

**ABBOTT MEMORIAL LIBRARY**  
**BOARD 20, 2019 Meeting**  
**December 16, 2019**

The meeting began at 6:10 PM. At Anne Bower's house.

Present: Anne Bower, Betsy Rhodes, Jean Souter, Nancy Merrill, Tina Clifford, Tessa Westbrook, and Cory Smith, Librarian

The agenda was reviewed and adopted. The minutes were approved.

**REPORTS**

*Librarian:* Cory presented a written report from October and November which will be included with these minutes.

*Building and Grounds:* The radon levels in the basement were a bit high, but acceptable, due to lots of rain in November. The library is fully winterized with outside water turned off, hoses put away, storm windows in, and sandbags ready.

Betsy has emailed an electrician regarding a new outlet for the hot water heater plug, but has not heard back yet. She has not heard from Ron Waters yet either, about the recommended sealant needed to repair a few patches on the basement wall. Gregg Peterson has been recontacted about the repair of the library window sill.

*Treasurer:* Nancy has been in contact with Chuck Gundersen, and he's on board with training in order for him to take over as treasurer in March.

*Development:* Tessa reported that donor money has been coming in. She will leave a list of donors and cards in the library so the trustees can write thank you notes as soon as possible. We will use the same check off system as last year.

*Community Outreach:* Tina, as well as Anne, has spoken with local author, Cameron Clifford, about his new book based on the founding fathers of area towns. Anne suggested an interview style presentation, which he agreed to. She will do the interview and send the questions to Cameron ahead of time. Tina will look into Sunday afternoons in February for a possible date. Anne also came up with another idea after talking to Kevin Geiger, whose specialty is emergency management. She thought maybe a panel discussion on climate change would be interesting and worthwhile. It will be explored further with the possibility of a late April/early May date. Betsy spoke with Mark Binder and set a tentative date of Friday, March 13, for the next "Moth".

*Chair:* See Community Outreach

**OLD BUSINESS**

***From Trustees Calendar:***

Anne submitted the budget to the Town Auditors and Treasurer.

She also sent the narrative for the Town Report (and budget) to the Selectboard.

Discussion of Winter Speaker Series – see Community Outreach

**NEW BUSINESS**

Anne will write a sympathy card to Carol Brown's family on behalf of the library staff and trustees.

The meeting adjourned at 9:15 PM

The next Board of Trustees Meeting will take place at 7 PM at the library on Monday, January 20, 2020.

Respectfully submitted,  
Jean Souter