

Abbott Memorial Library
Board of Trustees Minutes
April 17, 2023

The April 17th meeting took place in person at the library, and online via Zoom.

The meeting began at 7:05pm

Present): Cara DeFoor, Susan Burgess, Betsy Rhodes, Jocelyn Randles, Mary Worrell, Doug Abbott
(online): Cory Smith and Sue Heston

The agenda was reviewed and adopted

The March 20th Minutes were adopted

Reports

Cory Smith (Librarian)

- Cory applied for the Winnie Bell Learned Grant for \$500 toward children's services. She contacted the Center for Cartoon Studies to see if they'd be interested in providing a workshop if the grant is funded.
- Cory is interested in accessing federal funds (managed through the VT Department of Libraries) through The Capital Project Needs Assessments.
- ARPA funds continue to be available as well as funds set aside by Senator Leahy sponsored Public Facilities Preservation legislation.

Sue Heston (librarian)

- Spontaneous Story time sessions have occurred as new community members expressed interest.
- New patrons have been visiting the library.
- After school library usage has increased now that spring vacation has ended.

Betsy Rhodes (Building and Grounds)

- John Harrington, no longer on the selectboard, has been hired to spearhead The South Pomfret Scoping Study.
- Parking area safety is an immediate concern. Next month's agenda will include a discussion on how to mitigate these concerns.
- Radon mitigation plans and associated costs will be reviewed during the month of May and the board will vote in June on a course of action. In the meantime, we will purchase a new detector
- Once it is above 50 degrees at night, the bat guano will be removed from the attic.
- Spring clean-up is underway.
- The Coates brothers will no longer be mowing the lawn and we are pursuing other potential mowers for the coming season.

Susan Burgess (Treasurer):

- Budget projections have been sent and are in keeping with expectations.
- Profit and Loss statement is as expected
- Signing authority of the Vanguard account should be designated to the chair.

Doug Abbott (Outreach)

- Jeff Bernstein poetry reading on April 16th was a success with 19 guests in total.
- The Winter Moth on Friday, March 31st was a success though attendance was less than typical as it was a stormy night.
- Mary will lead discussion group on the VT Reads book, graphic novel, The Most Costly Journey, on May 4th and marketing will be sent to local Pomfret sources only.
- Laura Foley will read poetry from her newest book which will come out in May. She will present in May or June.
- First Sunday in June is the Covered Bridge race and we will be providing traffic control.

Jocelyn Randles (Development)

- We will add a tax id to “thank you” notes and have new cards printed by Anything Printed in Woodstock.
- Jocelyn has visited the town hall and found that eight new families have moved to the area. She will send welcome letters to them all.
- The board will discuss possibilities for hosting a volunteer appreciation BBQ in July 2023 at the next meeting

Mary Worrell (Chair)

- The board unanimously agreed to hire a part-time temporary position at \$16/hr.
- Reviewed and accepted updated safety procedures, trustee calendar, by-laws, and furnace maintenance schedule.

Next meeting will be at May 15th

Meeting adjourned: 8:50pm

Respectfully Submitted by

Cara DeFoor, Secretary