

## Abbott Memorial Library

### Board of Trustees Minutes

June 20th, 2022

The June meeting took place in person in the library and a link was provided via Zoom.

The meeting began at 7.08pm.

Present: Tina Clifford, Susan Burgess, Betsy Rhodes (via Zoom), Cara DeFoor, Jocelyn Randles, and Cory Smith, Librarian.

Absent: Mary Worrell

A review of the Covered Bridges Half Marathon was added to the agenda and then was approved. The May 2022 minutes were approved subject to minor changes.

### Reports

Librarian: *Cory Smith*

- A new copier has been purchased, is in place, and is working well.
- The furnace has been serviced and the contractor suggested ways to mitigate the backdraft issue.
- The Eagle Scout is still working on the outside furniture. He plans to fundraise to cover expenses and asked the library for a contribution of \$150. This was approved subject to more data on the budget.
- Weekly crafts for children are planned on the picnic table during July. These will be made available when the library is open.
- An ARPA (American Rescue Plan Act) grant of \$500 was made to the library. This is to expand the children's collection on issues of social justice.

Building and Grounds: *Betsy Rhodes*

- The foundation work has been completed.
- Radon levels have not gone down and it is speculated that this is due to moisture entering the building from power washing prior to the foundation work. The dehumidifier is going to be run to address this.
- Betsy took photos of the exposed drainage pipes/utilities during the foundation work. She is going to add these to the library/town files.
- Betsy pulled invasive poisonous parsnip from the parking area. There is less than in previous years.
- All the paintings are now back in place.

Treasurer: *Susan Burgess*

- Susan distributed the monthly Profit and Loss statement to the board prior to the meeting.
- The board approved withdrawal of \$5K to from reserves in our Vanguard investment account to partially cover the expense of the recently completed foundation repair project.

Development: *Mary Worrell*

- Annual appeal donations continue to come in.

Outreach/Community Liaison: *Cara DeFoor and Jocelyn Randles*

- Jocelyn met with a long-term resident to discuss programs with Pomfret Elders. She is also interested in meeting with the Pomfret Historical Society, possibly to do a program on Maple trees/sugaring.
- Cara is still developing her ideas about ways to support students with dyslexia and plans to call The Stern Center to see what programs they have offered to communities in the past. She is also interested in the Pomfret Elders direction.
- Mary is interested in the cemeteries project.
- Susan put Jocelyn, Cara, and Mary in touch with the Pomfret Historical Society via email.
- Betsy is going to ask the Moth organizer if he can do a program on August 19<sup>th</sup> or 26<sup>th</sup>. Once a provisional date has been set, he will be asked to confirm by the beginning of August (when the COVID climate will be clearer) and so there is time to publicize it.

Chair: *Tina Clifford*

- Tina needs to renew the contract with the Woodstock History Center that allows them to keep the borrowed artwork from the library. This was approved.
- Tina invited members of the board to suggest updates/changes operating policy. Minor changes were agreed.
- Review of the Long Range Plan was postponed to August.

Old Business

- Sue Heston successfully coordinated local traffic control for the Covered Bridges Half Marathon. Cory is going to discuss with her whether she needs more support next year.

The meeting was adjourned at 9.05pm. The next board meeting will take place at 7pm on Monday August 15th, 2022.

Respectfully submitted,

Jocelyn Randles