

FINANCIAL MANAGEMENT COMMITTEE  
DRAFT MINUTES  
February 25, 2021

In Attendance: Emily Grube, Ellen DesMeules, Nancy Matthews

The meeting of February, 25, 2021 came to order at 4:08. Because of the Coronavirus pandemic, the meetings are held virtually by Zoom.

1. The date and time of the committee regular meetings was discussed. It was decided that the next meeting will occur on Thursday, March 11 at 4:00. The dates of future regular meetings will be discussed at this next meeting.
2. The Credit Card Policy draft, dated 2/21/21 was discussed and edited. This draft will be presented at the March 3, 2021 Selectboard Meeting. The next policies to be considered:
  - a. Continued review of The Credit Card Policy draft.
  - b. Accounting, Auditing, and Financial Reporting Policy
  - c. Income, Expense, and Cash Policy

The meeting was adjourned at 5:30.