

November 11, 2020
Selectboard Budget Planning Meeting
Draft Minutes

Present: Emily Grube, Steve Chamberlin, Scott Woodward, John Peters, Chuck Gundersen

Public: Neil Lamson (Lister), Ben Brickner (ZBA, Auditor), John Moore (Planning), Cynthia Hewitt (SB Asst)

1. The meeting was called to order at 6 pm.
2. No public comment
3. Agenda Review – Jon Harrington’s Engineering Contract for the Pomfret Road Culvert is included
4. Items for Discussion or Vote
 - a. Highway Budget – Jim, Steve, and Emily have been working on the highway budget. Jim would like to add a 4th crewmember. Instead, they have budgeted for a part time employee to help with winter storms and to do roadside mowing in the summer. This does not entail benefits such as insurance, vacation, etc. \$40,000 has been budgeted. They intend to apply for a storm water mitigation grant for the Pomfret road culvert. We did not get a federal grant for the Cloudland job. Besides Cloudland and Pomfret Road, there are two culverts on Wild Apple Road that need to be replaced. . The Board determined it would be wise to start a Bridge Reserve in order to have money on hand to cover engineering costs, since most of the work requires engineering. Chuck suggested \$100,000 be put into a Bridge Reserve.
 - b. One of the crew would like to upgrade insurance coverage from Gold to Platinum, at his cost. He will be billed directly from his paycheck for additional cost. Scott moved and Steve seconded to allow the road crew to upgrade insurance at their own cost. Unanimous roll-call vote.
 - c. Chuck moved and Steve seconded that Emily be authorized to sign the Teago Contract on behalf of the Board. Unanimous roll-call vote.
 - d. Scott reports that the Capital Planning Report will be ready for the 11/18/2020 meeting agenda.
 - e. John would like to add salt usage to the agenda for the next meeting.
 - f. Chuck acknowledged Scott’s hard work to recognize the Veterans of Pomfret. The Board agreed that he had done a great job.
 - g. The next Budget planning meeting will be held on Monday, November 23, at 6 pm
5. Meeting Wrap Up
 - a. Select Board Correspondence: Emily received a letter from Greg Greene with complements for the ease of his driveway permit, the great job Becky and the volunteers did on Election Day, and had good things to say about all.
 - b. There have been two reported incidents involving Jennifer Falvey’s dogs. Cynthia will send a letter including the dog ordinance.
 - c. Agenda for Next Meeting: John – Winter Road Maintenance and Dog Officer; Scott Capital Planning Recommendations; Adoption of Australian Ballot Procedure for Town Meeting.

- d. Meeting Adjournment: Scott moved and Chuck seconded for adjournment at 7:54 pm.
Unanimous