50-93-630.155 Culvert below Johnson Rd	0.00	0.00	9,000.00	-9,000.00	0.00
150-7-50-93-630.165 Webster Hill Grant	0.00	0.00	15,251.76	-15,251.76	0.00
150-7-50-93-630.175 2nd Wild Apple project	0.00	0.00	12,200.00	-12,200.00	0.00
150-7-50-93-630.180 VT Flood event July 9 23	0.00	0.00	2,200.00	-2,200.00	0.00
Total Special Projects & Grants	0.00	0.00	38,651.76	-38,651.76	0.00
150-7-95-50 Highway Reserves					
150-7-95-50-950.000 Highway vehicle reserve	164,000.00	0.00	164,000.00	0.00	0.00
150-7-95-50-950.010 Highway paving reserve	200,000.00	0.00	200,000.00	0.00	0.00
Total Highway Reserves	364,000.00	0.00	364,000.00	0.00	0.00
Total Expenditures	1,257,073.00	0.00	1,286,127.14	-29,054.14	36,627.60
Total Highway Fund	0.00	0.00	0.00	0.00	0.00

Total Debits: 2,546,505.02 Total Credits: 2,546,505.02

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
Residential I R1	177	66,485,860	44,661,670	21,824,190	66,485,860
Residential II R2	291	294,929,810	102,600,790	192,329,020	294,929,810
Mobile Homes-U MHU	1	31,680	0	31,680	31,680
Mobile Homes-L MHL	4	454,320	218,360	235,960	454,320
Seasonal I S1	5	407,400	0	407,400	407,400
Seasonal II S2	5	2,986,750	0	2,986,750	2,986,750
Commercial C	9	6,890,430	0	6,890,430	6,890,430
Commercial Apts CA	1	945,730	0	945,730	945,730
Industrial I	0	0	0	0	0
Utilities-E UE	1	5,600,560	0	5,600,560	5,600,560
Utilities-O UO	0	0	0	0	0
Farm F	7	12,443,620	4,537,040	7,906,580	12,443,620
Other O	0	0	0	0	0
Woodland W	0	0	0	0	0
Miscellaneous M	90	32,964,810	651,560	32,313,250	32,964,810
TOTAL LISTED REAL	591	424,140,970	152,669,420	271,471,550	424,140,970
P.P. Cable	0	0		0	0
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	0	0		0	0
TOTAL LISTED VALUE		424,140,970	152,669,420	271,471,550	424,140,970
EXEMPTIONS					
Veterans 10K	5/5	50,000	40,000	10,000	50,000
Veterans >10K		150,000			
Total Veterans		200,000	40,000	10,000	50,000
P.P. Contracts	0	0			
Contract Apprv VEPC	0/0	0	0	0	0
Grandfathered	2/2	425,000	0	425,000	425,000
Non-Apprv (voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total Contracts	2/2	425,000	0	425,000	425,000
FarmStab Apprv VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv (voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total FarmStabContr	0/0	0	0	0	0
Current Use	169/169	84,639,000	18,262,810	66,376,190	84,639,000
Special Exemptions	1		0	703,320	703,320
Partial Statutory	1/1	3,210,500	0	3,210,500	3,210,500
Sub-total Exemptions		88,474,500	18,302,810	70,725,010	89,027,820
Total Exemptions		88,474,500	18,302,810	70,725,010	89,027,820
TOTAL MUNICIPAL GRAND LIST		3,356,664.70			
TOTAL EDUCATION GRAND LIST			1,343,666.10	2,007,465.40	3,351,131.50
NON-TAX					

17 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Nonhmstd Ed. Listed Value	Total Education Listed Value
------------------------------	-----------------	---------------------------	------------------------------	------------------------------	---------------------------------

Status on Personal Property	
1) Has inventory been exempted by vote of town/city?	Yes____ No_XX_
2) Has machinery and equipment been exempted by vote of your town/city?	Yes____ No_XX_
3) If yes for #2, what portion is now exempt? (include percentage)	_____
4) If no for #2, please indicate below how your town/city is assessing business personal property (Place "X" by option used)	
a) at fair market value __XX_	b) at depreciated value _____

Summary of Adjustments to Taxable Values (Local Agreements Etc.)	
Approved (VEPC) Contracts/Exemptions	0
Grandfathered Contracts/Exemptions	425,000
Non-Approved (Voted) Contracts/Exemptions	0
Homestead Non-Approved (Voted) Contracts/Exemptions	0
Nonhmstd Non-Approved (Voted) Contracts/Exemptions	0
Municipal Contracts (Owner Pays Ed Tax)	0
Special Exemptions	703,320
Current Use (Use Value Appraisal Program)	84,639,000
Veteran Exemptions	50,000
Homestead Veteran Exemptions beyond 10K	120,000
Nonhmstd Veteran Exemptions beyond 10K	30,000
Partial Statutory Exemptions	3,210,500

07/01/2024
09:19 am

TOWN OF POMFRET Grand List
CONTRACTS - (Town code: 489)
Main District: Listed By Type and Date Voted

DATE VOTED	PARCEL ID	NAME	CAT. CODE	BEGINNING DATE	ENDING DATE	STATUTE CODE TITLE	VALUE BEFORE EXEMPTION	CONTRACT AMOUNT	ASSMT LESS CONTRACT
03/06/18	0120- 489-154-10683	POMFRET-TEAGO VOLUNTEER	F C	03/06/18	03/07/23	3840;5405a (a) (4)	335,150 Nonhomestead	175,000 175,000	160,150 160,150
03/06/18	0157- 489-154-10682	POMFRET-TEAGO VOLUNTEER	F C	03/06/18	03/07/23	3840;5405a (a) (4)	280,150 Nonhomestead	250,000 250,000	30,150 30,150
		Grandfathered Contracts/Exemptions						-----,--- 425,000	
/ / Partial	0123- 489-154-10354	PURPLE CRAYON PRODUCTIONS	R2	/ /	/ /		3,559,650 Nonhomestead	3,210,500 3,210,500	349,150 349,150
		Non-Taxable Church Etc						-----,--- 3210,500	

STATUTE

The real property parcels listed below are exempt from the property tax under Vermont law. These parcels are included in the grand list book in accord with 32 VSA section 41.52 and subject to parcel payments under 32 VSA section 4041a. Payment can only be issues if complete and accurate information is provided. Do not include parcels subject to local agreements.

OWNER NAME	PARCEL ID	CATEGORY	PROPERTY DESCRIPTION	LOCATION	VALUE ESTIMATE
ABBOTT MEMORIAL LIBRARY	0201-	C			332,520
	11) 22 VSA § 109: 32 VSA § 3802(4): 3800				
NORTH POMFRET CONGREGATIONAL CHURCH	0159-	M			393,890
	9) 32 VSA § 3802(4): 3832(2)				
TOWN OF POMFRET	0139-	M			324,740
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	0146-	M			69,530
	6) 32 VSA § 3800(a) 27 VSA § 1151(3)				
TOWN OF POMFRET	0148-	M			341,130
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	0160-A	M			50,000
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	0303-C	M			100,000
	14) 32 VSA § 3802(7) 18 VSA §5317				
TOWN OF POMFRET	0611-C	M			60,000
	14) 32 VSA § 3802(7) 18 VSA §5317				
TOWN OF POMFRET	1101-	M			365,250
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	1112-C	M			55,000
	14) 32 VSA § 3802(7) 18 VSA §5317				
TOWN OF POMFRET	1900-L	M			40,000
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	3204-B	W			303,000
	8) 32 VSA § 5401(10) (F)				
TOWN OF POMFRET	3208-	W			181,800
	8) 32 VSA § 5401(10) (F)				
US DEPT OF INTERIOR	0000-AT	M			2,201,950
	1) 32 VSA § 3802(1)				
WINDSOR CENTRAL UUSD	0100-A	C			3,379,960
	10) 32 VSA § 3802(4) 3800(b)				

TOTAL NUMBER OF EXEMPT PARCELS: 15

TOWN OF POMFRET Grand List
Special Exemptions Abstract
Main District: Listed in Parcel Order Main District

Parcel SPAN	Exemption	Real Value	Assessment Special lessSpec. Exempt Exemption
0210- WOODSTOCK RESORT CORP 489-154-10640	Ski Lifts & Snow Making	4,452,110 C	Nonhmstd 703,320 3748,790 Homestead 0 0

Special Exemption Totals

Type	Homestead	Nonhomestead
Ski Lifts & Snowmaking	0	703,320
Whey Processing	0	0
Vermont Yankee	0	0
Qualified Housing	0	0
Solar	0	0
Wind	0	0
Other	0	0
Total Real Prior to Exemptions	4,452,110	
Total Exemptions	0	703,320
Grand Lists After	0	3,748,790

We certify that the foregoing is a true abstract of the grand list of _____ for the year _____.
Given under our hands at _____ on this _____ day of _____ in the year _____.

LISTERS

I hereby certify that I have examined the grand list for the year _____ now on file and hereby certify this abstract in accord with 32 V.S.A. 4183.

Attest _____ TOWN CLERK
Date: _____

Section 5404(b) of Title 32 of the V.S.A. requires the following.

The clerk of a municipality, or the supervisor of an unorganized town or gore, annually by August 15 shall transmit to the director, in electronic format prescribed by the director, education and munici grand list data, including exemption information and grand list abstracts.

If changes or additions to the grand list are made by the listers or other officials authorized to do so after the transmission of the electronic grand list and abstract of the grand list, such clerks shall forthwith certify the same to the director by transmitting an updated electronic grand list book and electronic abstract of the grand list.



TOWN OF POMFRET, VERMONT

SELECTBOARD

~~August 2023~~

[July 2024](#)

Dear Pomfret Taxpayer:

Enclosed is your property tax bill for the fiscal year that began on July 1. Please review this document carefully, it is the only copy you will receive.

IMPORTANT PAYMENT INFORMATION

All payments must be received at the town office (5218 Pomfret Road) by 2:30 PM on each due date indicated on your tax bill. Postmarks cannot be accepted. Please see the front of your tax bill for additional payment instructions.

As approved by the town voters, interest will accrue at 1.0% per month (or portion thereof) on all overdue amounts, and an 8.0% penalty will be added to any amount still overdue after the second due date. The interest and penalty are mandatory and cannot be waived by any town official.

Please write your parcel number on all checks and enclose the applicable payment stub from your tax bill. If you escrow property taxes, it is your responsibility to forward the tax bill to your mortgage company ~~in order~~ to calculate the correct payment amount.

Please contact Ellen DesMeules, Town Treasurer, at (802) 457-3861 or treasurer@pomfretvt.us, with any questions about payments.

TAX RATES EXPLAINED

Your tax bill includes separate rates for the town tax, local agreement and education tax. Only the town tax and local agreement are set by the town. The town tax funds local services including road maintenance, public safety and municipal administration. The local agreement covers the property tax reduction available to certain veterans. Together these taxes amount to about 20% of your total tax bill before any state adjustments are made.

The remainder of your bill – about 80% before any state adjustments – comprises the education tax. The education tax is set through a complex formula determined by the state, and is impacted

by the school district’s budgeting process. See <https://tax.vermont.gov/property/education-property-tax-rates/faqs> for more information about how the education tax is determined.

IMPACT OF 2023 TOWNWIDE REAPPRAISAL

The ~~recently completed~~ townwide reappraisal completed last year was required by the state pursuant to 32 V.S.A. 4041a(b). The ~~last prior~~ reappraisal was performed in 2009. Your tax amount is based on the most recent assessed property value. If your value increased significantly, your tax amount will also have increased, even though tax rates have decreased. Please contact the Board of Listers at (802) 457-3861 for more information about the reappraisal. And see the table at right for a comparison of tax rates for the last two years.

Tax Rates Comparison			
	FY 2023 2024	FY 2024 2025	Change
Town Tax	0.4084 3479	0.3479 3534	{0.0605}0055
Local Agreement	0.0007	0.0007	-
Homestead Education	1.5571 4632	1.4632 6654	{0.0939}2022
Total Homestead Tax Rate	1.96628118	1.81182,0195	{0.1544}2077
Town Tax	0.4084 3479	0.3479 3534	{0.0605}0055
Local Agreement	0.0007	0.0007	-
Non-Homestead Education	1.5062 3370	1.3270 3837	{0.1692}0467
Total Non-Homestead Tax Rate	1.91536856	1.68567378	{0.2297}0522

Approved Town and School Spending Comparison			
	FY 2023 2024	FY 2024 2025	Change
Total Town Spending	\$ 1,763,458 837,273	\$ 1,837,273 877,779	\$ 73,815 (+ 440,506 (+ 2.2%)
Total School Spending*	\$ 24,314,318 26,865,143	\$ 26,865,143 29,756,674	\$ 2,550,825 891,531 (+ 10.5%)
* FY 2024 includes a portion of the \$4.4 million in capital spending approved by district voters to be financed over a period five years.			

Even if your property value did not increase significantly, your tax amount may still have increased, primarily due to increased spending approved by the town and school district voters, and

the application of state education funding formula. See the table at left for a comparison of approved town and school district spending for the last two years.

PROPERTY TAX RELIEF MAY BE AVAILABLE

If the property being taxed includes your primary residence, you may be eligible for a property tax credit. Consider filing the following forms before October 15 if you haven’t already done so:

- Homestead Declaration and Property Tax Credit Claim (Form HS-122)
- Household Income Schedule (Schedule HI-144)

You may file these forms even if you did not file a state income tax return. The information you need to complete these forms can be found on your tax bill. See <https://tax.vermont.gov/property-owners/homestead-declaration> for more information and filing instructions.

If the property being taxed includes your primary residence, you also may be eligible for assistance from the Vermont Homeowner Assistance Program (VHAP). See <https://vermonthap.vhfa.org/> for more information about VHAP.

Sincerely,
Town of Pomfret Selectboard

Financial Management Questionnaire – Towns and Cities

Town of Pomfret

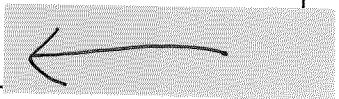
6.28.24

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?	X			Ellen
Do you reconcile bank and ledger balances monthly?	X			
Are checks always written to specified payees and not to cash?	X			
Does the same individual open the mail and deposit checks?	X			
Are pre-numbered checks used for all bank accounts?	X			
Are unopened bank statements delivered directly to the treasurer as received?	X			
Do you always provide a numbered receipt for any cash payment made to the town?	X			Signed by 2 people + payor
Have select board members attended financial trainings?	X			
Are bank statements reconciled on a regular basis?	X			
Does someone other than the treasurer review bank reconciliations?	X			Sally does prelim work - auditors to
Have you deposited town monies anywhere other than a town account?		X		
Have you deposited any non-town monies into a town account?		X		
Is interest in town accounts apportioned to each account?	X			
Have there been any changes in authorized signatures during the fiscal year?	X			
Has a signature stamp ever been used for any town account?		X		
Has there ever been a theft, or unauthorized use of town funds or equipment?		X		
Are financial records maintained in a computerized system?	X			
Does the town have written policies and procedures for financial operations?	X			
Does each town official have copies of these policies and procedures?				on town website
Have you attended trainings on recordkeeping?		X		not recently
Are checks written by the same individual who approves payments?	X			
Are you a participant in any business which does business with the town?		X		
Do you maintain separate pages, columns or running balances for each fund?	X			
Do elected town auditors attend financial trainings?	X			
Are bank accounts and fund balances reconciled on a monthly basis?	X			
Does the town loan money to town employees?		X		

As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: Pomfret, Vermont.

Preparer: (signature) Ellen DesMeules (printed name): Ellen DesMeules Title: Treasurer

Received by Select Board (signature): _____ on (date): _____



Town of Pomfret Selectboard
Draft Special Meeting Minutes
June 18, 2024

Present: Benjamin Brickner, John Peters, Emily Grube

Public: Marie Robinson, Jim Robinson, Mike Doten, Amy Robb, Gerry Fields, Hugh Hermann, Kerry Hermann, Bob Shaw, Andy Mann, Hillary White, John Morley, Richard Dalton, Jason Crance, Andrew Snow, Tim Ulman, Mary Ellen Parkman, Cynthia Hewitt

1. Ben called the meeting to order at 7:01pm.
2. Agenda Review – None.
3. Public Comment – None.
4. Road Foreman’s Report – Jim hopes to complete the Library Street markings by next week, depending on equipment availability. The Wild Apple Road culvert structure has been built and replacement work will begin in July. The road closure is likely to last 3 weeks. Cynthia will inform Wild Apple Road residents. Ben will post same on listserv.
5. Items for Discussion or Vote
 - a. Highway Access Permit (4496 Pomfret Road) – John moved and Emily seconded approval of the private drive access permit application with the following conditions: (1) 18-inch culvert to be installed, (2) foliage along west edge of Pomfret Road to be trimmed from time to time as needed to maintain a minimum 360-foot sight line in both directions at all times, and (3) existing driveway to be abandoned when use of new driveway commences and appropriate cutting back of foliage. Unanimous.
 - b. Highway Access Permit (Handy Road) – Emily moved and John seconded approval of the forestry access permit application with any conditions deemed necessary by the Road Foreman (none were deemed necessary). Unanimous.
 - c. Public Road Use Permit (Vermont 100 Endurance Race) – Obstructions at the intersection of Legal Trail 2 and Legal Trail 3 have been cleared and repaired. Emily moved and John seconded approval. Unanimous.
 - d. Fall Foliage Traffic Management – Ben reviewed an edited version of last year’s planning memo, which had been marked up by Cloudland Road resident Mike Doten. Discussion will continue at the July 3 meeting when the full Selectboard and Road Foreman are present.
 - e. Investment Policy (non-trust funds) – Emily moved and John seconded approval as presented. Unanimous. Ben will follow up with Ellen for any further comments.
 - f. Hearing re: Highway Access Permit (Dinsmoor Road)
 - i. Ben announced the hearing on final approval of the Highway Access Permit Application submitted by Andy Mann.
 - ii. No conflicts of interest or ex parte communications were disclosed.
 - iii. Ben asked if anyone present wished to have interested party status. Jason Crance requested status on behalf of his clients Hillary White and Phil Dechert. Richard Dalton requested status for himself and on behalf of his landlord Alison Sander. Ben then placed the interested parties who were present under oath. Ben also placed witnesses Tim Ulman and Mary Ellen Parkman under oath.
 - iv. Andrew Snow explained the work performed by his client Andy Mann. Jason Crance described several ways in which he believed the work was not in compliance with the highway access permit issued by the Selectboard or the

town's Highway Ordinance. Tim Ulman and Mary Ellen Parkman of Northwoods Excavating explained how the non-compliance described by Mr. Crance could be remedied.

- v. Mr. Snow requested 24 hours to respond to materials presented by Mr. Crance shortly before the special meeting. The Selectboard agreed to this request.
 - vi. After discussion, questions from Selectboard members and interested parties, and the applicants' response to the same, the Selectboard indicated it would deliberate after adjournment of the special meeting and revert to the parties as soon as possible thereafter.
 - g. 2024-25 Law Enforcement Services Contract – Emily noted that speeding continues around town and questioned whether law enforcement should be more aggressive in writing tickets (as opposed to issuing warnings). Ben will invite Sheriff Ryan Palmer to attend the July 3 meeting to discuss enforcement strategies.
 - h. Town Hall Maintenance – Cynthia will follow up with Hasson and Frizzell regarding estimates to replace the front stairs. Ben will follow up with Becky regarding pest control.
 - i. Child Care Payroll Tax – Emily moved and John seconded that the town deduct and withhold 0.11% from employee wages to fund the required Child Care Contribution, effective July 1. The town will fund the remaining 0.33%. Unanimous.
 - j. FY 2025 COLA – Following the same methodology adopted by the Selectboard in 2022 and used again in 2023,^[*] the cost of living increase for the coming fiscal year is 2.6%. John moved and Emily seconded that hourly employees of the town receive a 2.6% cost of living adjustment, effective July 1. Unanimous.
 - k. Warrants – John moved and Emily seconded approval for payment of the following warrants:

24106	\$ 11,347.68	Payroll
24108	10,691.23	A/P
24110	5,384.40	Payroll
24111	11,377.15	A/P (incl. June debit card purchases)

Unanimous.
 - l. Approval of Minutes – John moved and Emily seconded approval of the June 5, 2024 meeting minutes as presented. Unanimous.
6. Meeting Wrap Up
- a. Correspondence – Emily discussed with Doug Tuthill his progress on delinquent dog licensure.
 - b. Review of Assignments – Ben to discuss with Jim and notify Baldwin and Moore re: access permit applications, invite sheriff to next meeting; Cynthia to follow up with Hasson and Frizzell regarding Town Hall work, discuss with Jim Wild Apple Road construction dates and notify residents of the same.
 - c. Agenda for Next Meeting – Fall Foliage Traffic Management, 2024-25 Law Enforcement Services Contract, Financial Policies and Goals Introduction.
7. Adjournment – Emily moved and John seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 9:05 pm.

* **Editor's Note:** From the Selectboard's June 15, 2022 meeting minutes:

The board decided to use an analogous methodology to figure our COLAs as the state uses for VMERS (see 24 V.S.A. 5067). That is, the 12-month percent change in the Northeast Region CPI-U as of the December prior to the COLA effective date. The Northeast Region CPI-U is reported here: https://www.bls.gov/regions/mid-atlantic/news-release/consumerpriceindex_northeast.htm.