

**ABBOTT MEMORIAL LIBRARY  
BOARD OF TRUSTEES draft MINUTES  
February 20, 2017 unofficial Meeting**

The meeting began at 7:06 pm. Present: Betsy Rhodes, Betsy Siebeck, Jean Souter, and Cory Smith, Librarian. Absent: Anne Bower and Tessa Westbrook. Due to lack of a quorum, no decisions were made and no votes were cast.

Betsy R. opened the meeting and the agenda was reviewed. The minutes from the January 16 were passed out. They will need to be approved at the next meeting.

**REPORTS**

The following informal discussions took place.

**Librarian**

Cory's written report will be coming. She did tell us about the Chinese New Year celebration and the Valentine's Party. There were also two book discussions that took place at the school on February 9, one for grades 5&6, and the other for grade 4 students. The library will be hosting "Work Together Tuesday" on March 14. This is meant for individuals who work from home to gather in a common space to work. Other upcoming events are as follows. The celebration of Frank Howard Mosher's life will take place on Thursday, March 9 at 7:00pm at the library. Norwood Long and Chuck Gunderson will moderate. Mark Binder will host another "Moth" at the library on Friday, March 31 at 7:00pm. There is still a possibility that Dan Embree will do a presentation in April on his recent trip to Antarctica.

Cory also reported that the fire extinguishers have been checked.

**Buildings and Grounds**

Betsy R. reported that the radon level are fine. She put a call out to Ron Waters to ask about the walls in the basement. He hasn't gotten back to her yet. We talked about the front walk, and how it is much better, but the water issue is not fully resolved. It is still pooling up on one side. Depending on whether the town takes up changing the road, an improvement project will be put on hold.

**Treasurer**

The drastic increase in our insurance has been adjusted for this year. Betsy S. put a lot of time into the Abbott Treasurer's Report, and it can be seen in the published Town Report for this year's town meeting. Betsy and Cory will talk about the new regulations on employee sick pay.

**Development**

Tessa was unable to come to the meeting, but Betsy S. reported that more checks have come in and we have exceeded our fundraising goal for this year.

**Chair**

Anne was out of town for the meeting. We did talk about the wonderful cover (Abbott Library) on the Town Report that Anne worked on with Becky Fielder. Also, Joanna Long wrote a lovely tribute to the library on page 1 of the report.

## **OLD BUSINESS**

### **Winter Speakers Series**

See Librarian's Report

### **Finding Replacement Trustee**

Jean will make a follow up call to someone who's interested.

### **Vermont Reads Program**

Brown Girl Dreaming is the book. Applications are not due until June. Cory will look into whether we want to participate.

## **NEW BUSINESS**

### **Prepare for Town Meeting**

We discussed our openings, terms, and nominations.

### **Annual Trustees Self-evaluation**

Betsy R. Reminded us to look over the guidelines sheet.

### **Fire Extinguishers**

Yes, see Librarian's Report

The informal meeting adjourned at 8:05pm.

The next Board of Trustees Meeting will take place at the library at 7:00pm on Monday, March 20, 2017.

February 20, 2017 Minutes respectfully submitted by Jean Souter on February 27, 2017.