

**Town of Pomfret  
5218 Pomfret Road  
North Pomfret, VT 05053**

**Draft** Minutes of the September 29, 2020 Capital Planning Committee Meeting

Committee members present: John Moore, Scott Woodward, Hunter Ulf  
Others present: Jon Ricketson

The meeting commenced at 7:04pm.

Members of the committee and Jon Ricketson discussed various aspects of dump truck replacement parameters. The goal will be to look at various factors, including warranty coverage to determine the “sweet spot” on the best dump truck replacement cycle. The “sweet spot” could be three, five, six or seven years, depending on trade-in value and other factors. The committee agreed by unanimous consent to conduct more data gathering and to wait to make formal decisions until new committee members are appointed by the Selectboard. Among the data to be collected are: (1) whether it’s possible to purchase extended manufacturer warranties, (2) best practices with both private and public organizations on replacement cycles, (3) more information about perceived electronics issues, (4) the different in depreciation between years five and seven, and (5) the amount of downtime currently experienced with Town dump trucks (knowing that there should be less down time with the two brand new trucks being purchased).

The committee also agreed by unanimous consent that we would target November 10<sup>th</sup> as the date to complete the vehicle replacement plan and to present that plan to the Selectboard for consideration at the November 18<sup>th</sup> Selectboard meeting. If we are ahead of schedule, we will also include building capital projections and recommendations at the same time.

The meeting adjourned at 8:17pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott Woodward", written in a cursive style.

Scott Woodward