

**Town of Pomfret Selectboard Meeting Agenda**

**Town Offices 5238 Pomfret Road**

No Pomfret, VT. 05053

NOVEMBER 17, 2021

6:00 p.m.

Agenda	Presenter	Time Frame
1. Call to Order	Chair	7:00 pm
2. Public Comment		
3. Agenda review		
4. Recurring Items		
a. Approval of 11/03/2021 MINUTES		
b. Warrants		
c. Road Foreman’s Report		
5. Items for Discussion or Vote		
a. Better Roads grant A0677		
b. Teago Scoping Study – next steps		
c. Cloudland Bridge AT crossing, next steps		
d. Highway Renumbering Hewitt RD/ Hidden Ridge; Clay Road		
e. Infrastructure Funds Preparedness		
f. Cyber Security Town Offices and all Communications		
g. Prep for Public Meeting ARPA funds		
h. Public Records Digitization decision		
i. Repeater easement progress and responsibilities		
j. Budget work session		
5. Meeting Wrap-up		
k. Select Board Correspondence		
l. Review of Assignments		
m. Agenda Items for Next Meeting		
6. Adjournment		

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Town of Pomfret  
Draft Minutes Selectboard Meeting  
November 3, 2021

Present: Emily Grube, Steve Chamberlin, Jonathan Harrington

Public: Tim Reiter (Plan Comm), Ellen DesMeules (Treasurer), Cathy Peters, Sun Wanzham (Vt Standard), Becky Fielder (Town Clerk), Neil Lamson (Lister), Ben Brickner (ZBA, Auditor), Jim Potter (Road Foreman), Cynthia Hewitt (SB Asst)

1. Emily called the meeting to order at 7:04
2. No Public Comment
3. Steve moved and Jon seconded the Agenda be approved as written; unanimous
4. Recurring Items
  - a. Jon moved and Steve 2<sup>nd</sup> approval of 10/21/21 minutes; motion passed
  - b. Warrants for Payment

22038	\$ 67.26	Insurance
22041	7,037.27	Payroll
22042	9,874.93	Accts Payable
22044	317,707.00	Accts Payable (Fire Truck)

Steve moved and Jon seconded payment of all; unanimous
  - c. Road Foreman's Report

The crew is getting the roads buttoned up for winter. They installed snow fence, need to put in the posts. Crack sealing to be done Thursday and Friday. Jim will meet with Rita from Two Rivers tomorrow to look at possible sites for next year's grant – the top of Wild Apple and/or Sugarbush Farm. Band rail truck broke causing further delays, they will return tomorrow and use flaggers, then see what the schedule looks like after Thanksgiving. Rich Beland is hoping to get the windows and complete ventilation at the garage next week. Jim is having difficulties with the 14-foot moldboard on the grader. Feels we may need to replace with a 12-foot next spring.
5. Items for Discussion or Vote
  - a. Caleb from Pike – not in attendance postponed
  - b. Better Roads Grant – application is due 12/01/2021. This is for culvert replacement, to improvement storm water runoff, erosion, etc.
  - c. Woodstock Resort Corp —Act 250 – Suicide Six – Tim Reiter explained that the JBar at Suicide 6 is being replaced. It was installed in 1977 with an expected life of 20± years. This past year, the wire rope was condemned (after 44 years); replacement with a conveyer belt is planned. No Act 250 hearing is needed as this is a replacement. It will be much easier and safer for the children.
  - d. Cyber Security – Ellen has been researching security for the town via a VLCT survey, talks with other towns, etc. She will develop a plan to present to the Board at the next meeting (11/17/2021)
  - e. Town Road renumbering. Jon and Jim will work on road numbering in instances where a continuation of a road ends up on another road (i.e. Hewitt Road-Hidden Ridge; Handy Road – Clay Hill). They will work with Vtrans and map out house numbers and other specifics and present a plan at a later date.

- f. Digitization of Town Records – Digitization of Land Records -- Back to 1940, is one of the ARPA suggested funded projects. Becky has researched the costs of such via 3 vendors/3 systems. In her opinion Records Force is the best for our purposes. This will be decided after the 11/18/2021 public meeting re: ARPA funding. (see below)
  - g. ARPA Public Meeting – will be held on Thursday 11/18/2021 as a Special Selectboard Meeting. Sarah Wraight will help run the meeting. The meeting will be announced on ListServe, in Standard advertising, etc.
  - h. Jon moved and Steve seconded the Board accept the charge to the Emergency Services Committee. Unanimous
  - i. Highway Budget – Emily, Jim, and Steve have developed a preliminary budget for the Highway Department. The Board went over the budget on a line-by-line basis. Neil and Ben will update the figures with slight adjustment to line-items.
  - j. Jon moved and Steve seconded the fine for the dog incident on Bunker Hill road be rescinded. Passed. Cynthia will send a letter
6. Meeting Wrap-Up
- a. Correspondence – National Opioid Settlement – The next steps have been taken and we are now a subdivision.
  - b. Review of Assignments: Emily & Steve – Meet with Kathleen Dolan re: Artistree parking and access; Neil & Cynthia – Confirm ARPA public meeting, announce in the paper, list serve, etc. Ellen double check with Caleb re: shoulder material charges.
  - c. Agenda Items for Next Meeting: Cloudland RFP, cyber security, reserve funds, capital planning
7. Steve moved and John seconded for Adjournment at 9:15. Passed