



**JOINT DISTRICT SCHOOL
Board of Directors Meeting, Draft
Thursday, May 28, 2015 @ 6:00 PM
WCSU Conference Room**

Present: Seth Shaw, Justin Shipman, Jody Eaton, Bob Coates, Alice Worth – Superintendent of Schools, Richard Seaman – Director of Finance and Human Resource

I. Call to order – 6:08 PM

II. Approval of Minutes: May 13, 2015

Moved: Seth Shaw

Seconded: Bob Coates

III. Visitors

Jenny Hewitt – Teacher Representative from The Pomfret School

Donna Miles – Food Service at WES

IV. Action/Discussion

Motion to warn for each June district board meeting the establishment of a special town meeting in July for the purpose of appropriating FY15 surplus to establish a reserve fund

Moved: Seth Shaw

Seconded: Bob Coates

Donna Miles visited the meeting to show her interest in becoming the new Chef at the JDS. She showed excitement about setting up the program but thought that she would need more than the allotted 7 hours per day, in order to accomplish her daily goals. She explained her responsibilities for the food program at WES in her 4 years on the job. Alice spoke about what should be expected of a school based food program along with schedules. We spoke about ways to collaborate with WES such as menu development. Donna suggested only doing a salad bar once per week in order to cut back on the time that she would need in order for her to reach her daily goals. The board thought that Donna would be an amazing addition to the new school but decided to look further into less expensive options for our new food program for FY16.



Seth Shaw has completed an inventory of all small wares at BVS. Seth updated the board regarding the kitchen project on items such as requests from local contractors, schematics including wastewater, grease trap, exhaust fan, and serving and prep areas. The State Fire Marshal and other inspectors have also toured the school and have given the okay to move forward with the renovation. We will have to fast track the kitchen renovation so that when school opens in August, we can have a food service program in place. The salad bar from BVS will be coming to the JDS.

Phase 1 of the JDS technology purchases will happen soon. These purchases will allow all of the teachers and Principal Sjoström to have a computer to use, and enough iPads to have a small class set in the 1st and 2nd grades. The total is \$8121.60.

A lengthy conversation took place about the BVS and TPS FY15 budget surplus. We spoke about TPS retirement fund along with the new grade configurations for the JDS.

V. Executive Session to discuss Personnel contract: 6:52-8:10 PM

VI. Adjournment – 9:50 PM

Next meetings:

Bridgewater School Board – Tuesday, June 2, 2015 at 6:00 PM at BVS
JDS – Thursday, June 4, 2015 at 6:00 PM at WCSU Conference Room
Pomfret School Board – Monday, June 15, 2015 at 6:00 PM at TPS library