

SELECT BOARD MEETING **DRAFT** MINUTES  
TOWN OF POMFRET VERMONT  
September 4, 2019

Present: Emily Grube, Steve Chamberlin, Scott Woodward, John Peters, Frank Perron, Cynthia Hewitt

Public Attendees: John Moore (Planning Commission), Heidi Bowley, Francis Cadoret, Christian Avard (VT Standard), Ben Brickner

1. Call to order at 7:04 pm
2. Public Comment: Christian Avard asked if there had been a decision from the Purple Crayon executive session – nothing yet to vote on.
3. Review of Agenda: Progress of Wade Masure deficiencies, Town Hall Deficiencies, and Roadside debris discussions were tabled.
4. a. Approval of 08/07 and 08/21/2019 minutes – Frank moved; John seconded.  
Unanimous  
b. Emily moved and Steve seconded approval of warrants:  
19022 \$22,760.95 A/P  
19023. 414.52 Tax refund  
19018. 5,701.28 Payroll  
Motion carried
5. Recurring Items
  - a. Road Foreman Report. On Tuesday Jim met with Scott Jenson, John Harrington, and Charles the contractor on the Cloudland Bridge; construction will begin on 09/11/2019. Emily will post road closure on the List Serve. Kevin Rice will inform emergency services. Laura and Sherman Kent have granted permission to put items on their property. Emily will send a letter.  
Jim has contacted Nikon re: crack sealing and Sunapee Paving. They are waiting for a culvert which will be shipped on Friday.  
Caper Street project will begin on Thursday. Jim has called the residents who will be affected.  
The Dorman's have submitted a permit request for their driveway access on High Pastures Road  
Jim will speak to John Harrington regarding RFP for joint Howe Hill project RFP. Caleb and Jared of Pike Industries would like to have this submitted by January in order to get the work scheduled in a timely fashion. Jim will also inspect culverts on Howe Hill to see what may need replacing. He has sent the coring reports to John Harrington.  
Jim has dealt with the storm-damaged red pine trees just north of the Rudge Road. Emily contacted Nope Martin, the Road Foreman in Bridgewater, and they will continue the previous arrangement for Wayside.  
Jim is taking care of Masure's list for the town garage. He is awaiting parts for the eye-wash station.

The Ledge House fence is in the town right of way. They have been told the town will not be responsible for any damage from snow removal. Emily will follow this up with a letter.

The slide on the River Road was again brought up; this is in the town of Hartford according to survey maps. Jim will notify them.

The Bowley driveway site visit was achieved, but Tommy Havill has more questions regarding current use; Emily asked Heidi Bowley to speak with Tommy to iron this out before permission can be granted.

Jim was granted permission to order pedestrian crossing/speed limit signs for posting in So. Pomfret (3 signs) and at the Town Hall crest (2 signs).

We can apply for a Vtrans structures grant. Federal money for ditching and culverts. Truck bids are deferred to 09/18/2019 meeting.

- b. Scott moved and Steve seconded the Kathleen Dolan charitable contribution agreement be approved. Christian Avard asked for details. This is basically a 200% compensation in lieu of taxes contract for ten years, renewable. Emily expressed gratitude to Ben Brickner and Bob Fletcher for their hard work on this project.  
Motion carried
  - c. In regard to the Joan Dunn property reconciliation Emily has not been able to reach the Attorney in Windsor who negotiated the tax sale. Chad Hewitt has recommended the town add interest. Emily was granted permission to seek legal counsel.
  - d. RE: PACIF grant for additions to the security system – decisions are pending.
  - e. Delegate to VLCT annual meeting – no need.
  - f. Tom Leonard will be consulted regarding adding electrical wiring in order to consolidate the generator coverage.
  - g. Frank moved and Steve seconded permission for Emily to contract with Black Ox roofers for repairs to the town garage roof. Unanimous.
  - h. Share Point Software – Scott gave a demonstration on the use of Share Point Software for record keeping. He showed how to narrow down searches for best results.  
Further instructions to follow; Slack Software demonstration postponed.
6. Meeting Wrap Up
- a. Select Board Correspondence:  
Announcement from Two Rivers on a meeting 09/16/2019 to view and approve Randolph Town Plan and the Regional Plan  
The USDA Bunker Hill Project Grant Application needs to be submitted
  - b. Review of Assignments:  
John – Slack Software, Emergency Services coverage  
Emily – Contract roofer; Laura Kent Letter; Dunn attorney; Ledge House letter  
Steve – Truck bids  
Scott & John – Town Hall deficiencies
  - c. Agenda items for next meeting:  
Dorman & Collier Driveway Permits, Storm debris (Sy Benoit), FEMA, Truck Bids, Oil Burner service, Fire extinguisher inspections
7. John moved and Frank seconded for adjournment at 9:04 pm.