

Town of Pomfret Selectboard

Draft Minutes

December 2, 2020

Present: Emily Grube, Steve Chamberlin, John Peters, Scott Woodward, Chuck Gundersen

Public: Jim Potter (Road Commissioner), John Moore (Planning Commission), Ben Brickner (ZBA, Auditor), Neil Lamson (Auditor), Ellen DesMeules (Treasurer), Becky Fielder (Town Clerk), Nancy Matthews (Auditor), Cathy Peters, Annie Bower (Library), Cynthia Hewitt (Selectboard Asst.)

1. Meeting called to order at 6 pm
2. Public Comment – none
3. Agenda Review – Add grader discussion (included in Road Foreman Report), Suicide 6 Act 250 Permit. Scott moved and John seconded that these items be added to the agenda. Unanimous roll-call vote
4. Recurring Items
 - a. Approve 11/24/2020 minutes. Chuck moved, Steve seconded. Unanimous roll-call vote
 - b. Warrants for Approval. Steve moved and Chuck seconded the following warrants be paid; Unanimous roll-call vote

| | | |
|-------|------------|---------------|
| 21042 | \$ 7817.59 | Payroll |
| 21044 | 30,352.12 | Accts Payable |
 - c. Road Foreman's Report

Jim thanked the Board on behalf of the crew for the Gift Certificates. They continue work on the 3-way stop at Teago. Will paint lines tomorrow. The chipper has been repaired. The loader is holding up after the recent repairs.

Grader discussion—It is burning oil; the linkage has weak rings; the articulation pins are worn. It blows the dipstick out with building pressure. To replace the motor it would cost \$2000. It does not have fail-safe brakes. Jim feels it now poses safety problems in addition to break down concerns. Emily moved and Steve seconded to pull together an RFP to find out cost and trade in value. Unanimous roll-call vote Steve agreed to make the initial inquiries.
5. Items for Discussion or Vote
 - a. In a unanimous roll-call vote the Board ratified the 11/24 decision to change the intersection of Pomfret Rd, Stage Rd, and Library St to a 3-way stop. Chuck moved and Steve seconded. Unanimous roll-call vote
 - b. Approve VT TA-65 and TA-66 Paving Grant reimbursement Forms. Scott moved and Chuck seconded these forms be completed and presented to V-Trans for reimbursement on the Howe Hill Project. As well, the Chair was authorized to sign the form. Unanimous roll-call vote
 - c. Unpaid Ambulance Bills – Most of the unpaid bills result from out-of-state Medicare or no insurance. We had agreed with Woodstock to pay these. John will check with

the Woodstock service regarding HIPPA training so that we can contact the people individually.

- d. Town General Fund Budget Review
Neil updated the budget. There have been 45 property transfers so far this year; double the normal rate. No traffic fees have been collected. The boiler at the town hall failed last fall; we were told it approaching the end of its life span. Emily suggested getting some pricing info for replacing. Computer cloud system needs a new backup. Becky is pricing out new servers. Scott brought up the fact that we are paying for two servers (i.e., Sharepoint, which does not accommodate Nimric and other applications Becky and Ellen use). The Town Hall still needs VLCT updates dealt with (Capital Planning Committee is working on this). The Town Report and Australian Ballot printing and mailing will require extra money.
 - e. USDA Application – Scott will go ahead and prepare the application to see how/if we qualify. He will check to determine any early pay-off fees, etc. The deadline is 12/18.
 - f. Dog Ordinance -- Scott would like to see the Ordinance Updated with the addition of an Animal Control officer. This will be taken up at a later date.
 - g. Winter Road Policy – Discussion postponed to the next regular meeting.
 - h. Suicide Six Act-250 – This amounts to enlarging the deck area to accommodate more skiers. Chuck moved and John seconded we approve this permit. Unanimous roll-call vote
6. Meeting Wrap-Up
 - a. Select Board Correspondence
 - b. Review of Assignments: Emily will speak with Karen about her Tax Collector fees, as well as ZBA; RFP for a Grader Steve and Jimmy; Scott will work on USDA application
 - c. Agenda for Next Meeting – Winter road maintenance, Animal Control officer, Road Commissioner job description
 - d. John moved and Chuck seconded for adjournment at 8:30 pm.