

November 20, 2019. Select Board Draft Minutes

Attendees: Emily Grube, Steve Chamberlin, John Peters, Frank Perron

Public: Becky Fielder (Clerk), Neil Lamson (Lister), Cynthia Hewitt (SB Asst)

1. Call to Order at 7:07 pm
2. Public Comment: None
3. Review of Agenda: Emily moved and Steve seconded the following changes in the agenda: Zoning Regulations – Set time for hearing; Neil Lamson has volunteered to keep the budget spread sheets; Catering permit; Health Insurance for road crew
4. Approval of 10/06/2019 Minutes with the following changes: Art Lewin requested an executive session on 12/08/2019. Steve moved, John seconded; unanimous.
5. Business Items for Discussion or Vote:
  - a. Road Foreman's Report. Jim Potter is absent due to family issues. Emily met with Sharon re: Howe Hill project. They will close the road to through traffic. RFP will be prepared by Jon Harrington (Horizon). He will be asked to include analyzing the bids and overseeing the construction. This will be ready in early January. A hydraulic study will not be necessary for the culvert at Brooks; Scott Jenson has approved installation of a 4-foot culvert. A request to both Horizon and Willis for preliminary cost estimates and design for the Cloudland Road culvert; a Structures grant application will also be submitted, for which we will need a letter of support from Two Rivers
  - b. Truck Bids – Cynthia will prepare a spreadsheet detailing the offered bids and including trade-in and warrantee prices. Bids were received from ATG and Clarks.
  - c. Listers' Errors & Omissions. This involved the reported acreage for a parcel purchased in 1987 by Rob and Marlene Rand. The attorneys misread the deed. Frank moved and Emily seconded approving the certificate for tax refund for one year. Passed
  - d. Palmer Power Pole Easement. The power pole is in place and outside of the right-of-way. The lines will cross over the road and pose no problem for driving beneath. John moved and Steve seconded approval; Frank moved and John seconded that Emily be approved as the authorized representative to sign the deed. Unanimous.
  - e. Cloudland Road Posting: Jim is working with Chris Bumps and seeking permission from the State.
  - f. Emily moved and Steve seconded approval of Silo Distillery's request for Catering Permit for December 18-19, 2019. At the Grange Theater at Artistree for the Vermont Symphony Orchestra event. Unanimous
  - g. Budget Worksheets. Neil Lamson has offered to keep the budget worksheets in his computer. This was approved by all.
  - h. Zoning Hearing. The hearing will be held on January 8, 2020 at 6:00 pm, followed by the regular Select Board hearing. Becky has the instructions regarding warning, etc.
  - i. Central. Office Budget – Becky Fielder provided line-item figures for the Central Office Budget. Discussion of the Highway Budget was postponed to next meeting. Neil will put the office and highway budgets into spread sheets and submit to the

Select Board prior to the 1<sup>st</sup> December meeting. The Cemetery budget is in, the Library Budget is in preparation; Emily has received requests from Visiting Nurses (\$3950); Job Bank (\$300); Public Health Council (\$0 for this year).

- j. Health Insurance for Highway Crew. Some members of the road crew would like the option of paying extra for 'Platinum' plan of their health insurance. The town supplies the 'Gold' plan. Emily moved and Frank 2<sup>nd</sup> approval as long as the individual employees pay the difference, which they do with a payroll deduction. Passed.
  - k. Frank reminded the Board that they had approved "winter hours" for meetings; thus starting on December 4<sup>th</sup>, meetings will begin at 6 PM.
6. Meeting Wrap-Up
- a. Selectboard Correspondence – None
  - b. Review of Assignments. Emily – will speak with Karen regarding building permits for the budget; she will put out RFPs for the cloudland culvert; renew the groundskeeping contract; find the electrical repair person information for consultation at the town offices. Cynthia will prepare the truck bid spreadsheet.
  - c. Agenda Items for Next Meeting: Repeater Channel and Deckert easement Highway Budget; Truck Bid spreadsheet
7. Frank moved for Adjournment at 9:18 pm; Steve seconded. Unanimous