

Abbott Memorial Library  
Board of Trustees Minutes  
May 20, 2024

The May 20th meeting took place in person and on Zoom at the library.

The meeting began at 7:09pm

Present: Mary Worrell, Betsy Rhodes, Jocelyn Randles, Jim Robinson, and Cara DeFoor. Zoom: Doug Abbott and Cory Smith

The agenda was reviewed and adopted.

The April 15th Minutes were adopted.

### **Reports**

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Cory Smith (Librarian)

- We are preparing for the summer reading program.
- The children's programming grant was awarded, and we will set a date for a Learning to Draw opportunity for elementary and middle school ages.
- June 30<sup>th</sup> marks the end of the fiscal year. The board reviewed the year-end budget and fiscal reporting will be submitted to the Town by June 21st.
- The board discussed its intention to use Ira Abbott fund interest to cover a portion of the building and grounds expenses.

Mary Worrell (Acting Treasurer)

The board discussed and agreed to the income and expense reporting format that Mary has developed.

Betsy Rhodes (Building and Grounds)

- The "Dana Hutchinson" artwork is back on the wall.
- The library will work with the Pomfret Historic Society to catalog a list of Abbott Library assets (primarily artwork).
- The parking lot has been paved.
- A guardrail, fence, or some mechanism is needed to prevent cars from driving over the edge of the pavement.
- Betsy and Cory Filled the walkway lip with buckets of hardpack for immediate fix of tripping hazard.
- Dead River will not service the furnace unless we have an account with them. Irving Energy will service the furnace on May 30<sup>th</sup>.
- Some slate tiles have been replaced on the roof which is otherwise in good shape.

Mary Worrell (Chair):

- Trustee calendar revisions were reviewed and accepted
- Policies were reviewed and accepted
- Mary proposed an idea for a peer-led, weekly, young writers' workshop.

Doug Abbott (Outreach)

- Doug has proposed a Dr Seuss Day for some time in either August or September. Doug has offered to read Dr Seuss books.
- Doug returned the picnic tables after storing them for the winter.

Next meeting will be at the library on June 17th.

Meeting adjourned: 9:08pm

Respectfully Submitted by

Cara DeFoor, Secretary