

Town of Pomfret
Selectboard Meeting
07/07/21 Draft Minutes

Present: Emily Grube, Steve Chamberlin, John Peters
Public: Claude Weyant (WC Sheriff), Ben Brickner (Zoning, Auditor), Nancy Matthews (Auditor) Jim Potter (Road Foreman), Neil Lamson (Lister), Cynthia Hewitt (SB Assistant), Scott Pearson

1. Emily called the meeting to order at 7:35
2. Public Comment: None
3. Review of Agenda: Employee evaluations, garage ventilation, Town Hall fees, Peacefield Farm, and Employee Handbook items were postponed. Emily moved and Steve seconded approval; Unanimous roll-call vote
4. Recurring Items:
 - a. Steve moved and Emily seconded approval of 06/16/2021 meeting minutes. Unanimous roll-call vote
 - b. Warrants:

21119	\$ 15,178.10	Payroll
21120	15,055.61	A/P
21121	16,082.46	A/P
22002	241,641.99	A/P

Emily moved and John seconded payment of all warrants. Unanimous roll-call vote
 - c. Road Foreman's Report – Jim reports the ditching project has gone well. They will finish up tomorrow with hydroseeding. Scott Jensen would like a 3-foot culvert repaired on Cherry Hill. Jim reports we have the culvert and this will be done asap. Lafayette Band Rail did a site visit on Teago area and new construction site; they estimate 363 feet of bandrail. They will tighten up the corner at Stage Road-Library St intersection. Jim has had no response despite 4 calls from the VT Bandrail. The third new truck has been delivered to Viking. Jim and Steve will inspect the truck next week. Rich Beland has come by the garage re: ventilation system. He will bid the entire job.
5. Items for Discussion or Vote
 - a. Claude Weyant, Windsor County Sheriff, attended the meeting to discuss police patrol of Pomfret (vs the Vt State Police). Mr. Weyant suggested two 4-hour blocks of time each week. They will do whatever the town wishes – i.e. speed control for 2 hours and back road patrol for two hours. Their price is \$60/hour, which is considerably lower than VSP. Mr. Weyant will draw up a contract and send it to Emily prior to the next SB meeting.
 - b. Disability Insurance – VLTC has switched insurance carriers for employee disability insurance. Ellen explained that it would involve a decrease in coverage and increase in taxes. The board instructed Ellen to negotiate with the company for better terms.
 - c. Lemieux Driveway Permit – This permit had actually been negotiated by a previous owner, Duncan Tenney. All recommendations have been met. John moved and

- Steve seconded approval of the permit and waiving additional fees. Unanimous roll-call vote
- d. Tax rate – Neil Lamson (Lister) declared the town tax rate of 0.3776, which is concurred by the Listers and the Treasurer. It was agreed to waive a late-filing fee for the Homestead Exemption. John moved and Steve seconded approval; Unanimous roll-call vote
 - e. ARPA Funding – Emily made the following motions; Steve seconded:
I move that the Town of Pomfret accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury along with the Award Terms and Conditions and Assurances of Compliance with the Civil Rights requirements that are requirements of accepting these funds.
I move that we appoint Emily Grube to serve as the Town’s “Authorized Representative” as requested by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the US Treasury, to sign the Award Terms and Conditions and Assurances of Compliance with the Civil Rights Requirements by July 10, 2021.
I move that we name Neil Lamson to be the “Contact Person” for the Town’s CLFRF Award from US Treasury and that he be compensated at \$20.00 per hour.
Unanimous roll-call vote
 - f. NEMREC Contract. John moved and Steve seconded we accept the contract and authorize Emily to sign the document. Unanimous roll-call vote
 - g. John Peters was chosen as the Board representative to attend opening of the Fire Truck Bids on 07/12/2021.
 - h. Employee evaluations will be scheduled at an Executive Session next week
 - i. Aggregate RFP. Jim will get the updated prices from Twin State and Pike.
 - j. Emergency Services Committee – John will set up a committee with appropriate members
 - k. Emily moved and Steve seconded that Karen Osnoe, the Delinquent Tax Collector, be authorized to use Stitchell Page as needed. Unanimous roll-call vote
6. Meeting Wrap Up
- a. Correspondence – Dog complaint, High Pastures – Jim will call the dog owner.
 - b. Review of Assignments: Ellen will f/u with Disability Insurance; Cynthia will call Karen Osnoe and ARC; John to set up Emergency Services Committee and attend Fire Truck Bids
 - c. Agenda Items for next meeting: Town Hall fees, Garage Ventilation, Peacefield Farm; Employee Handbook
7. Adjournment – At 8:35 John moved and Steve seconded for adjournment. Unanimous roll-call vote