

Abbott Memorial Library

Board of Trustees Minutes

December 19, 2022

The December 19th board meeting took place both in person at the library, and with online attendance

The meeting began at 7:08pm

Present (in person): Tina Clifford & Cara DeFoor. (online): Cory Smith and Sue Heston (Librarians), Betsy Rhodes and Jocelyn Randles

The agenda was reviewed and adopted

The November 21st Minutes were reviewed and adopted with a few edits proposed by Cory

Reports

Librarian: Cory Smith

- All ARPA Grant funds have been processed and the children's books are on display.
- The lantern walk was a big success. 13 children and 13 adults were in attendance
- Jigsaw puzzles and board games are on display and available for borrowing
- Hayloft at Artistree is available for the Jane Dwinell talk scheduled for 01/08/23, but final confirmation is pending.
- Holiday hours will be closed on Sat Dec 24th and Sat Dec 31st.

Betsy Rhodes (Building and Grounds)

- Radon levels continue to be monitored. For the past two months, the readings have been consistently high in the basement, especially in the south room. After the holidays, Betsy will call Ottauquechee Plumbing to see if the air exchanger is sufficiently powerful.
- The selectboard budget meeting concerns related to the library:
 - o 1. Mowing - Coates Brothers will not be available starting in the spring. The library will not be included in town mowing and will continue to be responsible for mowing its own grounds.
 - o 2. Pre-buying oil – it might make sense to pre-buy with the town.
 - o 3. The library budget line item to increase the FY 23 budget by \$1k (from \$41,500 to \$42,500) will be included in their draft budget. The budget is expected to be finalized on Dec 20th Tues.
- The three-year capital budget draft has been circulated to the board.

Jocelyn Randles (Outreach)

- Possible poetry reading by local poets for February or April
- Possible follow up reading by Bruce Coffin
- MOTH is likely to occur in March

Tina Clifford (Chair)

- Susan has distributed the latest revised version of the projected budget. The appropriation total of \$42,500. The board approved the budget.
- Mary reported that the annual appeal has raised over \$5k so far. She has started sending thank you notes and processing mailings that were returned to sender.
- The Jane Dwinell program will be offered by zoom. Save the dates have been sent to The Pomfret listserv and the Upper Valley listserv. Flyers will I be made and posted before the event.

Old Business: South Pomfret Scoping Study

- Library preferences
 - o The T-off Pomfret Rd to Library Street (option 1)
 - o The library would like 6-7 spaces defined on Library Street, 3 spaces reserved for the library during business hours
 - o A well-placed bike rack is desirable
 - o Extra parking (e.g. as shown in alternative 2, behind the library).
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- Library concerns:
 - o Parking
 - o Patron Safety e.g. Crosswalks, Vehicular driving speeds as it pertains to pedestrians and bikes, visibility, walkways from parking areas to the front door, ability for cars to turn safely onto the road.
 - o Concerned with straightaway for alternative 2 (presumably increased traffic and speeding on library street).
 - o Drainage and run-off.

Next meeting: January 16th 2022

Meeting adjourned: 9:01pm