

August 19, 2020

Selectboard Meeting Draft Minutes

Present: Emily Grube, Steve Chamberlin, Scott Woodward, John Peters, Chuck Gundersen

Public: Cathy Peters, John Moore

1. Meeting Called to Order at 6:01 pm. Scott moved and Chuck seconded that the Board enter Executive Session pursuant to 1. VSA 313 a.13 and make a specific finding that premature public knowledge would clearly place the public body or employees at a disadvantage with relation to the evaluation of an employee. Unanimous roll-call vote.
Personnel Review
2. Executive Session Adjourned at 6:58 pm
3. Board Meeting Called to Order at 7:00 pm
4. Public Comment. None
5. Agenda Review. Teago has requested extended road closure date; Chase family request to borrow tables and chairs from Town Hall. Amos Esty re: energy committee. Emily moved and Scott seconded these items be added. Unanimous roll-call vote.
6. Recurring Items
 - a. Approval of 08/05/2020 Minutes. Incorrect minutes included in Agenda Packet; postponed to 09/02/2020 meeting.
 - b. Warrants for Approval

21015	\$ 3725.84	Refunds
21013	12,170.14	Payroll
21014	21,033.19	Accounts Receivable

Emily moved for payment of above warrants. Steve seconded. Unanimous roll-call vote
 - c. Road Foreman's Report
Jim is on vacation this week. The crew is carrying on with hydroseeding and ditching. Emily has attempted to get fuel prices (heating, diesel, and propane) but has had no call back from Irving. She will endure.
7. Items for Discussion or vote:
 - a. Truck bids. John moved and Steve seconded that Steve ask the vendors for updated RFPs since two of them are noncompliant. We will then determine the best and final bid. Unanimous roll-call vote. He will distribute copies of the spread-sheet comparing current bids; to be decided at 09/02/2020. Meeting
 - b. Teago Store Bridge/Pedestrian Traffic. Nate, the Foreman at Teago, asked Chuck if they could extend the road closure due to more extensive work on the Post Office than expected. Jim needs to be in on the decision to extend road closure. On behalf of the Board, Chuck will set up a meeting with all members present as well as the Teago planners to see a final exact diagram of curbing, including fencing, pedestrian crossings, etc., prior to any approval.
 - c. COLA and salaried and stipend employees. Emily raised the issue of the Board granting cost of living adjustments for Becky and Ellen, who are elected officials on salary. John moved and Steve seconded that salaried employees are eligible for an

annual COLA. Unanimous roll-call vote. Emily will seek assistance from VLCT whether Board has latitude to give COLA to the salaried employees since they are not subject to personnel policies. Scott suggested our Human Resources Consultant, Theresa Miele, could provide assistance as well. He also requested this topic be bookmarked for discussion at budget planning. John believes this should be built into our Personnel Policy.

- d. Conflict of Interest Policy – Discussion postponed to 09/02/2020 meeting
 - e. Neustadt Easement. Mr. Neustadt submitted a note giving his permission to the town to move the cutout and for maintenance of his storm drainage at the manhole and at the headwall. The Board reiterated the need for a legal easement to be included with the land records for future needs.
 - f. HR Consultant. Since we are in the new fiscal budget year Scott suggested we should look over Teresa's recommended list of issues to prioritize the Town's needs. Her correspondence will be included in the 09/02/2020 agenda.
 - g. Chase Family Request. The request for borrowing tables and chairs was regrettably denied due to the Covid-19 restrictions, in line with the decision not to rent the Town Hall during this time.
 - a. Energy Committee: Emily received a request from Mr. Estey regarding a charge for the Energy Committee. The Board suggested the Committee draft their own charge. Emily will let him know
 - h.
8. Meeting Wrap Up
- b. Correspondence. Two Rivers is holding a Zoom meeting on 08/20/2020 regarding a grant for reimbursement for any Covid-19 related expenses. Cynthia will join the meeting to gain more information.
 - c. Assignments. Emily to contact Mr. Estey re: energy committee and VLCT re: COLA for salaried employees. Steve will get revised RFPs for truck purchase. Cynthia will pull together Miele information and attended 2 Rivers Zoom.
 - d. Agenda Items for next meeting: Truck purchase; Teago; HR consultant; Conflict of Interest Policy