

AFTER SCHOOL PROGRAM ASSISTANT

The Prosper Valley School (The Pomfret School)
Windsor Central SU
Pomfret, Vermont

Job Description

The Teacher will assist the Director in all aspects of the direct service to students taking the lead in activities as needed. Hours of employment will be Monday – Friday from 2:30 – 5 pm, following the school calendar.

RESPONSIBILITIES OF ASSISTANT/TEACHER:

- Assist in set up and implementation of activities in the after school program for students in grades K-6, consistent with the goals and philosophy of TPVS
- Independently manage classroom, supervise and direct activities with children
- Ensure safety of children
- Communicate effectively with children, parents and staff
- Assist in providing a healthy snack program
- Current First aid and CPR training
- Other reasonable duties that might be assigned by the Principal or Director

Job Requirements

- At least 1 year of relevant experience preferred
- High School/Trade School degree preferred
- Citizenship, residency or work VISA in United States required