

TOWN OF POMFRET
NOTICE OF ALLEGED OPEN MEETING LAW VIOLATION

This form may be used to notify a public body of the Town of Pomfret that an alleged violation of Vermont's Open Meeting Law ([1 V.S.A. § 310 et seq.](#)) has occurred. Filing a completed Notice of Violation is required before an action may be brought in the Civil Division of the Superior Court seeking relief for the alleged violation. See [1 V.S.A. § 314\(b\)](#).

Please complete all fields of this form. You must allege a specific violation of the Open Meeting Law, identify the public body that committed the alleged violation, and request a specific cure in order to submit a valid notice ([1 V.S.A. § 314\(b\)](#)).

If you have questions or need assistance completing this form, please contact the chair, secretary or clerk of the public body to which this notice will be directed. Contact information may be obtained by contacting the Town Clerk at (802) 457-3861 or clerk@pomfretvt.us. Contact information typically also can be found on the public body's webpage at <https://pomfretvt.us/>.

* * * * *

Name: _____

Mailing Address: _____

Phone: _____ Email Address: _____

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Public body alleged to have violated the Open Meeting Law: _____

Statement of the specific alleged violation: _____

Request for specific cure of the alleged violation: _____

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Please submit the completed Notice of Violation to the chair, secretary or clerk of the public body to which the notice is directed. The Notice of Violation may also be mailed to Town of Pomfret, 5218 Pomfret Road, North Pomfret, Vermont 05053, or emailed to the Town Clerk at clerk@pomfretvt.us.

Upon receipt of a completed Notice of Violation, the public body will respond publicly to the alleged violation within 10 calendar days by either (a) acknowledging the violation and stating an intent to cure the violation within 14 calendar days or (b) stating that the public body has determined that no violation has occurred and that no cure is necessary.

Failure of a public body to respond to a written Notice of Violation within 10 calendar days will be treated as a denial of the violation for purposes of enforcement of the Open Meeting Law.