

Local Emergency Management Plan Municipal Adoption Form

Town/City of Pomfret
5218 Pomfret Road
North Pomfret, VT 05053

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Mark this block if a readopted plan has no changes since the previous year.

Municipality	Town of Pomfret
LEMP Adoption Date	April 3, 2024
NIMS Adoption Date	May 7, 2014
EMD Name	Kevin Rice
Position	EMD
Primary Phone	Mobile 802-356-7643
Alternate Phone	Home 802-457-2364
Email	kricevt@gmail.com
POC 2 Name	Benjamin Brickner
Position	Selectboard Chair
Primary Phone	Mobile 609-577-7727
Alternate Phone	
Email	benjamin.brickner@pomfretvt.us
POC 3 Name	John Peters
Position	Selectboard Vice-Chair
Primary Phone	Mobile 802-379-1423
Alternate Phone	
Email	john.peters@pomfretvt.us

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____

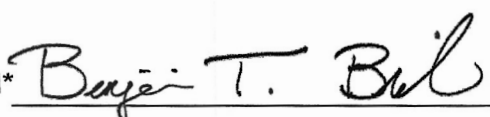


Kevin Rice

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* _____



Benjamin Brickner

Printed Name, Selectboard / council member

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



Local Emergency Management Plan (LEMP)

Required Elements

Check boxes below indicating the plan has the required elements and, if not using a template, fill in page numbers to report completion of required elements.

Municipal Adoption		
<input checked="" type="checkbox"/>	Municipal Adoption Form	
	Municipal adoption of National Incident Management System (NIMS)	<input checked="" type="checkbox"/>
	Contact information for local authorities during an emergency	<input checked="" type="checkbox"/>
	Certification that LEMP meets Vermont NIMS / Implementation Guidance	<input checked="" type="checkbox"/>
	LEMP adoption by local selectboard / city council (annual)	<input checked="" type="checkbox"/>
LEMP Required Elements		Page
<input checked="" type="checkbox"/>	Planners	
	List of people who wrote / maintain the LEMP	1
<input checked="" type="checkbox"/>	Municipal Emergency Operations Center (EOC)	
	Activation authority	1
	EOC staff positions and duties (minimum 1)	1
	List of potential EOC staff members (minimum 1)	1
	Facility information for potential EOC locations (minimum 1)	1
<input checked="" type="checkbox"/>	Resources	
	Emergency purchasing agent and spending limits (if any)	2
	List of municipal contracts that can be used during an emergency (if any)	2
	List of other local resources that could be used during an emergency (if any)	2
	National Incident Management System (NIMS) Typed Resource List	3
<input checked="" type="checkbox"/>	Public Information and Warning	
	VT-Alert contact information	4
	Local website / social media information (if any)	4
	List of local media outlets (if any)	4
	Public notice sites for non-phone/Internet information	4
	Vermont 2-1-1 contact information	4
<input checked="" type="checkbox"/>	Vulnerable Populations	
	List of organizations/facilities that serve local vulnerable populations	4
	Identification and monitoring process	4
<input checked="" type="checkbox"/>	Shelters	
	Spontaneous and regional shelter information	5
	Opening information for local shelters (if any)	n/a
	Service information for local shelters (if any)	n/a
<input checked="" type="checkbox"/>	Contact Information	
	Emergency Management personnel	6
	Response organizations	6
	Municipal officials / public works	6
	State, region, and adjacent municipality contacts	6-7

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: <http://vem.vermont.gov>

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Kevin Rice	
Steve Chamberlin	
Emily Grube	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	EMD, Selectboard, Fire Chief
Preferred EOC Positions and Duties	
EMD	Supervises and directs all EOC activities coordinating municipal support and response
Terri Chamberlin	Staffs phones and radio
	Tracks and answers any Requests For Information (RFI)
	Tracks and coordinates any Requests For Support (RFS)
	Produces and posts public information and press releases
Selectboard	Authorizes or (in case of emergency) ratifies service contracts obligating the Town.
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Steve Chamberlin	802-763-7820 / steve.chamberlin@pomfretvt.us
Robert Coates	802-457-9991 / bcoatesvt@hotmail.com
Neil Lamson	802-763-2070 / foxxfarm22@gmail.com
Bill Emmons	802-457-1520 / wbemmons3@gmail.com
Frank Perron	802-457-3402 frank@frankperron.com
Terri Chamberlin	802-763-7820 / ridgelinefarm@aol.com
Primary EOC Location	
Facility / Address:	Pomfret Town Office / 5218 Pomfret Road
Phone Numbers:	802-457-3861
Equipment/Notes:	Water, generator, internet, phone, bathrooms, meeting room white board, copier
Alternate EOC Location	
Facility / Address:	Teago Fire Station/ 2026 Pomfret Road
Phone Numbers:	802-457-1125
Equipment/Notes:	Internet, phone, radios, white board, flip chart, copier, water, refrigerator, stove, tables, chairs

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Selectboard		
Emergency spending limits:	As authorized or (in case of emergency) ratified by the Selectboard.	
Businesses with Standing Municipal Contracts		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Gravel/Stone	Pike Industries	603-276-3201
Pipes, sewer, valves	Ferguson Waterworks	603-298-5275
Sand	D&D Excavating	802-436-2417
Other Local Resources		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
excavating/heavy equipment	Chase Site Services	802-457-3536
excavating/heavy equipment	Tom Havill	802-457-5790
forestry equipment/excavating/tree	Arborscape / Cy Benoit	802-457-5797
forestry equipment	Chippers	802-457-5100
excavating/heavy equipment	OK Chase & Sons	802-457-3499
Excavator	Frank Perron	802-457-3402
Excavator	John Moore	802-457-3433
Carpenter	Josh Trimpi	802-280-5898
Tree Service	Musson Brothers Tree Surgeons	802-299-1404
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources*												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A		
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation						
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact				1		
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper						
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted						
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1			N/A		
Firefighting Brush Patrol Engine	N/A	N/A	N/A		1	Trailer, Dump		N/A	N/A	N/A		
Fire Engine (Pumper)	3					Trailer, Small Equipment			N/A	N/A		
Firefighting Crew Transport	1			N/A		Truck, On-Road Dump			3	1		
Aerial Fire Truck			N/A	N/A		Truck, Plow			3	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer				N/A		
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					2	
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution						
Fire Boat				N/A		Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A		
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A		
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe						
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium				1		
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A		
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A		
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler						
Floodlights				N/A		Wood Chipper	1	N/A	N/A	N/A		
Generator	1					Wood Tub Grinder						
Grader		1		N/A								

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

*Additional resource information is available on the FEMA Reimbursable Equipment List:

<https://www.fema.gov/assistance/public/schedule-equipment-rates>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488 Put link on website Put information cards in tax bill
Important Local Websites / Social Media channels:	Pomfretvt.us Listserv
Local Newspaper, Radio, TV:	Vermont Standard Valley News
Public Notice locations:	Teago General Store No. Pomfret post office Town office
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Hartford High School, 37 Highland Ave., White River Junction
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Local Shelter	
Location / Address:	Teago Fire Station / 2026 Pomfret Road
Facility Contact(s):	Kevin Rice / Terri Chamberlin
Phone Numbers:	802-457-1125
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Internet and phone available Capacity: 10 Generator? Y / N Pets Allowed? Y / N
Alternate Local Shelter	
Location / Address:	Town Office / 5218 Pomfret Road
Facility Contact(s):	Becky Fielder. Emily Grube
Phone Numbers:	802-457-3861, 802-457-2994
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	Internet and phone available Capacity: 10 Generator? Y / N Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Kevin Rice	(802) 356-7643	(802) 457-2364	(802) 457-9339	kricevt@gmail.com
EM Coordinator	Greg Olmstead	(970) 218-3061	(802) 392-3669		olmsteadgreg@hotmail.com
Local Response Organization Contacts					
Fire Chief	Kevin Rice	(802) 356-7643	(802) 457-2364	(802) 457-9339	kricevt@gmail.com
Assistant/Deputy Fire Chiefs	Jake Astbury Greg Olmstead	(802) 369-0579 (970) 218-3061	(802) 457-5100 (802) 392-3669		jacobastbury12@gmail.com olmsteadgreg@hotmail.com
EMS Chief	Frank Perron	(802) 457-3402	(802) 281-2764		Frank@frankperron.com
Chief of Police or Constable	Doug Tuthill	(802) 299-0894			djt1jt2jt3@aol.com
State Police or County Sheriff	VSP, Royalton Barracks	(802) 234-9933			
Local Dispatch Center		(802) 457-1420			
Local Public Works Contacts					
Road Foreman	Jim Potter	(802) 369-0225	(802) 457-4702		Jim.potter@pomfretvt.us
Road Commissioner					
Town Garage		(802) 457-2767			
Drinking Water Utility					
Wastewater Utility					
Municipal Government Contacts					
Town Administrator					
Town/City Manager					
Selectboard Chair	Benjamin Brickner	(609) 577-7727			Benjamin.brickner@pomfretvt.us

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Selectboard Alt	John Peters Jr	(802) 379-1423			John.peters@pomfretvt.us
Selectboard Alt	Emily Grube	(802) 457-2994			Emily.grube@pomfretvt.us
Town Clerk	Becky Fielder	(802) 457-3861	(802) 457-1490	(802) 999-1405	clerk@pomfretvt.us
Town Treasurer / Finance	Ellen DesMeules	(802) 457-3861	(802) 457-3205	(802)369-0001	treasurer@pomfretvt.us
Town Health Officer	Hugh Hermann	(802) 457-1200	(802) 299-1300	(802) 299-1250	Hugh.p.hermann@dartmouth.edu
Forest Fire Warden	Frank Perron	(802) 457-3402	(802) 281-2764		frank@frankperron.com
Animal Control Officer					
School Contact #1	Bob Crean	802-296-1254	(802) 457-2987		bobcrean@advancedanimations.com
School Contact #2					
School District Office					
Other Contacts					