

TOWN OF POMFRET SELECTBOARD
APPROVED MEETING MINUTES
11/16/2022

Present: Emily Grube, Steve Chamberlin, John Peters, Benjamin Brickner, Jon Harrington
(arrived at 7:45 PM)

Public: John Moore (Planning Commission), Nancy Matthews (Auditor), Neil Lamson (Lister),
Andy Mann, Cathy Emmons, Bill Emmons (Planning Commission), Jacob Astbury, Scott Pearce,
Jack Pearsons, Cathy Peters, Cynthia Hewitt (Selectboard Assistant)

1. Emily called the meeting to order at 7:03 pm
2. No public comment.
3. Review of Agenda – Emily moved and Steve seconded add Audio/Visual update, Lister correction, Road Foreman stipend issue. Unanimous.
4. Road Foreman’s Report
 - a. Marson Driveway Permit – Jimmy, Emily, Ben and Steve attended a site visit on Tuesday; we are awaiting additional information from Gurney Brothers regarding drainage work that may be needed outside the applicant’s easement area.
 - b. Highway ordinance – after discussion, Ben moved and John seconded the ordinance be adopted with changes discussed during the meeting. Unanimous. Ben will prepare a legal notice of amendment for publication in next week’s *Standard*.
 - c. Dinsmore Road Driveway Modification – Andy Mann reports that Hillary and Alison are in agreement on a proposed plan. The Fire Department did a site visit and reported that the only vehicle able to make the existing turn (without turning around beyond the driveway to approach from the other direction) is the new mini pumper. The board previously delegated to Jim the authority to review and approve the driveway modifications.
 - d. The town will reimburse the Road Forman’s use of his personal vehicle on a mileage basis; Jimmy will begin logging and reporting his miles for this purpose.
5. Items for Discussion or Vote
 - a. Budget Preparation – Neil led the Board through a line-by-line review of the budget; adjustments were made. Ellen and Becky will prepare a budget proposal for the municipal offices; the Fire Department and Library budgets are due by December 1. To be continued . . .
 - b. Warrants

23043	\$328,495.15	Pike Industries replacement check
23045	8,651.87	Payroll
23406	706.74	Tax refund
23047	942,736.19	A/P

Ben moved and John seconded payment of these warrants. Unanimous.
 - c. Listers Error and Omission Certificate – Ben moved and Jon seconded approval of the Listers’ errors and omissions certificate correcting a manifest error in the assessed valuation of SPAN 489-154-10095 on the 2022 grant list. Unanimous.

- d. Audio/Visual update – Since the person who contracted to do this job is not available, John will prepare an estimate to purchase an Apple TV and compatible Apple laptop for use with the projection screen.
 - e. Minutes – Ben moved and Steve seconded minutes of the 11/02 & 11/09/2022 minutes. The motion carried with 4 ayes and 1 abstention.
6. Meeting Wrap Up
- a. Correspondence – The board received one written complaint and one verbal complaint regarding dogs on Pomfret Road that allegedly have been disturbing others by frequent and persistent barking. For the last several years, while the Office of Constable (the enforcement official under the town’s Dog Ordinance) has been vacant, the Board has responded directly to such complaints by sending the dog owner a form letter enclosing a copy of the ordinance. This will be the second such letter sent to this particular owner. Now that the Office of Constable is no longer vacant, the Board will consider referring future complaints to that official for follow up as she or he thinks appropriate. Steve moved and John seconded that a form letter be sent. The motion carried with 3 ayes and 1 nay (Ben did not vote).
 - b. Review of Assignments – Emily will speak with Ellen and Becky re: municipal office budget, with Karen re: Zoning and Delinquent Tax hourly wage billing; and Jim about the Pike payment. Ben will finalize the Highway Ordinance Amendment and submit a legal notice for publication in the *Standard*.
 - c. Agenda for next regular meeting (12/07/2022) – Sheriff-elect Palmer to be invited, continue budget deliberations, Two Rivers Report.
7. Executive Session
- a. Ben moved and John seconded that the Selectboard enter executive session pursuant to 1 V.S.A. 313(a)(1)(F) to discuss confidential attorney-client communication. Unanimous. The Selectboard entered executive session at 10:09 pm.
 - b. The Selectboard exited executive session at 10:30 pm, no decisions having been made therein.
8. Eydtt Estate Driveway Access Matter – Ben moved and John seconded that the Selectboard take no further action Eydtt Estate driveway access matter at this time. Unanimous.
9. Adjournment – Ben moved and John seconded that the meeting be adjourned. Unanimous. The meeting was adjourned at 10:31.