

# **Town of Pomfret, Vermont**



## **REQUEST FOR PROPOSALS Slope Stabilization June 8, 2017**

**Proposals due by Noon, July 5, 2017**

**Mail responses to:  
Town of Pomfret  
Attn: Assistant, Pomfret Selectboard  
5218 Pomfret Road  
North Pomfret, VT 05053**

**Contact Information:  
Jonathan Williams, Assistant, Pomfret Selectboard  
jonathan.williams@pomfretvt.us  
(802) 457-3861**

## Introduction

The Town of Pomfret, Vermont, ("Town") is accepting proposals for written quotes for the stabilization of a slope along River Road TH #51. The topsoil and vegetation is sliding down off the bank into the road which is a significant traffic hazard. This sliding also fills in the ditches. Contractors will put 2 courses of five foot minus stone up on the bank along River Road to stabilize the bank to prevent further sliding. The remainder of the bank will be stabilized with seven inch minus stone.

The Town is exempt from the Vermont State Sales Tax.

All pricing shall be good through the 2017 season.

## Proposal Schedule

Activity	Date
RFP Issue & Publication	06/08/17
Proposals Due	07/05/17, noon
Selectboard Bid Opening	07/05/17
Anticipated Selectboard Decision	07/05/17

## Instructions to Bidders

### A. Delivery of Bids

As required by the Town of Pomfret Purchasing Policy (see attached), *all bids must be submitted in sealed envelopes, addressed to the Town in care of the Selectboard, and plainly marked with the name of the bid and the time of the bid opening. Bid proposals will be dated stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the schedule time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned. Bidders shall bid to specifications and any exceptions must be noted. A bidder shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or any kind with any other bidder for the same work, and that the bidder is competing solely on his/her/its behalf without connection with or obligation to any undisclosed person or firm.*

Sealed proposals, clearly marked "River Road Slope Stabilization Proposal" on the outside, **must be received no later than Noon, July 5, 2017** at the following address: Pomfret Town Offices, attn.: Assistant, Pomfret Selectboard, 5218 Pomfret Rd., North Pomfret, Vermont 05053. Proposals shall be opened at the subsequent Selectboard meeting.

### B. Evaluation of Bids

As provided by the Town's Purchasing, *in evaluating bids, the selectboard will consider the following criteria:*

1. *Price;*
2. *Bidder's ability to perform within the specified time limits;*
3. *Bidder's experience and reputation, including past performance for the Town;*
4. *Quality of the materials and services specified in the bid;*
5. *Bidder's ability to meet other terms and conditions, including insurance and bond requirements;*
6. *Bidder's financial responsibility;*
7. *Bidder's availability to provide future service, maintenance, and support;*
8. *Nature and size of bidder; and*
9. *The degree to which the proposals respond to all requirements of the requested specifications.*

*The selectboard reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make a n award which in its sole and absolute judgment will best serve the Town's interest. The selectboard reserves the right to investigate the financial responsibility of any bidder to determine its ability to assure service throughout the term of the contract.*

#### C. Change Orders

*As provided in the Town's Purchasing Policy, if specification changes are made prior to the close of the bid process, the Request for Bids will be amended and notice shall be sent to any bidder who already submitted a bid and a new bid process will be initiated. Once a bid has been accepted, if changes to the specifications become necessary, the selectboard will prepare a change order specifying the scope of the change. Once approved, the contractor and an authorized agent of the Town must sign the change order.*

#### D. Delivery

The Town wishes to complete the slope stabilization work on or before October 1, 2017.

#### E. Insurance & Indemnification

The proposer shall maintain full casualty insurance and worker's compensation coverage and shall indemnify the Town for any claims.

#### F. Specifications

- Project Length is 170 linear feet along the roadway.
- RSID #: 158235
- Contractors will put 2 courses of five foot minus stone up on the bank along River Road to stabilize the bank to prevent further sliding. The remainder of the bank will be stabilized with seven inch minus stone.
- Total project cost must be equal to or under \$42,000 in order to comply with state grant fund requirements.
- No Stream Alteration Permit shall be required.

G. Compliance with Instructions

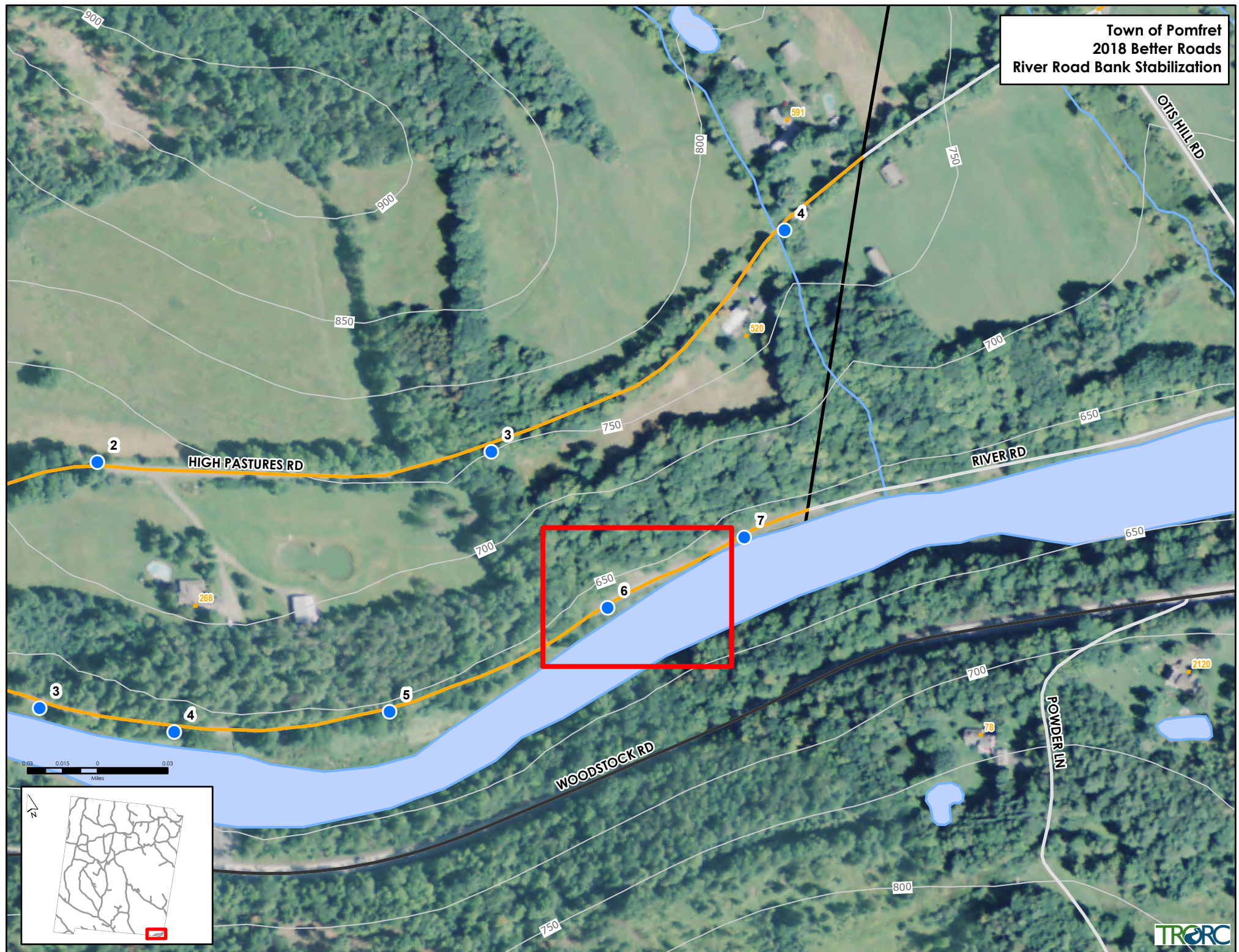
I have read the above Instructions in its entirety and fully understand all the requirements requested by the Town of Pomfret, Vermont.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Print Name & Company \_\_\_\_\_



Town of Pomfret  
2018 Better Roads  
River Road Bank Stabilization







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*River Road bank that is failing. Goes up 50 ft in elevation. 75 feet of the bank needs to be stabilized vertically.*

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*130 feet of the bank along River Road needs to be stabilized. Town of Pomfret has to re-ditch this area several times a year because of falling debris.*

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\* Remainder of bank /  
Stabilized w/ 7 inch /  
minus erosion stone

Approx. 75 ft along  
slope

Slide Area

Two Courses of /  
5 ft minus Keyed  
into bank

RIVER ROAD

130 ft

Town of Pomfret, VT

River Road Slide Bank Abatement Project

Elevation

43 38 21 N 72 28 48 W

NOT TO SCALE

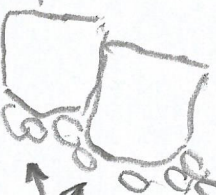
16 March 2017



OTTAWAQUECHEE  
RIVER

RIVER ROAD

7 inch minus  
stone



5 ft minus stone

## Town of Pomfret, VT

River Road Slide Bank Abatement Project

Cross Section

43 38 21 N 72 28 48 W

NOT TO SCALE

16 March 2017