

Town of Pomfret  
5238 Pomfret Road  
No. Pomfret, VT. 05052  
SELECTBOARD EXECUTIVE SESSION AGENDA  
October 16, 2019  
6:30 PM

AGENDA ITEM	PRESENTER	TIME FRAME
1. Call to Order	Chair	6:30 p[m
2. Public Comment	Chair	6:35 pm
3. Review of Agenda	Joint	6:40 pm
4. Executive Session: Purple Crayon Settlement	Joint	6:45 pm
5. Adjournment	Chair	7:00 pm

Town of Pomfret  
 5238 Pomfret Road  
 No. Pomfret, VT. 05052  
**SELECTBOARD MEETING AGENDA**  
 October 16, 2019  
 Executive Session 6:30 PM  
 7:00 PM

Agenda Item	Presenter	Timeframe
1. Call to Order	Chair	6:30
2. Public Comment	Chair	
3. Review of Agenda	Joint	7:10
4. Recurring Items a. Approval of 10/02/2019 Minutes b. Warrants for Approval	Joint	7:15
5. Business Items for Discussion or Vote a. Road Foreman Report b. Tree Warden – standing dead trees (Cy Benoit) c. Truck Prices d. Fiscal Year Budget Planning & Worksheets e. Wade Mazure Follow Up f. NRCS paperwork update g. Veterans Memorial Design & Construction		
6. Meeting Wrap Up a. Selectboard Correspondence b. Review of Assignments c. Agenda Items for Next Meeting	Joint	8:45
7. Adjournment		

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**October 2, 2019**  
**Select Board Meeting Draft Minutes**

Present: EmilyGrube, Steve Chamberlin, Scott Woodward, John Peters Jr, Frank Perron

Public: Kevin Rice (Fire Chief), John Moore (Planning), Neil Lamson (Lister), Cynthia Hewitt

1. Call to Order at 6:00 PM
2. No Public Comment
3. EXECUTIVE SESSION. Employee Review
4. Board Meeting Called to Order at 7:04 PM
5. Public Comment: Neil Lamson asked the status of the computer equipment at the town garage. Emily informed him that the new computer had been purchased; however, Jim reports that the WIFI at the garage is not working. Becky has contacted the appropriate personnel to resolve this problem
6. Review of Agenda:
  - Laredo Sola would like to have his driveway permit signed off.
  - Additional fees for Horizon on the Cloudland project
  - NRCS Grant
  - Vermont Standard
  - Roadside debris postponed to next meeting
  - Remove Slack Software
7. Recurring Items
  - a. Scott moved and John seconded the approval of the 09/18/2019 minutes; unanimous
  - b. Warrants for approval:

#19029	10,164.84. Payroll
#19032	1,053,955.89
8. Business Items for Discussion or Vote
  - a. Road Foreman Report  
Cloudland road may be open by next week. Their contracted finish date is 11/01/2019. They. Have run into some issues with ledge. Scott Jenson is monitoring the progress as well as Horizon. There will be additional fees for Horizon due to more frequent consultations. The job itself is a fixed bid.  
Jim will perform an annual review for Justin during October; quarterly review for Art.  
Royal group has installed sensors and detectors in the Garage  
Paving from Bartlett Brook to the Library; was too wet today  
Nikon will seal cracks from Howe Hill to Bartlett Brook and from Dana Road to Howe Hill; hope to start next week  
State salt contract is not yet finalized; Jim will check with Chris Bump; perhaps we will get a private bid.

Hydro-seeder grant was received; Jim is looking into equipment; he would also like to pursue finding a jumping jack since very few days of rental would pay for it; and eliminate the running back and forth.

- b. Frank moved, John 2<sup>nd</sup> Dorman driveway permit granted ag service and an 18” culvert. Passed.
- c. Steve moved, Frank 2<sup>nd</sup> Harrington driveway permit as existing with an 18” culvert Passed.

(forms need to be amended to say 18” vs 15” culvert minimum)

- d. Truck bids – Bids were received from Clarks in Underhill and by ATG in Westminster

Clarks	International	\$196,303	Viking	\$208,228	Everett
ATG	Western Star	\$204,037	Viking	\$215,962	Everett
	Freightliner	\$193,665	Viking	205,590	Everett

These bids were all with automatic transmission. Steve will go back to get prices for standard transmission, plus the maintenance contract bids, and trade in values.

- e. Emergency Service coverage for the north end of Pomfret. Kevin Rice is working with Captain Reilly and Chief Cooney to have Hartford Fire Department cover the northern reaches of Pomfret (i.e., Handy Road, Joe Ranger, Clay Road, etc.) which is approximately 200 homes, since Hartford services are much closer than those in Woodstock, and Woodstock cannot offer services that far away. Kevin will check distances, and continue negotiations and report back to the board.
- f. Emily reports that she did have a conversation with Atty Tracey at Springer and she confirmed the figures Ellen had determined were correct. She added interest to October 1<sup>st</sup> and the check was sent; settlement is achieved.
- g. Budget Schedule. Frank will print out worksheets. Scott will get them onto Share Point, Work sheets to be provided to Jim; Emily will email Library, Cemetery, and Fire department for their input.
- h. Tom Leonard Report. John Moore has negotiated further with Tom Leonard; he will get some other bids for comparison. Frank suggested the town crew do the site work for trench digging.
- i. HR Contract. Scott presented a revised contract from Teresa which covers an initial assessment only. This is for \$650. Scott moved and John seconded this be accepted. Unanimous.
- j. Town Hall deficiencies – Scott has not had any response from John Syme or Art LeBrecque.
- k. Funding for Howe Hill Project. Emily has spoken to Chris Bump and he says Pomfret has a good likelihood of obtaining a paving grant not to exceed \$175,000. There is \$200,000 in last year’s paving fund; we will add next year’s \$200,000 paving fund prior to start/completion of the project. We can also borrow from the Rainy-day-fund if necessary.
- l. NRCS grant. Scott has spoken to Michael La Point who reminds him Pomfret was allocated \$41,274 for Bunker Hill Projects. There is a pending application date and Scott will complete the paperwork. Scott moved and Frank seconded that this is a priority; unanimous.

- m. Neil Allen of the Vermont Standard states that their reporter Christian Avarad has left the paper. She wondered if anyone on the board could provide information to the standard. The board decided this is not their job.
  - n. There is a fire department CD coming due; the board agreed by consensus that this be renewed
9. Meeting Wrap Up
- a. Correspondence: VNA is requesting \$3950. This will be added to the budget
  - b. Review of Assignments
    - Emily – driveway permits, form changes, email Library, Cemetery, Fire
    - Scott – NRCS grant
    - Frank – budget work sheets
    - Steve – Revised truck bids
  - c. Agenda for Next meeting
    - Tree Warden – standing dead trees (Cy Benoit)
    - Budget worksheet
    - Truck prices
- 10 Scott moved that we move into executive session according to 1VSA 313 a and e. premature, public knowledge personnel assessment. Frank seconded. Vote unanimous
- 11 Frank moved and John 2<sup>nd</sup> Adjournment 9:04 PM