

**ABBOTT MEMORIAL LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING
December 13, 2021**

The December 13, 2021 special meeting took place via Zoom.

The meeting began at 7:08 PM.

Present: Anne Bower, Tina Clifford, Betsy Rhodes, Jean Souter, and Cory Smith, Librarian.

The meeting was scheduled to discuss and finalize the budget and town narrative to be sent to the selectboard in a timely manner.

NARRATIVE FOR TOWN REPORT

After a brief discussion on the few changes suggested, the narrative for the annual Town Report was approved and will be sent to the Pomfret Selectboard.

BUDGET FOR THE TOWN REPORT

We discussed and agreed on an inter library courier service recommended by Cory and made some minor changes in the budget which will not affect the bottom line. With trustees' approval, Betsy will contact Susan, and once the budget is adjusted, Anne will send to the auditors and the selectboard for the Town Report.

OTHER BUSINESS

We will continue to look for two new trustees starting in March.

The meeting adjourned at 7:45 PM.

The regular Board of Trustees Meeting will take place at 7 PM on Monday, December 20, 2021 via Zoom.

Respectfully submitted,
Jean Souter