

September 16, 2020
Pomfret Selectboard
Draft Meeting Minutes

Present: Emily Grube, John Peters, Scott Woodward

Public: Ben Brickner (Zoning, Auditor), John Moore (Planning Commission), John Zonay, Cathy Peters, Ellen DesMeules (Treasurer), Cynthia Hewitt (SB Assist), Amber Erkiletian, Margaret and Stephen Schultz

5. Call to Order – The meeting was called to order at 7:00 pm
6. No Public Comment
7. Agenda Review – John moved and Scott seconded that the Schultz private burial plot be added to the agenda. Unanimous roll-call vote.
8. Recurring Items
 - a. Scott moved and John seconded that the 09/02/2020 minutes be approved with the following changes: indicate there was no recording; move Capital Planning to Agenda for 09/16/2020 meeting. Unanimous roll-call vote
 - b. Emily moved and John Seconded that warrant # 21022 in the amount of \$820,881.91 for Accounts Payable be approved. Unanimous roll-call vote.
 - c. Road Foreman's Report – Jim not in attendance but reported to Emily that they are Grading the south end of Town; will submit the Bunker Hill paperwork next week; Justin is on vacation until Monday 20th; First new truck will not be delivered until early November.
9. Items for Discussion or Vote
 - a. Amber Erkiletian attended the meeting to ask for road signs on Kings Highway regarding children playing and perhaps for speed limit. Emily explained that Tista Sola owns that piece of road and thus would need to post his own signs, the Town cannot be involved and this is an issue of liability.
 - b. Truck Bids – discussion postponed due to absence of Steve Chamberlin.
 - c. Schultz Private Burial Ground- Mr. Schultz submitted a map of the property he would like to designate as a private burial ground. Emily stated that a site visit would be necessary and she will see that one is scheduled.
 - d. Stolen Road Signs – the Hewitt Hill Road sign was stolen over the weekend and the Galaxy Hill sign was pulled up but removal was thwarted by Ellen DesMeules. The suspects were tearing up with their ATVs in this process. Emily called VSP barracks to report the issue and was not reassured that anything would be done.
 - e. State Police Contract – At the time of renewal for this contract the VSP were asked to submit a monthly report of their activity in pomfret. This has not been forthcoming. Scott suggested we invite the lieutenant of the Bethel Barracks to attend the board meeting on 10/07/2020 so we can explain in detail the ATV/dirt bike madness, road signs, etc. Maryann Murphy has complained about the ATVs as well. Emily will make arrangements. John stated we need a budget for road signs so we can get them replaced or in place.

- f. Green Driveway Permit was submitted due to a subdivision of property. Decision is postponed to next meeting after Jim can arrange a site visit
- g. Scott moved that the Silo Distillery Catering Permit for October 1st be approved; John seconded; unanimous roll call vote.
- h. The discussion of Conflict of Interest policy is moved to the 10/07/2020 meeting
- i. Human Resources – The Board will take Teresa’s suggestions into consideration and decide which we feel is most urgent, and make suggestions regarding same. Our financial situation is still uncertain
- j. Capital Planning – Emily would like to assign the Capital Plan to the Planning Commission. Neil Lamson has offered to serve as will Scott Woodward. Emily suggested Orson St John might also be interested in order to have a five-member committee. (John Moore and Hunter are members). Scott will arrange a meeting
- k. Town Office Driveway – Becky reported that the town office driveway has been washed out and poses safety issues especially for pedestrians. Jim explains this is from roof run-off; there needs to be a new eaves spout system in place. John Moore volunteered to get options for this work and present at the next meeting.
- l. Emily would like to start working on a budget schedule soon. She would also like to go along with Neil’s layout as she felt it made much more sense in the town plan. We hope to get the state budget figures ASAP and then can begin.

10. Meeting Wrap up

- a. No correspondence. Dog complaint was not followed up.
- b. Review of Assignments: Emily – VSP, Neil, Silo Permit; Scott – Conflict of Interest, Joe McLean, Capital Planning meeting; Steve – Truck Bids; John Moore – Eaves spouts
- c. Agenda Items for Next meeting: Truck bids, Conflict of Interest, VSP,
- d. Scott moved and John seconded adjournment at 8:15 pm