

**Town of Pomfret**  
 5218 Pomfret Road  
 North Pomfret, VT 05053  
 Special Selectboard Meeting Agenda  
 April 19, 2019

Agenda Item	Presenting Individual	Timeframe
1. Call to Order	Chair	7:00pm
3. Public Comment	Chair	7:00-7:10pm
4. Review of Agenda	Chair	7:10- 7:15pm
5. Recurring Items, Including Items for Possible Vote: a) Warrants for payment b) Road Commissioner update, including recent storm damage	Chair	7:15-7:30pm
6. Business Items for Possible Vote: a) Open Meeting Law Complaint (see attachments) b) Approval of Local Emergency Management Plan (LEMP) c) Approval of Annual Financial Plan for Highway Maintenance (TA-60 Form) d) Disposition of Maturing Bridge Reserve Fund CD	Joint	7:30-8:30pm
7. Business Items for Discussion: a) Spring summer road maintenance b) Paving funds c) LaFlamme property update d) Brick building roof update e) FY19 Financial statements (expenditures to budget) discussion	Joint	8:30-9:00pm
8. Executive Session f) Purple Crayon Settlement Status & Discussion g) Employee Reviews	Joint	9:00pm-9:45pm
9. Meeting Wrap-up: a) Selectboard Correspondence b) Review of Assignments c) Agenda Items for Next Meeting		9:45-10:00pm
10. Adjournment	Chair	10:00pm

COMPLAINT OF ALLEGED OPEN MEETING LAW VIOLATION

Town of Poufret, Vermont

This complaint form may be used at the convenience of any person who wishes to lodge a complaint against a public body of the Town of Poufret, Vermont for an alleged violation of Vermont's Open Meeting Law. Pursuant to 1 V.S.A. § 314 any person aggrieved by a violation of that law must provide the public body with written notice that alleges a specific violation and requests a specific cure of such violation.

Complainant's Name: Scott Woodward  
Mailing address: 2354 Allen Hill Rd.  
City/State/Zip: Poufret, VT 05053  
Phone and/or email address: (802) 332-3953 scottwoodward@poufretvt.us

BASIS FOR COMPLAINT AND REQUEST FOR CURE:

Public body that is alleged to have violated the law: Selectboard

Please provide a statement of the alleged, specific violation of 1 V.S.A. § 310 et seq.:

Failure to post agenda to Town website in a timely manner, pursuant to 1 V.S.A. 312(d)(1)(A).  
Inviting group discussion over email on whether the above violation is in fact a violation of OML, yett another violation by not discussing the issue in a public meeting.

Please provide a specific request for an adequate cure of the alleged violation:

Postponement of improperly warned meeting and written acknowledgment of the violations.

You may attach addition sheets to this form if you need additional space.

Please submit this document in person to the Town Clerk, or to the Clerk, Secretary, or Chair of the public body against which this complaint is lodged. The complaint may also be mailed to:

Town of Poufret  
[Street/P.O. Box Address]  
[Town], VT [Zip Code]

The public body will respond publicly to a written complaint during the course of a public meeting held within 7 business days from receipt of the complaint. In responding to the complaint the public body must either:

- a) acknowledge the alleged violation and state an intent to cure within 14 calendar days, OR;
- b) state that the public body has determined no violation occurred.

In addition to the above, the public body may also respond the complaint by letter addressed to the complainant.

*NOTE: The public body may also decide to take no action at all, in which case its failure to respond to a written notice of alleged violation within seven business days will be treated as a denial of the violation.*

Information listed in chronological order by date CD matures

Name of reserve	Bank name and CD term	Maturity date	current value (Jan 16, 2019)
LaBounty Fund	Mascoma-18 mos	6-May-19	\$ 74,950.40
Highway bridges	MACCU-1 yr	19-May-19	\$ 75,679.15
Highway vehicles	MACCU-1 yr	6/1/2019	\$ 27,445.04
Highway vehicles	Bar Harbor-1 yr	6/22/2019	\$ 111,282.83
Highway bridges	Mascoma-3 yrs	23-Jun-19	\$ 76,735.69
Communications Equipment	MACCU-1 yr	23-Jun-19	\$ 15,883.94
Fire Dept, non vehicles	MACCU-1 yr	23-Jun-19	\$ 23,866.54
Lister reappraisal	MACCU-1 yr	29-Jun-19	\$ 94,708.04

04/15/19

11:56 am

TOWN OF POMFRET Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 04/19/19

sweglarz

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
1030	AIRGAS USA, LLC	9961208098	04/15/19	04/19/19	01	rented equipment			
		150-7-30-80-330.027	Rented Equipment				165.00	0.00	0.00 ✓
1150	BCBSVT	088001154	04/15/19	04/19/19	01	health insurance			
		100-2-00-00-100.020	Health Ins Payable				4,749.63	0.00	0.00 ✓
1212	C ROBERT MANBY JR PC	4348	04/15/19	04/19/19	01	legal svcs			
		100-7-10-45-333.000	Legal & Prof Fees				125.00	0.00	0.00 ✓
1272	CASELLA WASTE SERVICES	0478699	04/15/19	04/19/19	01	garage utilities			
		150-7-40-83-410.000	Garage Utilities				50.53	0.00	0.00 ✓
1320	CONSOLIDATED COMMUNICATIO	04032019	04/15/19	04/19/19	01	town phone bills			
		100-7-10-30-530.000	Town offices phone bill				75.18	0.00	0.00
		150-7-40-83-530.000	Garage Telephone				38.83	0.00	0.00
		100-7-30-40-530.001	Pomfret FD phone:3730				86.19	0.00	0.00
		100-7-30-40-530.003	Teago FD phone: 1125				70.59	0.00	0.00
	Invoice 04032019 Total						270.79	0.00	0.00 ✓
1350	CRYSTAL ROCK LLC	17747255 040	04/15/19	04/19/19	01	highway h2o -garage			
		150-7-40-83-424.000	Garage Building & Grounds				14.64	0.00	0.00 ✓
1417	DATAMANN, INC	40517	04/15/19	04/19/19	01	computer svcs			
		100-7-10-30-641.040	Computer services				285.00	0.00	0.00 ✓
1465	DEPT. OF PUBLIC SAFETY #	78044	04/15/19	04/19/19	01	police patrol			
		100-7-30-42-525.000	Police Patrol/Law enforce				1,658.57	0.00	0.00 ✓
1620	FASTENAL COMPANY	NHWES78506	04/15/19	04/19/19	01	shop-parts			
		150-7-30-80-330.015	Shop, oil, small tools et				41.88	0.00	0.00 ✓
1910	IRVING ENERGY	27482	04/15/19	04/19/19	01	87.3 gals LP			
		100-7-10-30-623.000	Propane: town offices				136.45	0.00	0.00 ✓
		30667	04/15/19	04/19/19	01	203.5 gals LP			
		100-7-30-40-623.000	Propane Pomfret Fire Dept				318.07	0.00	0.00 ✓
		331365	04/15/19	04/19/19	01	166.2 gals ULS ht oil			
		150-7-40-83-624.005	Garage Fuel Oil				437.94	0.00	0.00 ✓
		448167	04/15/19	04/19/19	01	51.2 gals ULS Diesel			
		150-7-30-80-330.000	Diesel				152.06	0.00	0.00 ✓
	Total For IRVING ENERGY						1,044.52	0.00	0.00
2050	LINCOLN NATIONAL LIFE INS	PR-04/12/19	04/12/19	04/19/19	01	Payroll Transfer			
		100-2-00-00-100.025	Disability Ins payable				96.60	0.00	0.00

04/15/19  
11:56 am

TOWN OF POMFRET Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 04/19/19

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Description	Invoice Amount	Discenc. Amount	Discount Amount
2290	NORTRAX CO.	1932713	04/15/19	04/19/19	01	grader repairs	3,415.40	0.00	0.00 ✓
		150-7-35-05-677.020	Grader, repairs						
2340	OVERHEAD DOOR COMPANY OF	27645	04/15/19	04/19/19	01	Svc Call/travel-garage	411.75	0.00	0.00 ✓
		150-7-40-83-424.000	Garage Building & Grounds						
2380	PIKE INDUSTRIES, INC.	1017780	04/15/19	04/19/19	01	44.25 ton 3/4" cr stone	590.74	0.00	0.00 ✓
		150-7-20-75-650.010	Crushed Stone						
		1017780 B	04/15/19	04/19/19	01	90.05 ton 1 1/2" cr stone	1,166.16	0.00	0.00 ✓
		150-7-20-75-650.010	Crushed Stone						
		1018095	04/15/19	04/19/19	01	22.07 ton 3/4" cr stone	294.64	0.00	0.00 ✓
		150-7-20-75-650.010	Crushed Stone						
		1018281	04/15/19	04/19/19	01	240.47 ton 3/4" cr stone	3,210.27	0.00	0.00 ✓
		150-7-20-75-650.010	Crushed Stone						
		1018572	04/15/19	04/19/19	01	22.3 ton 3/4" cr stone	297.71	0.00	0.00 ✓
		150-7-20-75-650.010	Crushed Stone						
Total For PIKE INDUSTRIES, INC.							5,559.52	0.00	0.00
2701	TAD RICHARDSON	0001727	04/15/19	04/19/19	01	computer svc	543.75	0.00	0.00 ✓
		100-7-10-30-641.040	Computer services						
Report Grand Total							18,432.58	0.00	0.00
Fund Totals	Expenditures		Dis-Encumbrance						
150	10,287.55		0.00						
100	8,145.03		0.00						
		18,432.58	0.00						

04/15/19  
12:16 pm

TOWN OF POMFRET Accounts Payable  
Check Warrant Report # 18096 Current Prior Next FY Invoices  
For checks For Check Acct 01 (General Fund) 04/19/19 To 04/19/19

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Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
1030	AIRGAS USA, LLC	9961208098 rented equipment	165.00	0.00	165.00	3426	04/19/19
1150	BCBSVT	088001154 health insurance	4749.63	0.00	4749.63	3427	04/19/19
1212	C ROBERT MANBY JR PC	4348 legal svcs	125.00	0.00	125.00	3428	04/19/19
1272	CASELLA WASTE SERVICES	0478699 garage utilities	50.53	0.00	50.53	3429	04/19/19
1320	CONSOLIDATED COMMUNICATIONS	04032019 town phone bills	270.79	0.00	270.79	3430	04/19/19
1350	CRYSTAL ROCK LLC	17747255 040 highway h2O -garage	14.64	0.00	14.64	3431	04/19/19
1417	DATAMANN, INC	40517 computer svcs	285.00	0.00	285.00	3432	04/19/19
1465	DEPT. OF PUBLIC SAFETY #73816	78044 police patrol	1658.57	0.00	1658.57	3433	04/19/19
1620	FASTENAL COMPANY	NHWES78506 shop-parts	41.88	0.00	41.88	3434	04/19/19
1910	IRVING ENERGY	27482 87.3 gals LP	136.45	0.00	136.45	3435	04/19/19
1910	IRVING ENERGY	30667 203.5 gals LP	318.07	0.00	318.07	3435	04/19/19
1910	IRVING ENERGY	331365 166.2 gals ULS ht oil	437.94	0.00	437.94	3435	04/19/19
1910	IRVING ENERGY	448167 51.2 gals ULS Diesel	152.06	0.00	152.06	3435	04/19/19
					-----		
					Check Total	1044.52	
2050	LINCOLN NATIONAL LIFE INSURANC	PR-04/12/19 Payroll Transfer	96.60	0.00	96.60	3436	04/19/19
2290	NORTRAX CO.	1932713 grader repairs	3415.40	0.00	3415.40	3437	04/19/19
2340	OVERHEAD DOOR COMPANY OF RUTLA	27645 Svc Call/travel-garage	411.75	0.00	411.75	3438	04/19/19
2380	PIKE INDUSTRIES, INC.	1017780 44.25 ton 3/4" cr stone	590.74	0.00	590.74	3439	04/19/19
2380	PIKE INDUSTRIES, INC.	1017780 B 90.05 ton 1 1/2" cr ston	1166.16	0.00	1166.16	3439	04/19/19
2380	PIKE INDUSTRIES, INC.	1018095 22.07 ton 3/4" cr stone	294.64	0.00	294.64	3439	04/19/19
2380	PIKE INDUSTRIES, INC.	1018281 240.47 ton 3/4" cr stone	3210.27	0.00	3210.27	3439	04/19/19
2380	PIKE INDUSTRIES, INC.	1018572 22.3 ton 3/4" cr stone	297.71	0.00	297.71	3439	04/19/19
					-----		
					Check Total	5559.52	
2701	TAD RICHARDSON	0001727 computer svc	543.75	0.00	543.75	3440	04/19/19

04/15/2019  
12:16 pm

TOWN OF POMFRET Accounts Payable  
Check Warrant Report # 18096 Current Prior Next FY Invoices  
For checks For Check Acct 01 (General Fund) 04/19/19 To 04/19/19

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sweglarz

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
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	Report Total		18,432.58	0.00	18,432.58		
			=====	=====	=====		

Board of Selectmen

To the Treasurer of TOWN OF POMFRET, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*18,432.58 Let this be your order for the payments of these amounts.

\_\_\_\_\_  
Emily Grube, Chairman

\_\_\_\_\_  
Steve Chamberlin

\_\_\_\_\_  
Frank Perron

\_\_\_\_\_  
John Peters, Jr.

\_\_\_\_\_  
Scott Woodward