

Town of Pomfret Selectboard Meeting Agenda

Town Offices 5238 Pomfret Road

No Pomfret, VT. 05053

OCTOBER 20TH, 2021

7:00 p.m.

Agenda	Presenter	Time Frame
1. Call to Order	Chair	7:00 pm
2. Public Comment		
3. Agenda review		
4. Recurring Items		
a. Approval of 10/06/21 MINUTES		
b. Warrants		
c. Road Foreman's Report		
5. Items for Discussion or Vote		
a. Mike Doten, Cloudland Road Traffic Issues		
b. Paving Project Compaction		
c. Ordinance Highway Updates		
d. Highway Renumbering		
e. Town buildings security systems		
f. Access to town buildings for Fire Department in an emergency		
g. Emergency Services Charge		
h. Repeater maintenance, easements, expenses		
i. Employee Handbook		
j. Budget Building Process Highway & Town Office		
k. ARPA funds public input Two Rivers		
l. Opioid settlement		
m. Appropriations		
n. Veterans Exemption		
5. Meeting Wrap-up		
o. Select Board Correspondence		
p. Review of Assignments		
q. Agenda Items for Next Meeting		
6. Adjournment		

<https://zoom.us/j/95395079923?pwd=ZjBEed3ZuZWgvWmx2M0tpOE8zbjg2dz09> to start or join a scheduled Zoom meeting

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TOWN F POMFRET SELECT BOARD MEETING
October 6, 2021

Present: Emily Grube, Steve Chamberlin, John Peters, Jon Harrington

Public: Jim Potter (Road Foreman), Kevin Rice (Fire Chief), Oona Chase (Cemetery Commissioner), Ben Brickner (ZBA, Auditor), Melissa Baker (Emerg Services Committee), Holly Strahan (Emerg Services Committee), Greg Olmstead (Emerg Services Committee), Alan Graham (EC Fiber Rep), Cathy Peters, Sara Wraight (Two Rivers), Betsy Rhodes (Library), Cynthia Hewitt (SB Asst), Sun Wanzham (Vt Standard)

1. Emily called the Meeting to order at 7:06
2. Public Comment: Oona presented the Cemetery Budget and gained permission from the Road Foreman to dispose of brush on Joe Ranger Road
3. Review of Agenda—add Dog Letter and Owl Discussion; move Emergency Services Committee to top of list. Steve moved the Agenda be approved as amended and John seconded; motion carried
4. Recurring Items

- a. Steve moved and Emily seconded approval of 09/15/2021 Minutes; unanimous vote
- b. Warrants for Approval –Steve moved, Emily 2nd, payment of warrants; motion carried

22025	5252.16	P/R
22027	859,600.21	A/P
22028	1385.25	Stipend
22031	6762.00	P/R
22032	286,400.57	A/P
22034	1322.35	A/P

- c. Road Foreman's Report

Will repair Stage Road/Library Road with Hotmix tomorrow; met with Pam and Shaun Pickett re: plantings in the ROW. A letter will go to them stating the town is not liable and reserves the right to perform future maintenance. Jim will meet with Rita tomorrow to close out Webster Hill and Cloudland Road – they feel the crew did a great job; report to be sent to Two Rivers. Jim is trying to work on salt prices. Prices are way up as well as shortages. We may get none. Mowing is finished. Grading and leaf blowing. Jim is finding fences have been moved back into ROW since ditching has finished. Letters will be sent. Rich Beland is waiting on fans. He needs to have them in before windows. Apparently there is a shortage of aluminum. Jim left a message for Christine Pilot with no response. She is to get another letter giving her until 10/15/2021 to remove the tree; driveway permit will be rescinded and the driveway blocked at that point. Band rail installation, including the Teago Bridge, to be done 10/14-29. Road to be closed working with Bus schedule. Purchased a new plow for the 3rd truck for \$8399 – it is all angle -- open on both ends. Still waiting on tandem pump replacement; Art's truck has new body; need to pick up. Art and Justin will drive up and get the pump installed and Art's truck next week. Dan Clark sold his business and needs to have account cleared up by 10/15.

5. Items for Discussion or Vote

- a. Emergency Services Committee – Holly Strahan and Melissa Baker are the Fast Squad representatives, Kevin Rice and Greg Olmstead from Fire Department, John Peters and Jon Harrington SB reps. Jon moved and Steve 2nd approval the formation; the Committee’s charge will be presented at the October 20th meeting. Holly mentioned the communication needs improvement.
- b. Owl – Emily reiterated the OWL recording has been accepted as ZOOM audio participation. Use of video recording can be determined at a later date. No public attendees felt any invasion of privacy.
- c. Artistree Driveway Permit – Due to the expansion of Artistree Property, this may need to go through Act 250 certification. Further research necessary.
- d. Compaction Study – Jon will ask Caleb to attend the next Board meeting.
- e. Roadside Mowing Policy – Emily presented photographs to illustrate lopped trees taking down her fence.
- f. ARPA Funding – Neil confirmed new time considerations for submission and completion of projects. He also stated that the categories may shift. All should be finalized by the end of 2021.
- g. ARPA Community Dialogue and Public Engagement – Two Rivers has scheduled a Panel Discussion on 10/19—to determine eligibility, requirements, collaboration with VLCT, etc. – Sarah Wraight is happy to assist the Town in setting up community dialogue
- h. Town Ordinance Highway update and Highway renumbering – postponed.
- i. Employee Handbook – Chuck has circulated the most recent draft. We are to edit and return to Teresa for FINAL version. We still need to delineate full time/part time eligibility, comp time, and vacation benefits
- j. Municipal Planning Grant – Emily moved and John 2nd naming the Chairman of the Board and Vice Chairman as municipal officers. The application to be signed by all Board Members
- k. Budget Building Process – Postpone to next meeting. Emily and Steve will work with Jim on Highway Budget; Ellen & Becky on Office Budget
- l. Cloudland Project – Plans from Horizon will be sent to Scott Jensen – Jon moved and John seconded that the Board authorize him to respond to Horizons. Unanimous.
- m. Dog Bite – Bunker Hill Road 09/25/2021. John moved and Steve seconded the dog owner receive a letter with ordinance, and a \$100 fine. Motion carried

6. Meeting Wrap Up

- a. Correspondence -- Opioid settlement
- b. Review of Assignments – Letters to Pilot, Pickett, Dog Bite; ROW problem letters; Jim – invite Caleb to a meeting; x; AARP community charge; Artistry Driveway Permit; compaction study
- c. Agenda Items Next Meeting: Emerg Services Committee Charge; Compaction Study – invite Caleb to meeting. Highway ordinance and Highway renumbers. Budget Process

7. Steve moved and John seconded Adjournment at 10:25 pm

8.

WOODSTOCK AREA JOB BANK

September 20, 2021

**The Woodstock Area
Job Bank**

Woodstock Town Hall
31 The Green
Woodstock, VT 05091

802-457-3835

www.woodstockjobbank.org
info@woodstockjobbank.org

Board of Selectmen
Town of Pomfret
5218 Pomfret Road
No. Pomfret, VT 05053

Dear Members of the Select Board,

The Board of the Woodstock Area Job Bank is very grateful for the vote at the Pomfret Town Meeting last March that granted the Woodstock Area Job Bank \$300 from the Town Funds.

With this letter I am requesting that you send a check for that amount to our president Patrick Fultz, at the address on the left of this letter. Thank you so much.

Sincerely,

*“Bringing together people who need
work with people who need workers.”*

Beth Crowe
Director

Federal Identification Number:
03-0258616
