

Town of Pomfret Selectboard Meeting Agenda

Town Offices 5238 Pomfret Road

No Pomfret, VT. 05053

September 1, 2021

7:00 p.m.

Agenda	Presenter	Time Frame
1. Call to Order	Chair	7:00 pm
2. Public Comment		
3. Agenda review		
4. Recurring Items		
a. Approval of 08/18/2021 MINUTES		
b. Warrants		
c. Road Foreman's Report		
5. Items for Discussion or Vote		
a. Driveway Permit Allen Road		
b. Access Permit Amity Pond Natural Area		
c. Stormwater Grant 2022		
d. Fire Truck Contract		
e. Dog License		
f. Lebanon LandFill Discussion/Explanation		
g. Fuel Prices Contract		
h. Audio Visual discussion/Decision		
i. VLCT Insurance Contract		
j. Mask Mandate		
5. Meeting Wrap-up		
6. Select Board Correspondence		
7. Review of Assignments		
8. Agenda Items for Next Meeting		
6. Adjournment		

- <https://zoom.us/j/95395079923?pwd=ZjBEeD3ZuZWgvWmx2M0tpOE8zbjg2dz09> to start or join a scheduled Zoom meeting
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Town of Pomfret Select Board
Draft Minutes
08/18/2021

Present: Emily Grube, Steve Chamberlin, John Peters, Jonathan Harrington, Chuck Gundersen

Public: Ellen DesMeules (Treasurer), Kevin Rice (Fire Chief), Jim Potter (Road Foreman), Kathy Peters, John Moore (Planning Commission), Neil Lamson (Lister), Cynthia Hewitt (SB Assistant)

1. The Meeting was called to order at 7:00 pm
2. No public Comment
3. Agenda Review: Emily moved and Steve seconded the addition of a catering permit, and disability insurance to the agenda. Unanimous
4. Recurring Items
 - a. Approval of 08/04/2021 Minutes. Steve moved and Jon seconded approval with one correction; unanimous vote
 - b. Warrants—Jon moved and John seconded approval of the following warrants:

22011	Payroll	7,791.09
22012	A/P	23,151.91
22013	Tax refund	1,516.90

Motion passed
 - c. Road Foreman's Report -- Will start Cloudland Job next week, depending on rain. Need to get Emmons and Government paperwork completed re: non-ROW work. The new tandem is being painted this week. Western Star is at A&G for check engine warning. Bridge milling yield was 7 loads. Jim will reach out to Bridgewater re: Wayside road and possible liability. Lafayette will do bandrail starting the 30th. Pike is hoping to put down asphalt starting the 25th. All brown sand has been delivered from D&D.
5. Items for Discussion or Vote
 - a. Pike Schedule for Milling/Paving. Milling to be done on 19th; paving to begin on 8/25 for 3 days.
 - b. Solid Waste Agreement – Tom Kennedy of the Mt Ascutney Regional Commission joined the meeting to explain the upcoming agreement for GUVSD clients/towns to have access to the Lebanon Solid Waste Landfill. After discussion, the Board decided to go with the second option: The Town of Pomfret opts to allow its residents to obtain individual permits directly from the CITY through an online portal and to dispose of Acceptable Waste directly to the Lebanon Solid Waste Facility. John moved and Chuck seconded this action be taken. As well, Emily was authorized to sign the contract. Motion carried.
 - c. Fire truck contract – Discussion tabled while waiting for all information.
 - d. Fuel Prices Contract – Discussion tabled. Need to get prices from Junction and Dead River; to be presented at the next meeting on 09/01/2021.
 - e. Cloudland Road Bridge Engineering – it was confirmed that Horizons Engineering will prepare the RFP.
 - f. Town Road Access Policy. Jon asked for this to be brought up, especially regarding the tree situation in So. Pomfret. In that instance the Sherriff served a letter last.

Sunday; Jim has had a phone conversation. The Board agreed to set an October 1st deadline for tree removal. Steve moved and Chuck seconded this deadline be posted with the resident. Motion passed. If not taken care of, the drive way permit is to be revoked. It was agreed the permitting process needed to establish a firm due date for any modifications.

- g. Artistree – has been using agricultural access roadways for the Wednesday evening concerts parking and access. They will be noticed to apply for a driveway permit.
 - h. American Recovery Act – Neil Lamson reports that the money is in the bank. He outlined what the money could be used for, including digitizing land records and helping get broadband to remote customers. Additionally, controlling storm water pollution is ongoing. Thus, the ditching and culvert work could benefit.
 - i. Catering Permit – 08/21/21 Schellenberg Wedding, 802 Cocktails, So Burlington; Chuck moved and Steve seconded. Unanimous
 - j. Catering Permit – 10/21/21, Dinner reception on Wild Apple Road, Shane Hospitality, Burlington. Chuck moved and Steve seconded. Unanimous
 - k. Dog Issues – a dog bite occurred on Galaxy Hill Road. A letter was sent, rabies certificates have been collected, dogs have been registered. Emily would like to invite Doug Tuttle to a meeting to determine if, as Constable, he wishes to be involved in dog matters
 - l. Disability Insurance. Ellen presented a document comparing various insurance company charges and coverage of short- and long-term disability. VLCT has recently changed carriers and thus lowered the amount of weekly coverage. Ellen will do more research and the discussion will continue at the next meeting.
 - m. Chuck will check with Teresa regarding a threshold for non-full-time employees' eligibility for Combined Time Off (CTO)
 - n. Town Hall Kitchen Stairs. Tom Hasson has agreed to replace the stairs for \$1100.
 - o. Audio Visual Equipment – John Peters brought an Apple TV and OWL directional speaker/camera for use tonight. John Moore and Kathy Peters agreed the sound was much better than no mic with the Zoom. Emily moved and Chuck seconded that this equipment be purchased for all public meetings. Jon amended and chuck seconded the motion to first trying out the NuRoum 1080 system, which is much less expensive. Motion carried 4 ayes/1 nay.
6. Meeting Wrap Up
- a. No correspondence
 - b. Assignments – Jim to communicate with Bridgewater re: Wayside road; and contact Ms. Pilot re: tree removal; Cynthia to write letters for Pilot and Artistree; Ellen to follow-up on VLCT insurance; Jon to obtain the NuRoum; Emily to get fuel contract prices; Chuck to f/u with Teresa.
 - c. Agenda Items for Next Meeting (09/01/2021). Firetruck Contract; Fuel Prices. VLCT insurance. Audiovisual equipment
 - d. Steve moved and John seconded for adjournment at 9:50 pm. Motion carried.

Town of Pomfret
Select Board Special Meeting
August 25, 2021
Draft Minutes

Present: Emily Grube, John Peters, Chuck Gundersen
Public: John Moore (Planning Commission), Ben Brickner (Zoning, Auditor), Kathy. Peters,
Jim Potter (Road Foreman), Cynthia Hewitt (SB Assistant)

1. The meeting was called to order at 7:03 pm
2. No public comment
3. Agenda review – Add catering permit and warrants. Emily moved and Chuck seconded the agenda be so edited. Motion carried
4. Items for discussion or vote:
 - a. Emily moved and Chuck seconded the following Warrants for Payment:

22014	\$ 7,845.19	Payroll
22015	18,495.13	A/P

Unanimous decision
 - b. Emily moved and Chuck seconded approval of up to 100 tons of overruns in the Pike Paving Contract. Motion carried.
 - c. Driveway Permit on Allen Hill (Bagley)needs a site visit; to be scheduled at next meeting
 - d. Indoor Mask Ordinance – The Board will require masks for indoor meetings; public participants will be encouraged to join via ZOOM. The Board would like to impose a mandate for masks in all town-owned buildings. Chuck moved and John seconded such a mandate; however, we will wait to vote until the next meeting (09/01/2021) to see if the Governor imposes any restrictions on public meetings/spaces.
 - e. Emily moved and Chuck seconded approval of a Catering Permit from Silo Distributers for 9/24/21 event at ArtisTree. Unanimous
 - f. Chuck moved and John seconded Adjournment at 7:30. Unanimous