ABBOTT MEMORIAL LIBRARY
BOARD OF TRUSTEES *draft* MINUTES
September 18, 2017 Meeting

The meeting began at 7:07 PM. Present: Anne Bower, Betsy Rhodes, Betsy Siebeck, Jean Souter, Tessa Westbrook, and Cory Smith, Librarian.
Absent: Jenn Gubbins

Anne Bower opened the meeting and the agenda was reviewed and adopted. The amended minutes from the August 22 meeting were unanimously accepted. Jenn will file the final minutes.

REPORTS
Librarian: Cory reported that school has started and students are coming in and using the library after school. Story time will begin soon. The Vermont Reads Program has been launched. The Thompson Center has books and Cory was able to secure more books from the high school. Barcoding continues; the adult books are almost done. Audios will be done next, and then children's books. The interstate library system, named CLOVER, is working after the state made a major change to it this summer.

Building and Grounds: Betsy Rhodes reported that the radon level are creeping up, but still fine. A possible reason is the major construction going on in the neighborhood. She still has not heard back from Ron Waters regarding the estimate on the scraping and painting of the basement walls. Meanwhile, Betsy and Cory will clean out the basement and prep for the eventual work to be done. Anne will provide a truck for the dump/recycling. Plastic totes will be purchased to store kept basement materials. Jim Rose will work voluntarily on the windows in the near future with Anne, Betsy R., and possibly Kevin Geiger or Cory.

Treasurer: Betsy Siebeck updated the board on our investments. She reported on her meeting with Chad Hewitt, and she will follow up with the Town Clerk.

Development: Tessa updated the donor spreadsheet. About 25 addresses have been corrected. The board will individually look over the list by October 9 for any further corrections or deletions.

Community Outreach: We discussed possibilities for the Winter Speaker Series, which usually occur in February, March, and April. Jeannie brought up ideas to explore from the Vermont Council on the Humanities. If we go this route, the Town Hall will most likely be used as the library is not handicap accesssible. We will host another Moth as one of the three programs. We are also looking into having local folks speak, such as interesting travel experiences or actors from the Grange Theater. The board authorized up to $200 to spend.

Chair: Anne spoke under Old Business

OLD BUSINESS

Website Improvement: We discussed the redesign of the webpage, and are exploring ways to go forward, approving a cost of approximately $525.

Art and Artifacts: The goal is to make a summary of what we have and its last known value, both in the library and the Pomfret Historical Society. We already have a documented list of Abbott materials that are being housed at the Woodstock Historical Society. We need to find out if our insurance is sufficient, and if we need to do anything with the artifacts to better preserve them. Jeannie is in charge of this project.

Treasurer Search: We had a long and productive discussion on the Treasurer search. There were no responses to Anne's ad placed in the listserv. We brainstormed many possibilities of dealing with the Treasurer's job. We will come back next month with specific ideas.

Sculpture from old cresting tiles: no news

Vermont Reads: The committee has met over the summer and scheduling is in place.

NEW BUSINESS

Trustees: Purge your files.

The meeting adjourned at 9:09 PM.

The next Board of Trustees Meeting will take place at the library at 7 PM on Monday, October 16, 2017.

September 18 Minutes respectfully submitted by Jean Souter on September 19, 2017