

Selectboard Meeting  
Wednesday February 17 2021  
Approved Minutes

Present: Emily Grube, Steve Chamberlin, Scott Woodward, John Peters, Chuck Gundersen,  
Moderator Kevin Geiger

Public: John Moore, Ben Brickner, Becky Fielder, Neil Lamson, Ellen DesMeules, Betsy Rhodes, Alan Graham, Cathy Peters, Jim Potter, Kevin Rice, Marge Wakefield, India, Nancy Matthews, Jon Harrington, John Ricketson, Cynthia Hewitt

1. Emily Grube called the meeting to order at 6:04 pm
2. Public Comment – none
3. Agenda Review: add warrant 21069, \$131.06, for a lost check.
4. Town Meeting Questions – Kevin Geiger If you wish to speak, raise your hand and address the moderator. State your name. Everything usually discussed at Town Meeting is on the Ballot.
  - a. Article 1 – Election of Town Officers
  - b. Article 2 – Allow the Treasurer to Collect Taxes
  - c. Article 3 Approve the combined budget for Fiscal 2022. Betsy Rhodes spoke to the confusion between the budget in the Town Report vs the Budget on the Warning. Emily explained that the social services appropriations had to be listed separately rather than lumped together. There is also a reserve fund involved.
  - d. Articles 4-14 Social Services Appropriations – The requested amount from each agency is the same as last year – none have gone up.
  - e. Article 15. Teago Village Fund. Betsy Rhodes asked for clarification re: these funds; rumor has it that Kathleen Dolan had donated to the town. Emily explained the donation in lieu of taxes for Artistree, which bestows \$10000 into an unrestricted reserve fund. The Selectboard made the decision to create the Teago Village Fund.
  - f. Articles 16-19. A sweep of the general fund.
5. Recurring Items
  - a) Approval of 02/03/2021 Minutes. Scott moved to adopt these minutes after moving discussion of EPA grant from 5a to 5c. Steve seconded. Unanimous roll-call vote.
  - b) Emily moved and Scott Seconded payment of the following Warrants for Approval

21065	\$	8903.62	Payroll
21066		1019.08	A/P
21067		910,155.06	A/P
21069		131.06	Lost check

Unanimous roll-call vote.
  - c) Road Foreman's Report – Please move the Grader bid Discussion up so Jim can leave earlier. The new 6-wheel dump truck has arrived and is running well. There is some paint on the windshield which will be removed by the experts on Friday. There is a bit of a problem with the rear axle which will also be fixed soon. Jim reports the new truck definitely save on salt. Jim also needs to deal with private citizens plowing snow across town roads. He will send a list to Cynthia who will write letters. Scott has provided the appropriate statute which is being disregarded. Jim will fit the.

Grader with a wing plow and push back the snowbanks. He asked if there is any preference in color when painting the logos on the new trucks. Some suggestions were dark blue and/or gold. Jim will get some samples to share with the Board. John has made arrangements for new radios to be installed in new truck. Scott mentioned that annual reviews of the crew needed to be performed before the end of the fiscal year.

6. Items for Discussion or Vote

- a) Grader Bid Situation – Scott was a bit uncomfortable with the recent grader bid process. He asked that Steve circulate the bid amounts in a report as was done with the trucks. Steve agreed to provide such document at the next meeting.
- b) Teago Liquor License – Standard annual review of Teago’s 2<sup>nd</sup> class liquor license. Scott moved and Chuck seconded that this be permitted. Unanimous roll-call vote.
- c) Application process for use of credit cards. John would like to see an amendment to the purchasing policy that anyone making purchases on behalf of the town has prior approval and submits paperwork in a timely manner. Nancy stated that the Financial Advisory Committee (Nancy, Ellen, Emily) already has a credit card policy written up. This will be presented at the next meeting.
- d) Conflict of Interest Policy – Revised – Scott presented the editing he completed in compliance with VLCT. He cleaned up some of the language. Scott moved we adopt the policy with stated changes; John 2<sup>nd</sup>. Unanimous roll-call vote.
- e) Continue Employee Handbook. Scott reports Teresa is very close to completing the handbook. She is cleaning up some language and such things as bargaining agreements. Jim approached Emily about using Presidents Day as a floating holiday. He worked on Monday and would like to use the holiday for a future date. Emily will check with Teresa about such policy.
- f) Town Services Officer – Sheila Murray has asked for a Job Description. She is reappointed and would like to know her duties. Emily suggested the other social service agencies might actually perform such duties. It was also pointed out that Kevin Rice, Fire Chief, had done an outstanding job taking over emergency services during the Covid disaster. Scott suggested Sheila be invited to a reorganizational meeting.
- g) Reappointment list of Town Officials. Emily stated that this would be undertaken by the new Board after Town Meeting. Scott will check with Lucy McKenzie about being the Pound Keeper and will circulate a list of all appointments to the Board.

7. Meeting Wrap-up

- a) No correspondence
- b) Review of Assignments - Steve – Grader prices; Jim, Cynthia -- Plow letters; Scott – Services Officer; Emily Furnace Vender questions; Nancy – Credit Card Policy
- c) Agenda for Next Meeting – Grader paperwork, Credit Card. Policy,
- d) Scott moved and Chuck seconded for adjournment at 8:18 pm. Unanimous roll-call vote.