

# Town of Pomfret

## Board of Listers Meeting Minutes

November 12, 2021 at 2:00pm

Present: Becky Fielder, Norm Buchanan, Neil Lamson

Guests: none

The meeting was called to order at 2:00pm.

The purpose of the meeting and only agenda item is the opening of bids for Pomfret's upcoming Town-wide Reappraisal. The RFP was sent out on October 15, 2021 to a list of qualified appraisers provided by the Vermont Department of Taxes' Property Valuation and Review Division. Four bid proposals were submitted to the Town before the deadline of November 12, 2021 at 2:00pm. The bids from the following companies were opened and their costs\* and timelines are as noted:

1. Appraisal Resource Group Inc. - \$54,000 with a 2022 start and 2023 completion
2. Vision Government Solutions - \$115,000 with a 2022 start and 2024 completion (with 2023 completion a possibility)
3. New England Municipal Resource Center (NEMRC) - \$62,620 with a 2022 start and 2024 completion
4. New England Municipal Consultants Ltd. - \$71,000 with a 2023 start and 2025 completion

\*Bid amounts do not include ongoing support for appraisal software.

Neil Lamson will produce a comparison spreadsheet and the Listers will evaluate all of the bids to determine whether the bidders have met all of the criteria set forth in the RFP. The Listers will hold another meeting (already warned) on Monday November 22, 2021 at 10:00am to review the bid materials and potentially make a decision on bid award.

The meeting was adjourned at 2:30pm.

Becky Fielder

Norm Buchanan

Neil Lamson