

**Abbott Memorial Library**  
**Board of Trustees draft Minutes**  
**April 19,2021**

The April 19, 2021 took place via ZOOM.

The meeting began around 7:15pm

Present: Susan Burgess, Betsy Rhodes, Anne Bower, Tina Clifford, Mary Worrell and Cory Smith, Librarian

Mary Worrell was welcomed The agenda was reviewed and adopted. The amended March minutes were accepted with one more amendment under Building and Grounds to say in the second sentence that there would be a little bit of filling the holes around the fixtures in the ceiling (no spackling cracks in ceiling).

***Reports***

*Librarian:* Things are going well.They are still having reduced hours which may increase with the onset of summer. 25 spring craft bags were set out March 23rd and were gone by Easter. Arbor Day bags will go out May 1st. Cory is considering having a sheltered book sale on the porch with small payments to go into the book return box. Anne suggested she have envelopes out for the money.

Betsy and Cory drafted a "Petition for Party Status" for the act 250 permit regarding the "Bronco Off-Rodeo". That permit application has now been withdrawn, but the library's draft petition will be kept on file for future reference, in case the "Bronco Off-Rodeo" project comes up again.

*Building and Grounds:* Radon is good (4). Fire extinguishers were inspected.

Betsy and Cory met with Steve Horton and Kathleen Dolan from Teago on stream bank restoration. There was agreement on doing an incremental approach. The parking area will be first and then the stream bank plantings. Next steps are to follow up with the Road Foreman and the Selectboard.

Alan and Kris Graham salvaged a Red Osier dogwood and planted it in the border between the Library and ArtisTree.

The Covered Bridges ½ marathon will be virtual this year due to COVID-19 concerns. Thus we will not be volunteering for traffic control in exchange for a \$500 donation to the library as we have done in the past.

Furnace maintenance was done in August last year, but it was decided we should try to revert back to May. Cory will contact Dead River about whether we have a service

contract and to schedule maintenance. Dead River has said we can negotiate our price for oil.

*Treasurer:* Our P&L agrees with Ellen's (town treasurer). Still need to have a better understanding of how various funds have been managed. Betsy, Anne and Susan will meet separately to discuss how monies are managed.

*Development:* Welcome to Mary Worrell. Anne will send an email to Heather Durkel introducing Mary and asking that she explain what Mary's new duties will include.

Cory asked if the latest draft of the Planned Giving Card is the final version. If so, she will put the text on the website and print out a few cards to have at the library. Everyone agreed that it was, so Cory will plan to update the website and display a few cards at the library. Betsy agreed to send a final copy of the Word document to Mary, so she will have it on file to work from as needed in the future.

*Community Outreach:* The invasive plants program will be this coming Sunday April 25th at 4:00 via ZOOM. There are 14 people signed up so far. Tina will post the link on the listserv for the program Saturday April 24th. Alan Graham has sent the link to those already signed up.

Discussion was had about having a program regarding our Carbon Footprint. It was also suggested we might do a discussion on accessible housing/ what do we want Pomfret to look like in 2035. We want to take care that such a program is not divisive. Anne will talk to Billy Emmons to see if the Planning Commission is planning any forums for the future as we don't want to appear to be taking over their role.

Discussed whether we might do a summer Moth. Betsy will check with Mark Binder to see how he is feeling about it.

*Safety codes:* updated with Mary Worrell information. All else approved

*Trustee Calendar:* approved

*Library Materials Acquisition:* approved

*Bylaws:* approved

Anne sent a letter/grant application to Preservation Trust for \$500 for architect plans on creating accessibility for Abbott Memorial Library. She hasn't heard back yet.

Cory emailed the Dept of Libraries about adding paypal. She is still in the process of communicating about this.

The meeting was adjourned at 8:46pm

The next Board of Trustees meeting will take place Monday May 17, 2021 at 7:00pm via ZOOM

Respectfully submitted,  
Tina Clifford