

TOWN OF POMFRET
Select Board Meeting
May 19, 2021
APPROVED MINUTES

Present: Emily Grube, Steve Chamberlin, Jon Harrington, John Peters, Chuck Gundersen

Public: Jim Potter (Road Foreman), John Moore (Planning Commission), Betsy Rhodes (Library), Cynthia Hewitt (SB Asst), Ben Brickner (Zoning, Auditor), Karen Hewitt (ZBA), India, Cathy Peters, Randy Clark (Clark's), Mark Arterten (Meritor)

1. Emily called the meeting to order at 7:00PM
2. Public Comment
3. Agenda Review
4. Recurring Items
 - a. Steve moved and John seconded approval of minutes 05/05 & 05/12/2021 after discussion. Unanimous roll-call vote.
 - b. Warrants for Approval

21101	\$ 7,293.27	Payroll
21102	902,847.50	Accounts Payable
21103	237,047.00	Accounts Payable

Steve moved and John seconded approval for payment. Unanimous roll-call vote.
 - c. Road Foreman's Report – Steve Frizzell has reported illegal parking on his land in the Gully. Jim will set up a date for a site visit to see what might be done to prevent this. Jim has been in touch with Lafayette re: resetting bandrail on the north side paving project; they estimated 5924 feet. Jon and Jim have marked ditching and underdrain areas. Jim is having difficulty finding flaggers for this project. Emily suggested the road be closed during the day (8:30-4:00 as we did on Howe Hill. Christine Pilot has not returned any of Jim's calls re: tree removal in her new driveway. Cynthia will prepare a letter. The new grader came in today; Registration and insurance are updated.
5. Items for Discussion or Vote
 - a. Randy Clark from Clark's and Art Arterten from Meritor are in attendance to discuss the new truck repairs. After much discussion, it was apparent that blame could not be placed on any one problem, i.e., it was not a workmanship or material issue, and unlikely a driver error as long as Jim was the driver. Thus, the repair bill would be split between Clark's, Meritor, International, and Pomfret. The truck is running fine since its return. Emily thanked the gentlemen for their time.
 - b. Vent Installation – a second bid will be sought from NE Air Systems. Steve will check with John Morgan for his availability for the carpentry portion of the job and we will find an electrician.
 - c. Paving Bids – Jon received bids from Blacktop, Pike, and Springfield Paving. After consideration, John moved and Steve seconded that we accept the Pike bid. (attached) Unanimous roll-call vote.
 - d. Sand Bids. D&D was the only bidder. John moved we grant the sand contract to D&D. Steve seconded. Unanimous roll-call vote. Jim likes to use the sand mixed

with 3/8 stone; Pike prices from last year for the stone will be good until July 1 so he will coordinate with D&D to deliver sand with Pike to deliver stone in order to get a good mix.

- e. Teago Issues
Jon presented a new schematic of Library Street Improvements (attached) with parallel parking on both sides of the street. He also included proposals to improve drainage and other methods for erosion control. Teago is scheduled to open on 05/29/2021. They are not finished. The fence is not up, which is a safety issue. The board feels the 3-way stop should be continued. This will involve a traffic study and Vtrans will decide the best placement of the stops. Chris Bump and Rita Seto will be consulted
 - f. Road Striping – discussion postponed
 - g. Zoning fees – Ben sent a revised fee schedule. To be voted on at the next meeting
 - h. Server Replacement – Becky is asked to provide other bids; vote at next meeting
 - i. Peace Field Farm – The former Conklin Barn, has filed for an Act 250 hearing. Emily will contact John Holland (owner) to obtain more information and schedule a site visit.
 - j. Future of Zoom meetings given relaxation of restrictions. Board is in favor of having in person meetings.
6. Meeting wrap up
- a. No correspondence
 - b. Review of assignments – Jim to contact Mr. Frizzell; schedule sand deliveries; send a letter to Christine Pilot re: tree in driveway; Cynthia to contact NE Air systems and Get an electrician; Steve to call John Morgan re: carpentry section. Emily will be in touch with Peace Field farm. Schedule an executive session on 05/26/2021 to discuss Personnel Issues.
 - c. Agenda Items for Next Meeting – Dan Lewis agricultural access permit; Bandrail; Server Bids, Ventilation bid; Road Striping; Teago; Vote Zoning Fees
 - d. John moved for Adjournment at 9:50; Steve seconded. Unanimous roll-call vote