

Town of Pomfret
 5238 Pomfret Road
 No. Pomfret, VT. 05052
SELECTBOARD MEETING AGENDA
 November 14, 2019
 7:00 PM

Agenda Item	Presenter	Timeframe
1. Call to Order	Chair	7:00
2. Public Comment	Chair	
3. Review of Agenda	Joint	7:10
4. Recurring Items a. Approval of Minutes b. Warrants for Approval	Joint	7:15
5. Business Items for Discussion or Vote a. Road Foreman Report b. Truck BIDS c. Listers' Errors & Omissions Cert d. . Palmer Power Pole Easement e. Cloudland Road Posting f. Budget worksheets & Planning g. Cental Office Budget h. Highway Budget		7:30
6. Meeting Wrap Up a. Selectboard Correspondence b. Review of Assignments c. Agenda Items for Next Meeting	Joint	8:45
7. Adjournment		

November 6, 2019
Select Board Meeting Draft Minutes

Present: Emily Grube, Steve Chamberlin, John Peters, Frank Perron

Public: Jim Potter (Road Foreman, Ona Chase (Cemetery Commission), John Moore (Planning), Bill Emmons (Planning), Cynthia Hewitt (SB assistant); Thomas Simmons, NY Regional Census Center

1. Call to order 7:04 pm.
2. Public Comment None
3. Review of Agenda: Steve moved and John seconded to add zoning regulations to the agenda. All approved
4. John moved and Steve seconded approval of the 10/16/2019 Selectboard Meeting Minutes. Unanimous
5. Frank moved approval of the following warrants; John 2ⁿ

19040	\$ 297.13	Tax Refund
19038	2,000.00	Fast Squad Grant
19039	1,000.00	Black Ox Roof Repair
19036	1,337.45	Accts. Payable
19044	16,374.71	Accts. Payable
19043	8,619.24	Payroll

6. Business Items for Discussion or Vote

a. Road Foreman Report

Jim got a call from a resident on HighPastures re: dangerous tree damage from the wind. He called Cy Benoit who said he'd remove the tree for \$400. There is \$10,000 in the budget; John moved and Steve 2nd to have Cy remove the tree. Jim has made two phone calls to get a date for painting lines on the new pavement; no answer yet. Jim has been soliciting salt prices – Cargill is cheapest at \$78/ton (comp. to 85.00 from the State). Emily moved and Frank 2nd signing a contract with Cargill. This was amended by Steve and seconded by John to contract up to 1000 tons. The Army Corps of Engineers has approved plans for improving Granite Ledge. Tyler Brown reported a beaver problem. Jim has called Fish & Game to look into this. Cloudland project to finish tomorrow and Charles requested payment. Ellen has informed him she needs certificate of insurance and a W-9 form. He knows this and will hopefully bring the necessary documents.

Jim and the crew are preparing the equipment for winter. The pickup is at Lucky's re: hot hydraulics. The loader's parking brake was repaired by Nortrax which cost \$4545. The repair bill on the loader was \$2232 less than expected. The crew had questions about health care coverage. They may choose to up their coverage to a different tier as long as they pay the difference in price. Scott Jensen has approved culvert replacement at the top of Howe. Hill. Jim reports the culvert below Cloudland Farm has buckled and is a hazard. The board approved having a VTrans

engineer perform a hydraulics inspection. Jim will also ask if they will design a replacement. In the meanwhile, a weight restriction will be posted. Jim and Emily will work on

Better Roads Grant Application and Jim has talked with Pete Fellows about Better Back Roads in the amounts of \$60k and \$20k (12/13/19 deadline) which would go a long way to help with culvert replacements. Jim needs input from Frank re: Justin's annual review. Art has asked for an Executive Session at the start of the 11/20 meeting.

- b. 2020 Census. Mr. Simmons asked to attend this meeting to inform the Board of the importance of the 2020 Census as it is linked to Medicare, Meals on Wheels, Women & Children, School Lunches, highway projects, fuel assistance, etc. This will be the first time that the Census will be collected on line. Citizens will be contacted up to 3 times re: online reporting. Finally, they will receive a paper form to complete. Census Takers will be hired for door-to-door checks at the rate of \$17.50/hour. Cynthia will contact Mr. Simmons as the contact person to post messages on Listserve, the town Web Site, etc.
- c. Truck Bids
Bids were received from Clarks for an International; and from ATG for Western Star and Freightliner. Steve, Jim, and John will review and analyze the bids and report at the next meeting.
- d. Zoning Ordinance
John Moore and Bill Emmons from the Planning Commission reports that they have finished the new Zoning Ordinance. This replaces one that was established 40 years ago. It has essentially been updated to comply with changes by the State of Vermont. Attys McClean and Brickner have leant their expertise. A hearing will be scheduled on 01/08/2020. Ben will attend the hearing to help moderate.
- e. Electrical work is finished between Town Office and Brick Building.
- f. Driveway Permits. Emily reviewed driveway permits:

Bowley/Havill – Emily moved; Frank Seconded; Preliminary approval with 18” culvert
Sola/Salzman – Emily moved; John Seconded final approval
Bartel Trust – Frank moved; Steve seconded; final approval

LaFlamme – Steve moved; Frank Seconded; final approval

Harrington, Dormand, Collier, Gramling are all pending approval Unanimous

- g. Palmer Power Pole Easement, Kenyon Hill, ROW to Fishers. Jim & Emily will look at the proposal to be sure there is no pole in the road ROW.
- h. Budget Planning. Ben is still working on the final spread sheets. Emily has received requests from Fire, Cemetery, Library. Budget planning meetings will be scheduled at the 11/20 Board Meeting
- i. Hydroseeder. Jim has gotten 3 quotes and thus met the purchasing requirement. Frank moved and Steve seconded that Jim be authorized to purchase a hydroseeder.
- j. Emily has answered the Mazur report and responded to all deficiencies. Mr. Mazur will be back in touch.

7. Meeting Wrap Up

1. Selectboard Correspondence – the first Wednesday in January is a holiday

th (01/01/2020); thus, our first meeting will be on the 8 .

2. Review of Assignments

Jim will contact state re: hydraulic report on Cloudland culvert and posting weight limits
Emily will be in touch with Joe Ronan Sharon Select board re: RFP to Horizon for Howe hill project.

c. Agenda Items for Next Meeting

Budget Planning
Truck RFP results

8. Adjournment; Frank moved and John seconded Adjournment at 9:15 pm. Unanimous

Errors and Omissions Certificate

The Board of Listers of the Town of Pomfret are hereby supplying the following changes to the July 1 2019 Grand List. Specifically:
Town Name
Final Grand List Date

Owner: Rand, Robert M. and Marlene SPAN: 489-154-10473

Real Value Change: From: 127,990 To: 117,990 Difference: 10,000

Homestead: From 127,990 To: 117,990 NonResidential: From - To: -

Reason: Corrected acres from 4.0 to 2.75 As per 1987 Deed Tax transfer form listed 4.0 acres. Tax map shows 2.75 ac.

Owner: _____ SPAN: _____

Real Value Change: From: _____ To: _____ Difference: _____

Homestead: From _____ To: _____ NonResidential: From _____ To: _____

Reason: _____

Owner: _____ SPAN: _____

Real Value Change: From: _____ To: _____ Difference: _____

Homestead: From _____ To: _____ NonResidential: From _____ To: _____

Reason: _____

Date: Nov. 15, 2019 Date: _____
Neil Johnson Lister _____, Selectboard
[Signature] Lister _____, Selectboard
[Signature] Lister _____, Selectboard

I, _____, town clerk of _____ certify receipt of these changes. This certificate will be attached to or recorded in the grand list of _____ for tax year _____.

Date: _____, Town Clerk

When real or personal estate is omitted from the grand list by mistake, or an obvious error is found, the listers, with the approval of the selectboard, before December 30, may supply such omissions or correct such errors and make a certificate thereon of the fact; provided, however, the listers may make a correction resulting from the filing or rescission of a homestead declaration without approval of the selectboard. 32 V.S.A. §4261